Minutes
January 17, 2018
Swedesboro-Woolwich Board of Education
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 Executive Session
6:30 Regular Session

1. Opening

A. Call to Order

**Open Public Meeting Act.** Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.

B. Roll Call

<table>
<thead>
<tr>
<th>☑ Mr. Craig Frederick, School Board President</th>
<th>All Committees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mrs. Jaclyn Dopke, School Board Vice President</td>
<td>(Chair) Personnel/Finance, Curriculum Committee</td>
</tr>
<tr>
<td>☑ Mrs. Natalie Matthias</td>
<td>(Chair) Curriculum Committee</td>
</tr>
<tr>
<td>☑ Mrs. Rosella Musumeci</td>
<td>Personnel/Finance Committee</td>
</tr>
<tr>
<td>☑ Mr. Kevin Heffernan</td>
<td>Operations Committee</td>
</tr>
<tr>
<td>☑ Mrs. Michele VanDiehl</td>
<td>Personnel/Finance Committee</td>
</tr>
<tr>
<td>☑ Mr. Kenneth Morris</td>
<td>(Chair) Operations Committee</td>
</tr>
<tr>
<td>☑ Mrs. Lauren Ibbotson</td>
<td>Curriculum Committee</td>
</tr>
<tr>
<td>☑ Mr. Robert Ferrell</td>
<td>Operations Committee</td>
</tr>
</tbody>
</table>

Quorum: 8-1/ 6:00 p.m.

Other’s Present
Dr. Kristin O’Neil, Superintendent of Schools
Mr. Christopher DeStratis, School Business Administrator, School Board Secretary
Mr. Joel Brown, Chief Information Officer
Ms. Christina Panebianco, Assistant School Board Secretary
EXECUTIVE SESSION  
RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the “Board”) to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

✔ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: _______ HIB, Suspension

☐ Matters in which the release of information would impair the right to receive government funds, and specifically:

☐ Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

✔ Matters concerning negotiations, and specifically: SWEA Contract, SWAA Contract

☐ Matters involving the purchase of real property and/or the investment of public funds, and specifically:

☐ Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:

☐ Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

✔ Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: _______ Personnel, SWEA Grievances

☐ Matters involving quasi-judicial deliberations, and specifically:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.
1) **Recommendation:** VanDiehl/Ibbotson approve to enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.
   
   **Board action needed:** Yes  
   **Time:** 6:01 p.m.  
   (All yes, motion to carry 8-0)

2) **Recommendation:** VanDiehl/Matthias approve to return to **Regular Session.**
   
   **Board action needed:** Yes  
   **Time:** 6:30 p.m.  
   (All yes, motion to carry 8-0)

C. Flag Salute

D. Adoption of Agenda
   
   **Recommendation:** VanDiehl/Ibbotson approve the adoption of the agenda, **as presented.**
   
   **Board action needed:** Yes  
   (All yes, motion to carry 8-0)

E. Approval of Minutes
   
   **Recommendation:** VanDiehl/Heffernan approve the regular session minutes dated **January 11, 2018** and regular & executive session minutes dated **December 6, 2017 and January 3, 2018,** as submitted.
   
   **Board action needed:** Yes  
   (All yes, motion to carry 8-0 for January 3, 2018 & January 11, 2018)
   (Motion to carry 5-0-3 for December 6, 2017/Ibbotson, Ferrell & Morris abstain)

2. **Presentations**
   
   A. **Stellar Comet of the Month- December 2017**
      
      1) **Walter Hill School**
         
         Grade 6
         
         • Ryan Milner
         • Griffin Booz
         • Savannah Townsend
         • Milani Parikh

      2) **Charles G. Harker School**
         
         Grade 3
         
         • Nethiri Umashanger
         • Beatrice Voll
Public Comments/Visitors-None

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer. If a large group of people are present to speak, the presiding Board Officer may, at his/her discretion, limit the number of people allowed to speak.

Any person who wishes to speak is requested to give their name, address, and group affiliation, if any, at the beginning of their comments. The Board requests that each group that wishes to be heard choose one representative to speak on its behalf. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via e-mail. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.
This meeting will move into regular agenda items at the conclusion of the public comments or at -pm whichever occurs first.

3. **Communication**

   A. Superintendent

   1) Superintendent Updates

   • This year the District and S-W Community Organizations assigned 301 children and 184 Families during the holiday season. This is 38 children more than last year and 20 more families.

   • Dr. O’Neil commended Ms. Carolynne Sandy and Ms. Dana Teague on their presentation to the Gloucester County Curriculum Consortium.

   • The [2017 – 2018 school calendar](#) has been adjusted to accommodate the two snow days earlier in the month. Now March 26th and March 27th will be student school days.

   • Congratulations to Ms. Cancila, Mr. Wojciechowski, and the SWSD 4th and 5th graders who competed for the first time in the South Jersey Lego League. These students will be presenting their project to the BOE at the February mtg.

   • SWSD representatives attended a press conference last week to announce the filing of a formal petition sponsored by the Newton School District. 10 school districts, 4 municipalities (Woolwich, E. Greenwich, Swedesboro, and Newton), and 30 individuals have signed onto the petition including which includes 4 BOE members.

   • This year we will be sending 10 6th grade students to attend the Middle School Student Leadership Institute. It is part of our NJ Consortia for Excellence through Equity and partnership with Univ. of Penn and NJASA. 22 school districts throughout South Jersey (Camden County to Cape May County) are sending students to attend. The goal of the program is to enlighten 6th – 8th graders about effectively addressing their current challenges in school and in life while empowering them to make successful decisions about their futures.

   2) District Enrollment

   a) Report, **as submitted**
Minutes
January 17, 2018
Swedesboro-Woolwich Board of Education

Clifford Stratton
Harker
Hill

3) Correspondence

4) OPRA Log-None

B. District Administration

1) Administrator’s Monthly Board Reports, as submitted

Clifford Stratton
Harker
Hill
Technology
Special Services
Curriculum & Instruction

Board member Technology Director, Mr. Joel Brown, if there were any other hurdles that we need to face with PARCC testing and technology that we are mandated to address?

Mr. Joel Brown explained that there are none at this time but he and Dr. Hogan will be attending a meeting on March 8, 2018 and details could come out of that meeting. Right now we are secure with the computers and the amount of students that are testing.

Board member asked Mr. Joel Brown how many computers we have in the district. He explained that we have roughly 2,000, over 1,000 Chromebooks.

Board member asked Dr. O’Neil why we are only seeing in and out of school suspensions for the Harker School. Is this because they are not occurring or not being reported?

Dr. O’Neil explained that normally it does happen at both the Harker and Hill school but this year they have been rewarding the positives and that is really bringing the numbers down.

4. Action Items

Personnel/Finance/Negotiations Committee

Committee Meeting Report, as presented

- LTS for a maternity leave.
- SWEA grievances:
  o SWEA elected to take both to arbitration.
• Mandatory direct deposit is continuing to roll out with only a small percentage of staff still outstanding.
• Fair Funding Joint Resolution for Joint Litigation
  o Approved at the board meeting on January 11, 2018.
  o Slight upward capital reserve adjustment.
• Unspent bond proceeds and their application towards debt service was discussed

A. Musumeci/VanDiehl approve the following personnel items, as listed:

<table>
<thead>
<tr>
<th>NAME</th>
<th>SCHOOL</th>
<th>POSITION/ CERT</th>
<th>SALARY</th>
<th>BUDGET ACCT #</th>
<th>ACTION</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.1- Ms. Nancy Moore-Gregal</td>
<td>Stratton</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>Intermittent Family Medical Leave</td>
<td>January 2, 2018</td>
</tr>
<tr>
<td>A.2- Mr. Daniel Ward</td>
<td>Hill</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>Practicum Placement Spring 2018 with Kelly Woronicak</td>
<td>January 16, 2018 through May 6, 2018</td>
</tr>
<tr>
<td>A.3- Ms. Eryn Gervasi</td>
<td>Harker</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>Health &amp; Phys Ed Junior Field Experience Placement with Brian Lockman</td>
<td>January 29, 2018 through March 7, 2018</td>
</tr>
<tr>
<td>A.4- Ms. Taylor Gretz</td>
<td>Harker</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>Health &amp; Phys Ed Junior Field Experience Placement with Eileen Mission</td>
<td>January 29, 2018 through March 7, 2018</td>
</tr>
<tr>
<td>A.5- Mrs. Lauren Denham</td>
<td>Harker</td>
<td>Paraprofessional</td>
<td>-</td>
<td>-</td>
<td>3 unpaid days to attend seminars to complete her student teaching requirements</td>
<td>TBD</td>
</tr>
<tr>
<td>A.6- Mrs. Denise Squibb</td>
<td>Hill</td>
<td>Teacher</td>
<td>-</td>
<td>-</td>
<td>Mentor for Ryan McVeigh</td>
<td>January 2, 2018</td>
</tr>
<tr>
<td>A.7- Ms. Candice Kennedy</td>
<td>Hill</td>
<td>Teacher</td>
<td>-</td>
<td>-</td>
<td>Medical/Maternity Leave</td>
<td>February 22, 2018 – on or about May 11, 2018</td>
</tr>
<tr>
<td>A.8- Ms. Eileen Crowley</td>
<td>Hill</td>
<td>Long Term Substitute/ TOSD</td>
<td>$88.00/day first 9 days $175 from day 10 11-213-100-100-00-060</td>
<td>Long Term Substitute for Candice Kennedy</td>
<td>February 22, 2018 – on or about May 11, 2018</td>
<td></td>
</tr>
<tr>
<td>A.9- Mrs. Deborah Conrad</td>
<td>Stratton</td>
<td>Teacher</td>
<td>-</td>
<td>-</td>
<td>Time without pay for medical reasons</td>
<td>Various days during the next few months.</td>
</tr>
</tbody>
</table>

B. Musumeci/VanDiehl approve the following workshops, as listed

<table>
<thead>
<tr>
<th>Staff Member</th>
<th>Workshop</th>
<th>Date &amp; Time</th>
<th>Cost</th>
<th>Estimated Travel Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>B.1- Mrs. Leigh Donato</td>
<td>Workplace Tool Belt</td>
<td>February 15, 2018</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>B.2- Dr. Kristin O’Neil</td>
<td>Model Schools Conference</td>
<td>June 24-27, 2018</td>
<td>$870.00</td>
<td>TBD</td>
</tr>
<tr>
<td>B.3- Mrs. Nicole Collins</td>
<td>Strategies to Differentiate Math Instruction using Small Group</td>
<td>January 12, 2018</td>
<td>$249.00</td>
<td>$0</td>
</tr>
<tr>
<td>Item</td>
<td>Presenter(s)</td>
<td>Topic</td>
<td>Date</td>
<td>Cost</td>
</tr>
<tr>
<td>------</td>
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<td>------</td>
<td>------</td>
</tr>
<tr>
<td>B.4-</td>
<td>Mrs. Kathryn Dreger</td>
<td>Indoor Air Quality Training</td>
<td>January 12, 2018</td>
<td>$0</td>
</tr>
<tr>
<td>B.5-</td>
<td>Mrs. Nicole Collins</td>
<td>Makerspaces: Creating and Enhancing Makerspaces in your Classroom and School</td>
<td>January 23, 2018</td>
<td>$229.00</td>
</tr>
<tr>
<td>B.6-</td>
<td>Mr. Tim Wojciechowski</td>
<td>Significantly Strengthen Your Stem Instruction Using Project Based Learning</td>
<td>February 1, 2018</td>
<td>$249.00</td>
</tr>
<tr>
<td>B.7-</td>
<td>Mrs. Joanne Ellis</td>
<td>Annual Yoga and Mindfulness in NJ Schools Symposium</td>
<td>March 16, 2018</td>
<td>$179.00</td>
</tr>
<tr>
<td>B.8-</td>
<td>Ms. Ranae Pollicino</td>
<td>Annual Yoga and Mindfulness in NJ Schools Symposium</td>
<td>March 16, 2018</td>
<td>$179.00</td>
</tr>
<tr>
<td>B.9-</td>
<td>Mrs. Heather Worrell</td>
<td>Legal One Affirmative Action Office Bundle</td>
<td>January 23-25, 2018</td>
<td>$450.00</td>
</tr>
<tr>
<td>B.10-</td>
<td>Mrs. Janeen Buirch &amp; Ms. Christina Hillen</td>
<td>Makerspaces: Creating and Enhancing Makerspaces in your Classroom and School</td>
<td>January 23, 2018</td>
<td>$229.00/person</td>
</tr>
<tr>
<td>B.11-</td>
<td>Ms. Jessica Deopp, Ms. Nicole Kay, Mrs. Denise Barr, Mrs. Lori Grelli</td>
<td>Conference for Pre-K Teachers</td>
<td>February 26, 2018</td>
<td>$230.80/person</td>
</tr>
<tr>
<td>B.12-</td>
<td>Ms. Kelly Fox</td>
<td>13th Annual NJABA Conference</td>
<td>March 23, 2018</td>
<td>$250.00</td>
</tr>
<tr>
<td>B.13-</td>
<td>Mrs. Dana Teague &amp; Mrs. Denise Squibb</td>
<td>NJ Tiered System of Support sponsored by NJPSA and FEA</td>
<td>February 26, 2018 and March 14, 2018</td>
<td>$149.00</td>
</tr>
</tbody>
</table>

C. Recommendation: Musumeci/VanDiehl approve the Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and


Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in
violation of N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

D. Regular, Payroll, Cafeteria & Addendum Bills
   Recommendation: Musumeci/VanDiehl approve payment of January 2018 regular and addendum bills in the amount of $1,348,474.61 and December 2017 Payroll in the amount of $1,236,630.91, as submitted.

E. Recommendation: Musumeci/VanDiehl approve the Line Item Transfer for November 2017 in the amount of $4,766,768, as submitted.
   Mr. DeStratis explained to the board that the reason for the large Line Item Transfer is because it is all related to new account number structure that we were required to do. The number is close to half a year’s payroll and that is what needed to be transferred. It shows as a transfer but it’s really moving money to different schools. We were doing a reconciliation of staff at the same time as splitting into new accounts.

F. Recommendation: Musumeci/VanDiehl approve mandatory direct deposit for all employees in accordance with P.L. 2013, c.28.

G. Recommendation: Musumeci/VanDiehl approve the revised ESEA Salaries for the 2017-2018 school year for the following staff members, as listed.

Title I Salaries 2017-2018

<table>
<thead>
<tr>
<th>Location</th>
<th>Account</th>
<th>Name</th>
<th>Salary</th>
<th>Local $</th>
<th>ESEA $</th>
<th>ESEA %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clifford</td>
<td>20-234-100-000-00-070</td>
<td>Lisa Masciangelo</td>
<td>26,291</td>
<td>19,956</td>
<td>6,335</td>
<td>24.10%</td>
</tr>
<tr>
<td>Clifford</td>
<td>20-234-100-000-00-070</td>
<td>Kathy Beaver</td>
<td>33,291</td>
<td>32,024</td>
<td>1,267</td>
<td>3.81%</td>
</tr>
<tr>
<td>Clifford</td>
<td>20-234-100-000-00-070</td>
<td>Ruth Suarez</td>
<td>62,282</td>
<td>57,214</td>
<td>5,068</td>
<td>8.14%</td>
</tr>
<tr>
<td>Stratton</td>
<td>20-234-100-000-00-050</td>
<td>JoAnn Ragen</td>
<td>77,761</td>
<td>60,152</td>
<td>17,609</td>
<td>22.65%</td>
</tr>
<tr>
<td>Stratton</td>
<td>20-234-100-000-00-050</td>
<td>Sheena Snitcher</td>
<td>64,482</td>
<td>46,873</td>
<td>17,609</td>
<td>27.31%</td>
</tr>
<tr>
<td>Harker</td>
<td>20-234-100-000-00-080</td>
<td>Michele Garcia</td>
<td>72,782</td>
<td>50,742</td>
<td>22,040</td>
<td>30.28%</td>
</tr>
<tr>
<td>Harker</td>
<td>20-234-100-000-00-080</td>
<td>Cheryl Serpiello</td>
<td>61,582</td>
<td>39,542</td>
<td>22,040</td>
<td>35.79%</td>
</tr>
<tr>
<td>Totals</td>
<td></td>
<td></td>
<td>398,471</td>
<td>306,503</td>
<td>91,968</td>
<td></td>
</tr>
</tbody>
</table>
H. **Recommendation**: Musumeci/VanDiehl approve to accept the 2017-2018 Verizon Volunteer Incentive Program grant in the amount of $750.00.

I. **Recommendation**: Musumeci/VanDiehl approve the transfer of unanticipated excess 2016-2017 revenue in the amount of $42,938 from the general fund into capital reserve as of 6/30/17, per audit.

J. **Recommendation**: Musumeci/VanDiehl approve the tuition reimbursement request contract between the Swedesboro-Woolwich Board of Education and Mr. Keith Doster for the CEFM Course, not to exceed $3,000 per year, as submitted.

K. **Recommendation**: Musumeci/VanDiehl approve the Before/After Care contract between the Swedesboro-Woolwich Board of Education and Comet Care effective July 1, 2018, as submitted.

L. **Recommendation**: Musumeci/VanDiehl approve the following resolution to transfer unspent bond proceeds for the payment of principal on outstanding bonds, as follows:

**RESOLUTION OF THE BOARD OF EDUCATION OF THE SWEDESBORO-WOOLWICH CONSOLIDATED SCHOOL DISTRICT IN THE COUNTY OF GLOUCESTER, NEW JERSEY TRANSFERRING UNSPENT PROCEEDS OF SCHOOL BONDS DATED NOVEMBER 29, 2007**

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE SWEDESBORO-WOOLWICH CONSOLIDATED SCHOOL DISTRICT IN THE COUNTY OF GLOUCESTER, NEW JERSEY AS FOLLOWS:

Section 1. The school capital projects financed with School Bonds of The Board of Education of the Swedesboro-Woolwich Consolidated School District in the County of Gloucester, New Jersey (the “Board of Education”), issued in the original principal amount of $21,975,000 on November 29, 2007 and dated November 29, 2007, is hereby deemed complete, and unspent bond proceeds in the amount of $771,798.55 shall be transferred from the project account in the capital projects fund for such projects to the debt service fund for the payment of principal of such School Bonds as the principal comes due pursuant to N.J.S.A. 18A:7G-5(o) and N.J.A.C. 6A:26-4.6(c).

Section 2. This resolution shall take effect immediately.
Mr. DeStratis explained to the board that the Harker building construction 10 years ago came in under budget and we still have funds remaining from that project. The board is required to put that money back towards payments against the debt that was incurred during the initial project. Applying to debt service as a onetime shot is the only option the board has.

M. Recommendation: Approve to accept the following donations from the Swedesboro-Woolwich PTO
- Clifford $ 5,715
- Stratton $11,429
- Harker $17,143
- Hill $ 5,715
$40,002

N. Recommendation: Musumeci/VanDiehl approve Dr. Kristin P. O’Neil as the District Safety Specialist for the 2017-2018 school year.

O. Recommendation: Musumeci/VanDiehl approve Mr. Joel Brown as the District Safety Team Coordinator for the 2017-2018 school year.

P. Recommendation: Musumeci/VanDiehl approve Stephanie Fanelli as the 2nd Grade Drama Assistant for the 2017-2018 school year, as per contract.

Q. Recommendation: Musumeci/VanDiehl approve Maria Sohn to be paid for 5 hours for planning and implementing 1st and 2nd grade Hour of Coding Programs, as per contract.

R. Recommendation: Musumeci/VanDiehl approve Stratton Family Math Night on February 20, 2018 from 6-8 pm.

S. Recommendation: Musumeci/VanDiehl approve 2nd Grade Hour of Coding Night on January 30, 2018.

T. Recommendation: Musumeci/VanDiehl approve 1st Grade Hour of Coding Night on March 13, 2018.

U. Recommendation: Musumeci/VanDiehl approve the following 2nd grade classes to visit the Philadelphia Zoo for the UNLESS Project on February 22, 2018:
- Buirch
- Steinman
- Bussott
V. **Recommendation:** Musumeci/VanDiehl approve Walter Hill Hour of Code Night on February 5, 2018.

W. **Recommendation:** Musumeci/VanDiehl approve Kelly Woronicak and Lorraine Campbell as Co-Advisors of the Swedesboro-Woolwich School District Spring Talent Show from January 2018 through June 2018, as per contract.

X. **Recommendation:** Musumeci/VanDiehl approve Cheryl Mervine as Assistant Advisor of the Swedesboro-Woolwich School District Spring Talent Show from January 2018 through June 2018, as per contract.

Y. **Recommendation:** Musumeci/VanDiehl approve Andrea Broninia-Dahlburg as substitute support for extracurricular activities (Mad Science, Drama, etc.) for children with IEP’s, as needed.

Z. **Recommendation:** Musumeci/VanDiehl approve Eileen Healey as substitute support for extracurricular activities (Mad Science, Drama, etc.) for children with IEP’s, as needed.

AA. **Recommendation:** Musumeci/VanDiehl approve the NJ Tiered System of Supports Application to receive a grant for Response to Intervention Literacy Services, as submitted.

**Board action needed:** Yes (Roll Call Required)
- (All yes, motion to carry A-J, L, N-AA 8-0)
- (Motion to carry K 6-0-2 VanDiehl & Ferrell abstained)
- (Motion to carry M 7-0-1 VanDiehl abstained)

<table>
<thead>
<tr>
<th>Mrs. Jaclyn Dopke</th>
<th>Mrs. Rosella Musumeci-Y</th>
<th>Mrs. Natalie Matthias-Y</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Kevin Heffernan-Y</td>
<td>Mr. Kenneth Morris-Y</td>
<td>Mrs. Lauren Ibbotson-Y</td>
</tr>
<tr>
<td>Mr. Craig Frederick-Y</td>
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</table>

**Mrs. Michelle VanDiehl-Y for A-J, L, N-AA; Abstain from K & M**

**Mr. Robert Ferrell- Yes for A-J, L-AA; abstain from K**

**Curriculum, Policy, Community Relations Committee**

*Committee Meeting Report, as presented*

- 6th grade teachers discussed standards aligned grading
- Board member asked if there was a targeted resolution date for finalizing the standards based grading.
Dr. O’Neil explained that the teachers shared positives and areas that needed improvement. As a result they have been charged with going back and coming up with their resolution and bringing it to the board at the next committee meeting.

- School Calendar
- Harker Funds

A. HIB Reports- None to report.

B. **Recommendation**: VanDiehl/Ibbotson approve #3205860413 to move from Out of District Placement at Bankbridge to Out of District at Yale School-Social Learning Campus/Cherry Hill, effective 1/2/2018.

C. **Recommendation**: VanDiehl/Ibbotson approve Home Instruction for 1889949656 for approximately 4-6 weeks, provided through insight.

D. **Recommendation**: VanDiehl/Ibbotson approve Jessie Doepp to provide home instruction for #3345235758 until further notice.

E. **Recommendation**: VanDiehl/Ibbotson approve the [2018-2019 School Calendar], as submitted.

   *Board member asked Dr. O’Neil to explain how the calendar is created.*

   **Dr. O’Neil explained that Kingsway and Swedesboro-Woolwich administered a survey and collected information from staff and parents. The Kingsway survey finds they advocate for the November week and the Spring week. We find that our parents and community are in favor of aligning with the Kingsway calendar as close as possible. We only have 1 day difference between us and Kingsway.**

F. **Recommendation**: VanDiehl/Ibbotson approve the bi-annual [Statement of Assurance] regarding the use of Paraprofessional staff for the 2017-2018 school year, as submitted.

   **Board action needed:** Yes (Roll Call Required)

   *(All yes, motion to carry 8-0)*

   Mrs. Jaclyn Dopke  Mrs. Rosella Musumeci-Y  Mrs. Natalie Matthias-Y
   Mr. Kevin Heffernan-Y  Mrs. Michelle VanDiehl-Y  Mr. Kenneth Morris-Y
   Mrs. Lauren Ibbotson-Y  Mr. Robert Ferrell-Y  Mr. Craig Frederick-Y
Operations
Buildings and Grounds, Long Range Plans, Technology, Transportation
Committee Meeting Report, as presented

- Technology - most of the focus is on security and firewalls
- Building repairs were mostly done on the bathrooms and maintenance equipment has been upgraded
- Transportation - bus routes will need to be reconfigured to accommodate the sudden increase in the enrollment due to Eagle View apartments.
- ROD Reimbursement Approval - $140,000 for Hill roof
- Disposal of Property
- Energy Audits
- Potential use of the fields for Parks and Recs.

A. Facility Usage Requests
Recommendation: Matthias/Heffernan approve Facility Usage Requests for the 2017-2018 school year, as listed.
(Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

<table>
<thead>
<tr>
<th>Organization</th>
<th>School/Location</th>
<th>Date &amp; Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.1- SummerFun Kids Camp</td>
<td>Harker</td>
<td>June 22, 2018-July 20, 2018 7:00 a.m.-5:30 p.m.</td>
<td>Summer camp for the Swedesboro-Woolwich School District</td>
</tr>
<tr>
<td>A.2- Camp IDEA- Camp Cranium</td>
<td>Stratton</td>
<td>July 9-13, 2018 &amp; July 16-20, 2018 8:00 a.m.-3:30 p.m.</td>
<td>Camp Cranium Academic Camp</td>
</tr>
<tr>
<td>A.3- Four Seasons at Weatherby HOA</td>
<td>Stratton</td>
<td>April 11, 2018 6:30 p.m.-9:00 p.m.</td>
<td>Home Owners Association Meeting</td>
</tr>
</tbody>
</table>

B. Recommendation: Matthias/Heffernan approve the Disposal of Property for the following schools, as submitted:
- Clifford
- Stratton

Board action needed: Yes (Roll Call Required)
(All yes, motion to carry 8-0)
Mrs. Jaclyn Dopke - Mrs. Rosella Musumeci - Mrs. Natalie Matthias-Y
Mr. Kevin Heffernan-Y - Mrs. Michelle VanDiehl-Y - Mr. Kenneth Morris-Y
Mrs. Lauren Ibbotson-Y - Mr. Robert Ferrell-Y - Mr. Craig Frederick-Y

5. Old Business
Public Comments/Visitors- None
Any person interested in making comments on any agenda item or other school district related topic is requested to give their name and address. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via e-mail. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public. This portion will end at the conclusion of the public comments or after 30 minutes whichever comes first.

Delegates:
  a. NJSBA – Mr. Craig Frederick
  b. GCSBA – Mrs. Jaclyn Dopke

6. Adjournment

  Recommendation: VanDiehl/Musumeci approve the adjournment of meeting.
  Board action needed: Yes  Time: 7:08 p.m./8-0

  (All yes, motion to carry 8-0)

Respectfully submitted,

Mr. Christopher DeStratis
Board Secretary/SBA
Next Meeting(s)
February 13, 2018
Board/Committee Meetings as scheduled