

**Agenda**  
**January 13, 2021**  
**Swedesboro-Woolwich Board of Education**  
*"A Community dedicated to inspiring life-long learners"*  
**Gov. Charles Stratton School**  
**15 Fredrick Boulevard**  
**Woolwich Township, NJ 08085**  
**6:00 pm Executive Session**  
**6:30 pm Regular Session**

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**1. Opening**

A. Call to Order

**Open Public Meeting Act.** *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Roll Call

<input type="checkbox"/> Mrs. Gina Azzari, School Board President	All Committees
<input type="checkbox"/> Mrs. Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations, Personnel/Finance Committees
<input type="checkbox"/> Mrs. Jaclyn Dopke	(Chair) Personnel/Finance, Negotiations Committees
<input type="checkbox"/> Mrs. Deborah Allen	(Chair) Operations Committee
<input type="checkbox"/> Mrs. Rosella Musumeci	Personnel/Finance, Negotiations Committees
<input type="checkbox"/> Mrs. Julie Dickson	Operations Committee
<input type="checkbox"/> Mrs. Tamara McGovern	Curriculum Committee
<input type="checkbox"/> Ms. Vivian Lane	Curriculum, Negotiations Committees
<input type="checkbox"/> Mrs. Tara Riddell	Operations Committee

Quorum\_\_\_\_\_

**EXECUTIVE SESSION**

**RECESS INTO EXECUTIVE SESSION – If Needed**

**WHEREAS**, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

**WHEREAS**, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

**BE IT RESOLVED** by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: \_\_\_\_\_
- Matters in which the release of information would impair the right to receive government funds, and specifically: \_\_\_\_\_
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: \_\_\_\_\_
- Matters concerning negotiations, and specifically: SWAA Contract
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: \_\_\_\_\_
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: \_\_\_\_\_
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: \_\_\_\_\_
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel, Superintendent & Business Administrator Search
- Matters involving quasi-judicial deliberations, and specifically: \_\_\_\_\_

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**BE IT FURTHER RESOLVED** that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

- 1) Recommendation: To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.  
Board action needed: Yes Time\_\_\_\_\_
  
  - 2) Recommendation: Return to **Regular Session**.  
Board action needed: Yes Time\_\_\_\_\_
- C. Adoption of Agenda  
Recommendation: Adoption of the agenda, **as presented**.  
Board action needed: Yes
- D. Approval of Minutes  
Recommendation: Approve the regular and executive session minutes dated [December 9, 2020](#) and [January 6, 2021](#), **as submitted**.  
Board action needed: Yes

## 2. Presentations

A. Stellar Comet of the Month- **December 2020**

1) **Walter Hill School**

Grade 6

- Richard Cetkowski
- Christopher Triolo
- Daniel Casey
- Amare Richmond

2) **Charles G. Harker School**

Grade 3

- Jackson Evancho
- Addison Hoover

Grade 4

- Austin Grubb
- Lyla Murphy

Grade 5

- Stephen Bagocius
- Carleanne Hernandez

3) **Gov. Charles Stratton School**

Grade 1

- Grant Hollawell

- Elaine Pollard
- Grade 2
- Ari Morgan
  - Mikaela Zambon

4) **Margaret Clifford School**

- Preschool
- Henry Scarlett
- Kindergarten
- Whitney Cheshire
  - Carter Mennel

**3. Communication**

A. Superintendent

*"A Community dedicated to inspiring life-long learners"*

- 1) Superintendent Updates
- 2) District Enrollment
  - a) Report, **as submitted**

[Clifford  
Stratton  
Harker  
Hill](#)

- 3) Correspondence.
- 4) OPRA Log

Document (s) Requested	Who Requested	Date Received	Date Completed
Records requested: Documents related to Purchase Orders 19-01312, 20-00887, 21-00193: 1) Original proposal and/or estimate supplied by the vendor 2) Original purchase order supplied to the vendor by the district 3) Copies of all bills and change orders submitted by the vendor to the district	Patricia McGuinness (EAS Carpenters)	December 17, 2020	December 23, 2020

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4) Proof of payment to the vendor by the district 5) All certified payroll records submitted to the district related to the purchase orders, whether they be from the vendor or a subcontractor.			
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**B. District Administration**

1) Administrator's Monthly Board Reports, **as submitted**

[Clifford](#)  
[Stratton](#)  
[Harker](#)  
[Hill](#)  
[Technology](#)  
[Special Services](#)  
[Curriculum & Instruction](#)

**Public Comments/Visitors**

Pursuant to the Open Public Meetings Act, this meeting will now be open for public comment on agenda items or a school district issue that may be of concern to the residents of the district. Public comments submitted online will be read and will be limited to five minutes in total length. It is the intention of the Board to listen to public comments. If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

This meeting will move into regular agenda items at the conclusion of the public comments or at - :-- **pm** whichever occurs first.

**4. Action Items**

**Personnel/Finance/Negotiations Committee**

*The following Personnel Matters are presented for Board Approval:*

**A. Personnel**

<b>NAME</b>	<b>SCHOOL</b>	<b>POSITION/ CERT</b>	<b>SALARY</b>	<b>BUDGET ACCT #</b>	<b>ACTION</b>	<b>EFFECTIVE DATE</b>
1- Ms. Kiley Fulton	District	Widener O/T Internship	-	-	O/T Internship with Justine Leash	2020-2021 School Year
2- Ms. Julie Donahue	Harker	Teacher	-	-	2 unpaid days off	April 29-30, 2021
3- Ms. Jessica Zappasodi	Stratton	LTS	\$90/day for days 1-9/\$175/day for	11-214-100-101- 000-00-050	Long term substitute for	January 4, 2021

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			day10 and on		Daniel Murphy	
3- Ms. Jessica Zappasodi	Harker	LTS	\$90/day for days 1-9/\$175/day for day 10 and on	11-120-100-101-000-00-080	Long term substitute for Kaitlyn Colleluori	March 23, 2021 June 30, 2021
5- Ms. Renee Pollicino	District	School Counsellor	-	-	Retirement	July 1, 2021
6- Ms. Kathleen Kennedy	Harker	Teacher	-	-	Intermittent Family Leave once 3 Family Illness days have been used	TBD- Once her 3 Family Illness days have been used

**B. Workshops**

<b>Staff Member</b>	<b>Workshop</b>	<b>Date &amp; Time</b>	<b>Cost</b>	<b>Estimated Travel Cost</b>
1- Ms. Kayla Kushner	NASP Convention	February 23-26, 2021/Virtual	\$409	\$0
2- Ms. Jocelyn Scott	NASP Convention	February 23-26, 2021/Virtual	\$199	\$0
3- Mrs. Traini & Mrs. Campbell	Restorative Practices in the Classroom Workshop: Powerful Strategies that Build Better Relationships and Manage Student Behavior More Effectively	February 2, 2021/Virtual	\$279/person	\$0

C. Recommendation: Approve the [Board Secretary's Report](#) in accordance with 18A: 17-36 and 18A: 17-9 for the month of **November 2020**. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and **(report to follow)**

Approve the [Reconciliation Report](#) in accordance with 18A:17-36 and 18A:17-9 for the month of **November 2020**. The Reconciliation Report and Board Secretary's Report are in agreement for the month of **November 2020**. **(report to follow)**

Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**D. Regular, Payroll, Cafeteria & Addendum Bills**

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Recommendation: For payment of **January 2021** regular and addendum bills in the amount of **\$575,397.26** and payment of **December 2020** payroll in the amount of **\$1,341,183.42, as submitted.**

- E. Recommendation: Approve the Line Item Transfer 1 and Line Item Transfer 2 for **November 2020** in the amount of **\$6,000, as submitted.**
- F. Recommendation: Accept the 2019-2020 Report of Audit, as submitted.
- G. Recommendation: Approve the Corrective Action Plan for the Fiscal year ended June 30, 2020, **as submitted.**
- H. Recommendation: Approve the Ratification of the 2021-2024 SWAA Contract, as submitted.
- I. Recommendation: Approve the RESOLUTION OF THE BOARD OF EDUCATION OF THE SWEDESBORO-WOOLWICH CONSOLIDATED SCHOOL DISTRICT IN THE COUNTY OF GLOUCESTER, NEW JERSEY APPROVING, ON FIRST READING, A REFUNDING SCHOOL BOND ORDINANCE PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF ITS OUTSTANDING SCHOOL DISTRICT REFUNDING BONDS DATED OCTOBER 28, 2010, as submitted.
- J. Recommendation: Approve and award for professional services, the law firm of Wilentz, Goldman & Spitzer, P.A. as specialized bond counsel in connection with the authorization and the issuance of obligations by the board, **as submitted.**
- K. Recommendation: Approve the NJSIG Grant in the amount of \$9,889 for the 2019-2020 school year.

Board action needed: Yes (Roll Call Required)

Mrs. Jaclyn Dopke	Mrs. Rosella Musumeci	Mrs. Deborah Allen
Mrs. Natalie Baker	Mrs. Julie Dickson	Mrs. Tamara McGovern
Ms. Vivian Lane	Mrs. Tara Riddell	Mrs. Gina Azzari

**Curriculum, Policy, Community Relations Committee**

**NOTHING TO REPORT**

**Operations**

**NOTHING TO REPORT**

**5. Old Business**

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**BE IT FURTHER RESOLVED** that the Board anticipates the executive session to last approximately 60 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

Recommendation: To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.

Board action needed: Yes Time \_\_\_\_\_

Recommendation: Return to **Regular Session**.

Board action needed: Yes Time \_\_\_\_\_

**Delegates:**

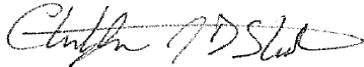
- a. NJSBA – Mrs. Gina Azzari
- b. GCSBA – Mrs. Natalie Baker

**6. Adjournment**

Recommendation: Approve the adjournment of meeting.

Board action needed: Yes Time: \_\_\_\_\_

**Respectfully submitted,**



**Mr. Christopher DeStratis**  
**Board Secretary/SBA**

**Next Meeting(s).**

**February 12, 2021**

**Board/Committee Meetings as scheduled**