Minutes
March 26, 2018
Swedesboro-Woolwich Board of Education
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 Executive Session
6:30 Regular Session

1. Opening

A. Call to Order

Open Public Meeting Act. Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.

B. Roll Call

| ☑️ | Mr. Craig Frederick, School Board President | All Committees |
| ☑️ | Mrs. Jaclyn Dopke, School Board Vice President | (Chair) Personnel/Finance, Curriculum |
| ☑️ | Mrs. Natalie Matthias | (Chair) Curriculum Committee |
| ☑️ | Mrs. Rosella Musumeci | Personnel/Finance Committee |
| ☑️ | Mr. Kevin Heffernan | Operations Committee |
| ☑️ | Mrs. Michele VanDiehl | Personnel/Finance Committee |
| ☑️ | Mr. Kenneth Morris | (Chair) Operations Committee |
| ☑️ | Mrs. Lauren Ibbotson | Curriculum Committee |
| ☑️ | Mr. Robert Ferrell | Operations Committee |

Quorum: 8-1/6:00 pm

Mrs. Jaclyn Dopke arrived to meeting at 6:03 pm to make quorum 9-0

Other’s Present
Dr. Kristin O’Neil, Superintendent of Schools
Mr. Christopher DeStratis, School Business Administrator, School Board Secretary
Mr. Joel Brown, Chief Information Officer
Ms. Christina Panebianco, Assistant School Board Secretary
EXECUTIVE SESSION
RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the “Board”) to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

☑ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: ______ HIB, Suspension
☐ Matters in which the release of information would impair the right to receive government funds, and specifically:
☐ Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:
☑ Matters concerning negotiations, and specifically: SWEA Contracts, SWAA Contracts
☐ Matters involving the purchase of real property and/or the investment of public funds, and specifically:
☐ Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:
☐ Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:
☐ Matters involving quasi-judicial deliberations, and specifically:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.
1) **Recommendation:** VanDiehl/Ibbotson approve to enter into *Executive Session* for the purpose of discussing/reviewing items as noted above.
   **Board action needed:** Yes
   **Time:** 6:01 pm
   (All yes, motion to carry: 8-0)

2) **Recommendation:** Dopke/VanDiehl approve to return to *Regular Session.*
   **Board action needed:** Yes
   **Time:** 6:32 pm
   (All yes, motion to carry: 9-0)

C. Flag Salute

D. Adoption of Agenda
   **Recommendation:** Dopke/Musumeci to approve the adoption of the agenda, as presented.
   **Board action needed:** Yes
   (All yes, motion to carry: 9-0)

E. Approval of Minutes
   **Recommendation:** Ibbotson/Musumeci approve the regular and executive session minutes dated *February 13, 2018,* as submitted.
   **Board action needed:** Yes
   (All yes, motion to carry: 9-0)

F. **Recommendation:** VanDiehl/Dopke approve the revised *Schedule* of the Regular and Special School Board meetings (March 14, 2018 date changed to March 26, 2018), as submitted.

2. Presentations
   A. Stellar Comet of the Month- *February*
      1) **Walter Hill School**
         **Grade 6**
         - Krista Soldevilla
         - Kaileigh Hiddemen
         - Mira Ingemi
         - Jordyn Johnson

      2) **Charles G. Harker School**
         **Grade 3**
         - Abagail Kistler
         - Liana Kimsal
Grade 4
- Emely Ortiz Vicente
- Nathaniel Bott

Grade 5
- Alina Kimsal
- Gabriel Trexler

3) Gov. Charles Stratton School
   Grade 1
   - Olivia Kelly
   - Sebastian Amato
   Grade 2
   - Brock Grabarski
   - Evelyn Murphy

4) Margaret Clifford School
   Kindergarten
   - Zyarah Fauntleroy
   - Ethan Shafer
   - Sierra Lane
   - Caleb Liszewski

B. Unless Project- Mrs. Bussott’s 2nd grade class
C. Teacher of The Year Recognition:
   - Debbie Hannold- Margaret Clifford School
   - Laura Hubbard- Charles Stratton School
   - Lucy Ann Casella & Vanessa Paccione- Charles Harker School
   - Jessie Clifford- Walter Hill School

D. Educational Support Person of The Year Recognition:
   - Heather Sulitzer- Margaret Clifford School
   - Maureen Berlin- Charles Stratton School
   - Sieu Nguyen- Charles Harker School
   - Joan Armano- Walter Hill School

E. Recognition to the following groups/community members for their generous contributions to district families in need during the holiday season:
   - Lexington Hill Motorcycle Club
     - Glanfield Family
     - The Ryan Family
F. Demographer Study- Presenter, Mr. George Sundell, Garrison Architects-
Presentation

Board President, Mr. Craig Frederick asked what impact potential commercial
development could have on our enrollment projections. Commercial development
alone will not have an impact on enrollment projections.

Board Member, Natalie Matthias, asked Mr. Sundell how accurate the projections
were for last year. Mr. Sundell did not have that information but would get it for the
board.

Public Comments/Visitors

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the
public who wish to speak or make comment on agenda items or a school district issue that may
be of concern to the residents of the district. Any person who wishes to speak must wait to
speak until they have been recognized by the presiding Board Officer. If a large group of people
are present to speak, the presiding Board Officer may, at his/her discretion, limit the number of
people allowed to speak.

Any person who wishes to speak is requested to give their name, address, and group affiliation,
if any, at the beginning of their comments. The Board requests that each group that wishes to
be heard choose one representative to speak on its behalf. Comments shall be limited to five
minutes in total length. It is the intention of the board to listen to public comments, and to
respond if possible. If questions cannot be immediately answered the Board asks that you pose
the question to the Board Secretary via e-mail. If your questions or comments pertain to
litigation, student or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

This meeting will move into regular agenda items at the conclusion of the public comments or at 8:15 pm whichever occurs first.

Ms. Molly Clerecuzio- 55 Fredrick Boulevard
Ms. Clerecuzio addressed the board with her concerns on how important language is in a child’s education. She pointed out that other school districts begin their language programs as early as Kindergarten. The Swedesboro-Woolwich school district has language once every 5 days. She feels language is just as important as Technology.

Mr. Gina Azzari- SWEA
Ms. Azzari recognized the teacher and ESP’s of the year. She wanted to thank the board for meeting with SWEA and reaching an agreement with the paraprofessionals.

3. Communication

A. Superintendent

1) Superintendent Updates
   - Vanessa has been named as one of three finalists for the Gloucester County Teacher of the Year Award! The NJDOE will be visiting the Harker School shortly to observe her in action, doing what she loves, teaching students. What a well-deserved honor and recognition of her outstanding work! SWSD is very proud!
   - April 4 - Paraprofessional Appreciation Day
   - Met with the Woolwich Police Department today – 5th and 6th grade youth police boot camp week. VERY excited.
   - Shout out to 5th grade teacher Tara Roberto! She held an amazing Living Museum in honor of Black History Month. What a fun way to teach 5th grade standards aligned to the production and distribution writing as well as research to build and present knowledge. Seeing how proud these children were was worth all the time and hard work for sure!
   - Shout out to Dana Petrini and Stephanie Fanelli on a wonderful BROADWAY show at the Stratton School. Our 2nd graders definitely have their star charisma shining bright!
   - Shout out to Maria Sohn for a fantastic Stratton School Family coding Night. She even took time to email resources out to every attendee after the event. Great way to empower families to continue learning at home!!!
   - Shout out to the Clifford School for their SUPER CREATIVE Read Across America Night!
Shout out to the **Clifford School** for an awesome Kindergarten Round Up! You have all received RAVING REVIEWS from our incoming kindergarten parents!

Shout out to **Eric Biddle, Brian Lockman, Eileen Healey, Eileen Mission, Chris DeStratis, Jamie Flick, Cristy DiBella, Gayle, Johnson, Sieu Nguyen, and Lisa Komadina** for taking the time out of their busy day to come over to the Hill for the 6th grade Student-Faculty Basketball Game.

Shout out to **Leigh Donato** and **Colleen Pastic** for facilitating a wonderful opportunity for some of our future student leaders. Ten 6th graders were invited to participate in the Middle School Student Leadership Institute this past month. The theme was entitled "Building Bridges through Success." The keynote, "Your Future is in Your Hands," was delivered by Mr. Darrell “Coach D” Andrews, CEO. This opportunity is a part of SWSD’s partnership with the University of Pennsylvania’s Graduate School for Education (PENNPEC), NJASA, and the New Jersey Consortia for Excellence through Equity.

The Stratton Lunch Aides have started a Positive Behavior Program in the cafeteria with our Students. New signs are posted throughout the cafeteria and they are very excited about it. Ask your students about it, and please stop in and chat with one of our lunch aides for some details.

Paula Luciani for her initiative to beautify Stratton School! Thank you Paula, your work is looking awesome and we love it!!!

Kathleen Ferrell - We hope it was clear how much we all wish you the best of luck and how your time in district was so appreciated!

2) District Enrollment

a) Report, **as submitted**

   Clifford
   Stratton
   Harker
   Hill

3) Correspondence.

a) Mrs. Molly Clercuzio- Thank you
b) Ms. Christine Desrochers- Thank you
c) The Azzari Family- Thank you

B. District Administration

1) Administrator’s Monthly Board Reports, **as submitted**

   Clifford
4. Action Items

Personnel/Finance/Negotiations Committee

Committee Meeting Report, as presented

- Discussed the hiring of School Resource Officers
- Discussed the latest grievances
- Discussed the yearly approval of the free lunches for the students who attend the LARC School
- Discussed in detail the 2018-2019 Budget

A. Recommendation: Dopke/VanDiehl approve the following personnel matters:

<table>
<thead>
<tr>
<th>NAME</th>
<th>SCHOOL</th>
<th>POSITION/ CERT</th>
<th>SALARY</th>
<th>BUDGET ACCT #</th>
<th>ACTION</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.1- Ms. Julie Dickson</td>
<td>Clifford</td>
<td>Paraprofessional</td>
<td>-</td>
<td>-</td>
<td>Requesting 2 days without pay</td>
<td>May 22-23, 2018</td>
</tr>
<tr>
<td>A.2- Ms. Tyla Celinksi</td>
<td>Stratton</td>
<td>Long Term Substitute</td>
<td>$88.00/day first 9 days $175 from day 10</td>
<td>11-120-100-101-000-00-050</td>
<td>Extension of Long Term Substitute position for Shari Nair</td>
<td>March 15, 2018– June 19, 2018</td>
</tr>
<tr>
<td>A.3- Ms. Kylie Crompton</td>
<td>Harker</td>
<td>Long Term Substitute</td>
<td>$88.00/day first 9 days $175 from day 10</td>
<td>11-120-100-101-000-00-080</td>
<td>Long Term Substitute for Ms. Roberto</td>
<td>April 25, 2018 – June 19, 2018</td>
</tr>
<tr>
<td>A.4- Ms. Haylee Dawson</td>
<td>Stratton</td>
<td>Student Teacher</td>
<td>-</td>
<td>-</td>
<td>Student teacher to shadow Kelly Stingle and Allegra Wilhelm for a total of 15 hours</td>
<td>TBD</td>
</tr>
<tr>
<td>A.5- Ms. Donna DeMareo</td>
<td>Stratton</td>
<td>Paraprofessional</td>
<td>-</td>
<td>11-214-100-106-000-00-050</td>
<td>Requesting 2 days without pay</td>
<td>May 3-4, 2018</td>
</tr>
<tr>
<td>A.6- Ms. April Pfeifer</td>
<td>Harker</td>
<td>Paraprofessional</td>
<td>-</td>
<td>-</td>
<td>Maternity /Medical Leave</td>
<td>March 9, 2018– June 18, 2018/ she will be utilizing 5 days before and 18 days after the birth of her child</td>
</tr>
<tr>
<td>A.7- Ms. Patricia Lewis</td>
<td>Harker</td>
<td>Paraprofessional</td>
<td>-</td>
<td>-</td>
<td>Medical Leave</td>
<td>March 8, 2018-TBD</td>
</tr>
<tr>
<td>A.8- Ms. Donna Sickler</td>
<td>Hill</td>
<td>Teacher</td>
<td>-</td>
<td>-</td>
<td>Retirement</td>
<td>July 1, 2018</td>
</tr>
<tr>
<td>A.9- Ms. Laura Wygant</td>
<td>Harker</td>
<td>Teacher</td>
<td>-</td>
<td>-</td>
<td>Maternity</td>
<td>September 4,</td>
</tr>
</tbody>
</table>
### Medical Leave

<table>
<thead>
<tr>
<th>A10- Ms. Natasha Baus</th>
<th>District</th>
<th>Part Time Nurse</th>
<th>$30,091</th>
<th>11-000-213-104-000-00-080</th>
<th>Lane Change/BA +15</th>
<th>2018- January 8, 2019/ she will be utilizing 20 sick days after birth of her child</th>
<th>March 22, 2018</th>
</tr>
</thead>
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<table>
<thead>
<tr>
<th>A.11- Ms. Beth Laube</th>
<th>District</th>
<th>LDTC</th>
<th>-</th>
<th>-</th>
<th>Requesting 2 days without pay</th>
<th>March 15-16, 2018</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>A.12- Ms. Patricia Wingate</th>
<th>District</th>
<th>Substitute Nurse</th>
<th>$150.00/day</th>
<th>11-000-213-104-000-00-060</th>
<th>New Hire- Sub Nurse</th>
<th>March 22, 2018</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>A.13- Ms. Kathleen Ferrell</th>
<th>Clifford</th>
<th>Paraprofessional</th>
<th>-</th>
<th>-</th>
<th>Resignation</th>
<th>March 23, 2018</th>
</tr>
</thead>
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<thead>
<tr>
<th>A.14- Ms. Angelique Pizzuto</th>
<th>District</th>
<th>Substitute Nurse</th>
<th>$150.00/day</th>
<th>11-000-213-104-000-00-060</th>
<th>New Hire- Sub Nurse</th>
<th>March 22, 2018-pending HR paperwork</th>
</tr>
</thead>
</table>

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<thead>
<tr>
<th>A.15- Ms. Joan Armano</th>
<th>Hill</th>
<th>Paraprofessional</th>
<th>-</th>
<th>-</th>
<th>Requesting 3.5 days without pay</th>
<th>May 25, 2018 (1/2 day will be comet hours) May 30-31, 2018, June 1, 2018</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>A.16- Ms. Colleen McKnight</th>
<th>Harker</th>
<th>LDTC</th>
<th>-</th>
<th>-</th>
<th>Requesting 2 days without pay</th>
<th>May 18, 2018 &amp; May 21, 2018</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>A.17- Ms. Janene Ryan</th>
<th>Harker</th>
<th>Teacher</th>
<th>-</th>
<th>-</th>
<th>Requesting 1 day without pay</th>
<th>March 28, 2018</th>
</tr>
</thead>
</table>

### B. Recommendation: Dopke/VanDiehl approve the following workshops:

<table>
<thead>
<tr>
<th>Staff Member</th>
<th>Workshop</th>
<th>Date &amp; Time</th>
<th>Cost</th>
<th>Estimated Travel Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>B.1- Ms. Allegra Wilhelm</td>
<td>Developing Positive Growth Mindset</td>
<td>March 8-9, 2018</td>
<td>$595</td>
<td>$0</td>
</tr>
</tbody>
</table>

| B.2- Ms. Kathryn Dreger | NJSSNA 2018 Spring Conference | March 16-17, 2018 | $224 | $0 |

| B.3- Ms. Laura Hubbard | NAEA Convention Seattle Washington | March 22-23, 2018 | $175 | $0 |

| B.4- Ms. Julie Donahue | Rowan University – Teach Like a Magician | April 27, 2018 | $149 | $0 |

| B.5- Ms. Andrea Bronzina-Dahlberg | Rowan University- Strategies for Teaching Basic Multiplication and Division Facts (Grades K-5) | April 11, 2018 | $149 | $0 |

| B.6- Ms. Stephanie Fanelli | Enrich Your Curriculum-Wisdom and Insight from Traditional Chinese Culture | May 2, 2018 | $249 | $0 |

| B.7- Ms. Sandra Mitcho | Rowan University- Strategies for Teaching Basic Multiplication and Division Facts (Grades K-5) | March 15, 2018 | $149 | $0 |

| B.8- Ms. Sandra Mitcho | Rowan University- Formative Assessment (Using Free Resources) | May 14, 2018 | $149 | $0 |

| B.9- Ms. Corin Sellen | The 34th Annual Winners Workshop | May 17, 2018 | $209 | $0 |

| B.10- Ms. Justine Leash | Pushing Into the classroom : Practical Strategies for Pediatric Therapists & Creative Pediatric Treatment Strategies based on the Evidence Webinar | February 16, 2018 | 109.98 | $0 |
B.11- Ms. Julie Steinman  
Guided Reading: Differentiating Strategies (K-2)  
March 12, 2018  
$239  
$0

B.12- Ms. Deanna Mazzuca  
Advanced Strategies for Multisensory Structured Language Group Instruction Workshop (WRS Group Master)  
June 26-28, 2018  
$650  
$0

B.13- Dr. Scott Hogan  
NJASA Spring Conference  
May 16-18, 2018  
$550  
$0

B.14- Mr. Christopher DeStratis  
NJASBO 2018 Annual Conference  
June 5-8, 2018  
$275  
$250.00 hotel for 2 nights

C. Recommendation: Dopke/VanDiehl approve the Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2018 and February 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and


Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

D. Regular, Payroll, Cafeteria & Addendum Bills  
Recommendation: Dopke/VanDiehl approve payment of March 2018 regular and addendum bills in the amount of $905,065.57 and February 2018 payroll in the amount of $1,246,870.24, as submitted.

E. Recommendation: Dopke/VanDiehl approve the Line Item Transfer for January 2018 in the amount of $97,150 and February 2018 in the amount of $576,078, as submitted.

Board member, Ken Morris, asked for some clarification on the Line Item Transfers.

Chris Destratis explained that transfers are limited by programs because the budget was approved in April the July changes led to a need for large budget transfers. Most of January’s transfer are temporary adjustments. They were
related to payroll, a few adjustments in the travel budget, and additions to our prescription premiums.

The February transfer is large because I am required to obtain county approval when certain limits are reached. The bulk of the transfer is related to the side bar agreement that was reached in July 2017.

F. **Recommendation**: Dopke/VanDiehl approve the Swedesboro-Woolwich School District to allow Larc School to provide free lunch to students as an integral part of the educational program, as submitted.

G. **Recommendation**: Dopke/VanDiehl approve the 4 year Lease with option to Purchase Agreement with American Capital for the financing of district Chromebooks, as submitted.

H. **Recommendation**: Dopke/VanDiehl approve the purchase of Chromebooks with CDW-G, an approved MRES vendor (#65MCESCCPS 15/16-11), in the annual amount of $25,274.98, as submitted.

Board member, Natalie Matthias, asked where these chromebooks will be assigned to.
Joel Brown explained that they will be going to Harker for the 1:1 Chromebook initiative. The new chromebooks will go to the 4th grade and the current 4th grade Chromebooks will go to the 3rd grade.

**Note**: At the end of the lease, 250 Chromebooks and 10 Charging Carts will be retained by District.

And further acknowledge the following statement:
I certify that there are sufficient funds available to purchase the items listed in this award.

____________________
Christopher DeStratis

I. **Recommendation**: Dopke/VanDiehl approve the Fair Funding Action Committee Resolution:

**LOCAL GOVERNMENT RESOLUTION TO BECOME A MEMBER OF THE FAIR FUNDING ACTION COMMITTEE**

**WHEREAS**, pursuant to the School Funding Reform Act (SFRA), the Swedesboro-Woolwich Board of Education is an underfunded school district;

**WHEREAS**, attention must be called to the Commissioner of Education, legislators, and the Governor of the State of New Jersey, demanding that our public schools are funding equitably;
WHEREAS, the Fair Funding Action Committee is recognized as a statewide fair school funding activist organization with the ability to coordinate and connect other underfunded school districts statewide;

WHEREAS, the Fair Funding Action Committee’s objective is to achieve full and equitable school funding for all of New Jersey’s Public Schools through the allocations of state school aide in accordance to SFRA, without applying adjustment aid (“Hold Harmless Aid”) or enrollment growth caps in time for Boards of Education to strike their next school budgets;

NOW THEREFORE, BE IT RESOLVED that the Swedesboro-Woolwich Board of Education to become a member of the Fair Funding Action Committee.


Board action needed: Yes (Roll Call Required)
(Yes- A1-A12 & A14 through I. (8-0-1-A13 & J- Ferrell abstained)

Mrs. Jaclyn Dopke-Y     Mrs. Rosella Musumeci-Y     Mrs. Natalie Matthias-Y
Mr. Kevin Heffernan-Y   Mrs. Michelle VanDiehl-Y  Mr. Kenneth Morris-Y
Mrs. Lauren Ibbotson-Y  Mr. Craig Frederick-Y
Mr. Robert Ferrell (abstain from A13 & J)

Adoption of Tentative 2018-2019 School District Budget Statement

K. Recommendation:

A. BE IT RESOLVED, Dopke/Matthias motion to approve and submit the tentative 2018-2019 school district budget to the County Office of Education:

General Fund             $ 24,861,167
Special Revenue Fund     $ 362,258
Debt Service Fund        $ 3,391,675

BE IT FURTHER RESOLVED, that there should be raised for the General Fund Tax Levy of $ 16,028,857 for the ensuing School Year (2018-2019) and a Debt Service Tax Levy of $ 2,806,649; and

B. WHEREAS, in accordance with N.J.A.C. 6A:23A-10.3(b), a school district can request use of “banked cap” designated from the 2018-2019 budget;
BE IT RESOLVED, that the Swedesboro-Woolwich School District Board of Education requests use of banked cap in the amount of $68,500 to meet budgetary requirements for the 2018-2019 school year. These funds are needed for technology infrastructure and security equipment.

BE IT FURTHER RESOLVED, that this need must be completed by the end of the 2018-2019 budget year and cannot be deferred or incrementally completed over a longer period of time.

C. WHEREAS, school district policy and N.J.A.C. 6A:23B-1.2(b) provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2018-2019 school year; and

NOW, THEREFORE, BE IT RESOLVED, that the Swedesboro-Woolwich School District Board of Education, in the County of Gloucester, New Jersey hereby establishes the school district travel maximum for the 2018-2019 school year at the sum of $52,000.00 and;

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Board action needed: Yes (Roll Call Required)
(Motion to carry 7-2)
Mrs. Jaclyn Dopke-Y Mrs. Rosella Musumeci-Y Mrs. Natalie Matthias-Y
Mr. Kevin Heffernan-Y Mrs. Michelle VanDiehl-Y Mr. Kenneth Morris-N
Mrs. Lauren Ibbotson-Y Mr. Robert Ferrell-N Mr. Craig Frederick-Y

Curriculum, Policy, Community Relations Committee
Committee Meeting Report, as presented

- Discussed that it will be about another 2 months before our policies are online
  - New policies being adopted
  - Discussed the 2018-2019 School Budget
A. HIB Reports
Recommendation: Matthias/Ibbotson approve HIB, as submitted.

B. Recommendation: Matthias/Ibbotson approve Denise Barr to supplement homebound instruction hours for 3345235758, as per contract.
C. **Recommendation**: Matthias/Ibbotson approve Julie Dickson to provide substitute paraprofessional support for Clifford Drama Club, per IEP, as per contract.

D. **Recommendation**: Matthias/Ibbotson approve ESY (Extended School Year) Program dates of July 9, 2018- August 2, 2018 to run Monday through Thursday from 8:30 a.m.-12:30 p.m.

E. **Recommendation**: Matthias/Ibbotson approve hospital based instruction for 9492602012, as per **contract rate, as submitted**.

F. **Recommendation**: Matthias/Ibbotson approve FLL (First Lego League) to attend the Gifted and Talented field trip to Longwood Gardens on May 23, 2018.

G. **Recommendation**: Matthias/Ibbotson approve Crayola World of Design (addition to Mad Science) to run an after school program, **as submitted**.

H. **Recommendation**: Matthias/Ibbotson approve the addition of the Twilight Suspension to the Harker Code of Conduct, which will take place from 3:00 p.m.-6:00 p.m., when needed.

   *Board member, Natalie Matthias, asked for more clarification on the Twilight Suspension program.*

   *Dr. O'Neil explained to the board that they are trying something a little different. When we suspend someone from school does that really remediate behavior? This program will run from 3-6 pm, that way the students will not lose an instructional day.*

I. **Recommendation**: Matthias/Ibbotson approve certified teaching staff at the Harker School to monitor the Twilight Suspension program when needed, as per contract.

J. **Recommendation**: Matthias/Ibbotson approve the partnership with Michael Hogan from South Jersey Land and Water Trust to work with G&T on the pond project, stream education, and macro invertebrates.

K. **Recommendation**: Matthias/Ibbotson approve the donation of a second oak tree from Carol Henzy for Harker’s Book of The Year extension project.

L. **Recommendation**: Matthias/Ibbotson approve the revised **Nurse’s Job Description**, **as submitted**.
M. Recommendation: Matthias/Ibbotson approve the following policies for the 2017-2018 school year, as submitted:
   a. 5141.1 - Accidents- First Reading
   b. 6171.3 - Improving Academic Achievement- First Reading
   c. 5145.4 - Equal Educational Opportunity Service Animals- First Reading
   d. 6147.1 - State Wide Proficiency Assessments, Refusal to Participate & Alternate Arrangements- First Reading

Board action needed: Yes (Roll Call Required)
(All yes, motion to carry 9-0)
Mrs. Jaclyn Dopke-Y  Mrs. Rosella Musumeci-Y  Mrs. Natalie Matthias-Y
Mr. Kevin Heffernan-Y  Mrs. Michelle VanDiehl-Y  Mr. Kenneth Morris-Y
Mrs. Lauren Ibbotson-Y  Mr. Robert Ferrell-Y  Mr. Craig Frederick-Y

Operations
Buildings and Grounds, Long Range Plans, Technology, Transportation
Committee Meeting Report, as presented

A. Facility Usage Requests
   Recommendation: Mathias/Heffernan approve Facility Usage Requests for the 2017-2018 school year, as listed.
   (Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

<table>
<thead>
<tr>
<th>Organization</th>
<th>School/Location</th>
<th>Date &amp; Time</th>
<th>Activity</th>
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</thead>
</table>
| A.1- Blooming Buds Learning Center | Clifford MPR | May 14-16, 2018 10-10:30 am
|                        |                 | May 17, 2018 7:00 pm                 | Graduation Practice
|                        |                 |                                      | Graduation             |
| A.2- Sharptown North Church | Stratton MPR    | July 17, 2018 &
|                        |                 | July 18-20, 2018 5-9 pm              | VBS Set Up             |
| A.3- HEADstrong Lacrosse | Harker Fields  | Various dates and times              | Practices and games    |

Board action needed: Yes (Roll Call Required)
(All yes, motion to carry: 9-0)
Mrs. Jaclyn Dopke-Y  Mrs. Rosella Musumeci-Y  Mrs. Natalie Matthias-Y
Mr. Kevin Heffernan-Y  Mrs. Michelle VanDiehl-Y  Mr. Kenneth Morris-Y
Mrs. Lauren Ibbotson-Y  Mr. Robert Ferrell-Y  Mr. Craig Frederick-Y
Public Comments/Visitors-None to report
Any person interested in making comments on any agenda item or other school district related topic is requested to give their name and address. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via e-mail. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public. This portion will end at the conclusion of the public comments or after 30 minutes whichever comes first.

EXECUTIVE SESSION
RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the “Board”) to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

☑ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB, Suspension

☐ Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

Recommendation: Dopke/Ibbotson approve to enter into Executive Session for the purpose of discussing/reviewing items as noted above.

Board action needed: Yes Time: 8:32 pm
(All yes, motion to carry: 9-0)

Recommendation: Dopke/Ibbotson approve to return to Regular Session.

Board action needed: Yes Time: 9:22 pm
(All yes, motion to carry: 9-0)

Delegates:
   a. NJSBA – Mr. Craig Frederick
   b. GCSBA – Mrs. Jaclyn Dopke

5. Adjournment
Recommendation: VanDiehl/Ibbotson approve the adjournment of meeting.
Board action needed: Yes Time: 9:23 pm
(All yes, motion to carry: 9-0)

Respectfully submitted,

Mr. Christopher DeStratis
Board Secretary/SBA

Next Meeting(s):
April 25, 2018
Board/Committee Meetings as scheduled