

Mrs. Jamie Flick, M. Ed.
Chief Academic Officer



Mrs. Dana Teague, M. Ed.
Instructional Facilitator

Swedesboro-Woolwich School District Office of Curriculum and Instruction

"A community dedicated to inspiring life-long learners."

15 Fredrick Boulevard Woolwich Township, NJ 08085

March 16, 2020

Dear SWSD Families,

Beginning tomorrow, Tuesday, March 17 through Friday, March 27, students will be engaged in *SWSD Home Student Learning Studies*. While SWSD recognizes that home instruction could not possibly reflect the typical school day your child would have when present in our buildings, the district has established a plan for both staff and parents to gradually transition to this new experience. **Please note this does include guidelines for how most activities could be done with minimal to no printing of pages at home.**

As this is a first for all of us, I wanted to provide the following information to help answer any questions we can to guide you through this process.

QUESTION / ANSWER SECTION

Q: Where will information be available regarding the SWSD Home Learning Day?

A: The SWSD Home Learning Day information can be found on our new "[SWSD Comprehensive Contingency Plan](#)" [District Website](#). Please read the information below thoroughly for an overview of the site's information.

This site contains a side tab for "Parent/Guardian Student Resources" where you can access the Independent Study Activities, Optional Enrichment Resources, and even more activities and resources from our Special Areas teachers.

Q: What is the purpose of each section of activities?

A. For students to meet, "home instruction requirements," they are to complete, at a minimum, 10 hours of instructional practice per week. The district recognizes that students work at different paces and therefore, we wanted to provide our families with various learning opportunities.

As such, the Independent Study Activities should be completed first. These resources have been organized by day. They are meant to be used as a review of previously taught skills.

There are *Optional* Enrichment Resources and Special Area Resources to allow for further choice. These **OPTIONAL** learning resources are not required; however, students and families may wish to explore them based on student need or interest.

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Q. Do I need to print out everything that is posted online?

A. No. Most assignments for these next two weeks are meant for students to either use with home-reading material or students may view the posted reading passages/articles on their computers. Activities also include online programs (especially for math). *Reading responses, answers to posted comprehension questions, etc. can be written on regular loose leaf/notebook paper or typed on a computer. The same strategy can be used for math practice problems.*

Q. What if my family does not have any access to a computer?

A. Supplementary packets have been created based on the Independent Study Activities. These packets may be picked up at the Harker School between 9am-12pm and also 4pm-6pm on Tuesday, March 17, for those in need of this support. Please remember that most of the assignments are posted online and do not require printing.

Q. If I am unable to pick- up a printed packet for my child but will require one, what do I do?

A. Please contact your child's building main office secretary. We will mail a printed learning packet to your home.

School	Teacher	Email
Clifford School	Ms. Fromm	hfromm@swsdk6.com
Stratton School	Ms. Statile	dstatile@swsdk6.com
Harker School	Ms. Gahrs (Gr. 3)	jgahrs@swsdk6.com
	Ms. Nguyen (Gr. 4 & 5)	snguyen@swsdk6.com
Hill School	Ms. Costantini	bcostantini@swsdk6.com

Q. Is Home Student Learning Work mandatory?

A. ***Yes, it is required that students engage in the posted SWSD Home Student Learning assignments.*** During the first two weeks, learning is primarily focused on strengthening previously taught grade-level skills. To ensure work is being completed accurately, some learning activities will include answer keys online. At the end of the first and second week, parents will be asked to certify that their child/children have participated in home learning by completing a Certification Google form / Certification Sign Off.

- a. If the school closure extends beyond the 2nd week, assignments will be collected and graded regularly. Student work may be submitted through Google Classroom / Email / Screenshot / or Scan if home instruction extends into Week 3 and beyond.

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Q. How will the district maintain student attendance and record keeping?

- A. See information in previous answer regarding the Certification Google Form/Sign Off as this will also serve for attendance purposes. Families who are working from learning packets will be asked to complete a weekly sign off form that confirms their child has completed the daily instruction. Once/if Google Classroom is live for weeks 3 and beyond, student log in will count as a means to record student attendance.

Q. How will my child's learning needs be met?

- A. Since these first two weeks of learning will be heavily based on previous student learning, students will be able to work at their instructional levels. For students receiving ACES and/or ELL support, you will be able to see supplemental materials located on your child's ACES and/or ELL teacher's webpage. In addition, special education teachers will reach out to students and families to provide additional support for each child's specific needs. Students that are in need of further learning opportunities beyond the Independent Study Activities can choose to use the *Optional Enrichment* resources and the resources from the Special Areas teachers.

Q. My child is having difficulty with an assignment. What should they do?

- A. In the event a student needs assistance from their teacher, the student or parent should contact their teacher directly. Throughout the day, teachers will be available from **9:00 a.m. - 3:00 p.m.** to answer any questions that you have. Teachers are available to provide you and your child with support. Teachers may email, face-time, telephone, or use a video-conferencing platform. Should staff receive an email after 3:00 pm, staff may respond in the morning of the next business day.

Q. In what order should my child complete the posted work?

- A. Students should complete the *Independent Learning Activities* listed by day.

Day 1 = Tuesday, Mar. 17,

Day 2 = Wednesday, Mar. 18,

Day 3 = Thursday, Mar. 19,

Etc.

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Q. If I didn't pick up my child's medication, but now I realize that I need it, what do I do?

A. Please contact your child's building main office building secretary. We will either arrange for a pick-up.

School	Teacher	Email
Clifford School	Ms. Fromm	hfromm@swsdk6.com
Stratton School	Ms. Statile	dstatile@swsdk6.com
Harker School	Ms. Gahrs (Gr. 3)	jgahrs@swsdk6.com
	Ms. Nguyen (Gr. 4 & 5)	snguyen@swsdk6.com
Hill School	Ms. Costantini	bcostantini@swsdk6.com

Q. Will guidance counselors be available for support during the school closure?

A. Yes. If you or your child should need assistance from your child's guidance counselor, you may email them. If necessary, counselors will also be available by phone or other video conferencing platform.

Q. Will these days need to be made up?

A. Since students and teachers are engaged in remote learning during this specific health related pandemic, we will **NOT** need to make up these days. The will count towards the 180-day requirement.

Q. My child qualifies for free or reduced lunch; however, I can not get to the Hill School between 11:00 a.m. - 12:30 p.m., what should I do?

A. Please contact your child's school's main office to let us know as soon as possible. The District will make arrangements to ensure that your child/children receive their lunch!

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Clifford School	Ms. Fromm	hfromm@swsdk6.com
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Thank you for all of the support you have provided to the District and staff over the past few days. I do ask for your continued patience and understanding of your child and their teachers during this new experience. We are working hard to adjust to this new learning environment.

Please be safe.

Sincerely,

Ms. Jamie Flick

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