1. **Opening**

   A. **Call to Order**

   **Open Public Meeting Act.** Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.

   B. **Roll Call**

<table>
<thead>
<tr>
<th>Member Name</th>
<th>Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Craig Frederick</td>
<td>All Committees</td>
</tr>
<tr>
<td>Mrs. Jaclyn Dopke</td>
<td>(Chair) Personnel/Finance, Curriculum</td>
</tr>
<tr>
<td>Mrs. Natalie Matthias</td>
<td>(Chair) Curriculum Committee</td>
</tr>
<tr>
<td>Mrs. Rosella Musumeci</td>
<td>Personnel/Finance Committee</td>
</tr>
<tr>
<td>Mr. Kevin Heffernan</td>
<td>Operations Committee</td>
</tr>
<tr>
<td>Mrs. Michelle VanDiehl</td>
<td>Personnel/Finance Committee</td>
</tr>
<tr>
<td>Mr. Kenneth Morris</td>
<td>(Chair) Operations Committee</td>
</tr>
<tr>
<td>Mrs. Lauren Ibbotson</td>
<td>Curriculum Committee</td>
</tr>
<tr>
<td>Dr. Charles Ivory</td>
<td>Operations Committee</td>
</tr>
</tbody>
</table>

Quorum: 7-2/6:01 pm

C. **Reading of Oaths to Office – Newly Elected Members**
   (Publicly read oaths)
   - Dr. Charles Ivory

D. **Code of Ethics, as submitted**
EXECUTIVE SESSION
RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the “Board”) to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

☑ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: _____________ HIB, Suspension

☐ Matters in which the release of information would impair the right to receive government funds, and specifically:

☐ Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:


☐ Matters involving the purchase of real property and/or the investment of public funds, and specifically:

☐ Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:

☐ Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

☑ Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: ______________________ Personnel

☐ Matters involving quasi-judicial deliberations, and specifically:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.
1) Recommendation: Heffernan/Ibbotson approve to enter into Executive Session for the purpose of discussing/reviewing items as noted above.
   Board action needed: Yes
   Time: 6:08 pm/7-0
   (All yes, motion to carry: 7-0)

2) Recommendation: Ibbotson/Musumeci approve to return to Regular Session.
   Board action needed: Yes
   Time: 6:30 pm/7-0
   (All yes, motion to carry: 7-0)

E. Flag Salute

F. Adoption of Agenda
   Recommendation: Musumeci/Heffernan approve the adoption of the agenda, as presented.
   Board action needed: Yes
   (All yes, motion to carry: 7-0)

G. Approval of Minutes
   Recommendation: Ibbotson/VanDiehl approve the regular and executive session minutes dated October 10, 2018, as submitted.
   Board action needed: Yes
   (All yes, motion to carry: 7-0)

2. Presentations
   A. Stellar Comet of the Month- October 2018
      1) Walter Hill School
         Grade 6
         Matthew Plachuta
         Riley Rambler
         Sarah Elliott
         Sophie Bell

      2) Charles G. Harker School
         Grade 3
         Jonathan Persicketti
         Savannah Johnson
         Grade 4
         Grace Deming
         Tyler Bowen
Minutes
November 14, 2018
Swedesboro-Woolwich Board of Education
“A Community dedicated to inspiring life-long learners”

3) **Gov. Charles Stratton School**
   Grade 1
   Gianna Voce
   Evan Beckett
   Grade 2
   Maria Gross
   Carter Parrish

4) **Margaret Clifford School**
   Preschool
   Laila Williams
   Kindergarten
   Charlotte Erikson
   Madden Redkoles

B. Gloucester County Teacher of The Year- Ms. Vanessa Paccione- Dr. O’Neil
   presented Vanessa with flowers. Vanessa shared with the board how and why she
   wanted to become a teacher.

3. **Communication**
   A. Superintendent
      “A Community dedicated to inspiring life-long learners”

   1) Superintendent Updates
      a) Superintendent PD Plan
         - My 2018 – 2019 Professional Development Plan was also
           shared with the BOE. My primary two professional goals
           will focus on enhancing enrichment offerings for all
           students in grades K – 6 and focusing on ways in which to
           provide support and teach admins and staff how to
           understand, interpret, and use data.

As a part of the goal and PDP development process (as well as the adoption of the new NJDOE Administrative
Evaluation Tool (NJPEPL), the leadership mtg. structure
has been changed. Each month we meet as a group for
leadership / administrative mtgs., then the next week we
meet as a group for curriculum mtgs., next we meet as a vertical articulation pairing (w/curriculum) PK – 2; 3 – 6, finally, each admin meets with me 1:1 each month to review their progress toward their goals.

b) Board Goals and Activities

- This is the 2nd year of our strategic plan.
- The plan and a summary of the mtgs. are still posted online.
- There are 6 goals integrated into that plan.
- During the Fall retreat, the BOE identified:
  - 3 District goals
  - 1 Board goal
  - 3 Finance goals
  - 4 Operations goals
  - 3 Curriculum goals

- This year we will be using the new NJSBA Superintendent Evaluation Process, and I am evaluated on progress made on these identified goals. The 6 strategic planning goals and 14 BOE identified goals are the focus of our budget planning process.

c) Shout Outs!

- I’d like to give a HUGE shout out to Carolynne Sandy for leading and holding data and RTI mtgs. with every staff member in her building. This is a huge undertaking, and she has been energized by what she is learning, enjoying the walkthrough process even more, and so proud of the staff for all of their hard work.
- Shout out to Chris DeStratis. Chris went OVER and ABOVE to support the staff whose cars were affected by a very unfortunate incident. 30 cars were impacted by the painting of the water tower. This is still a process in progress but he has really focused on helping the staff.
- Shout out to EVERYONE throughout the district for their support with the SWSD PTO’s Boosterthon. GREAT JOB!
- Shout out to the district staff. The coding and steam program at the Harker School is being spotlighted by the NJEA’s Classroom Close Up program. After 25 years of filming, their series has come to an end, and it is an honor
to be the very last episode that they filmed. Stay tuned for the dates/times of the aired program.

- Finally, Happy Educational Support Professionals Day! This year November 14th has been designated as a national day of recognition for all Educational Support Professionals. This day was first celebrated in 1987, and it honors all secretaries, paraprofessional staff, cafeteria workers, maintenance workers, bus drivers, and every educational support staff member who plays a role in making our schools great!

2) District Enrollment
   a) Report, as submitted

   Clifford Stratton
   Harker
   Hill

3) Correspondence.

4) OPRA Log

<table>
<thead>
<tr>
<th>Document(s) Requested</th>
<th>Who Requested</th>
<th>Date Received</th>
<th>Date Completed</th>
<th>Hours to complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>1- Current base contract agreement(s), any corresponding contract addendums, and the RFP for security guard services. Also the current base contract agreement(s), any corresponding contract addendums, and the RFP for janitorial services.</td>
<td>Bonnie Huang (Service Employees Intl Union)</td>
<td>10/30/2018</td>
<td>11/7/2018</td>
<td>.25 hr</td>
</tr>
</tbody>
</table>

B. District Administration

1) Administrator’s Monthly Board Reports, as submitted

   Clifford Stratton
   Harker
   Hill
   Technology
   Special Services
   Curriculum & Instruction
Public Comments/Visitors

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer. If a large group of people are present to speak, the presiding Board Officer may, at his/her discretion, limit the number of people allowed to speak.

Any person who wishes to speak is requested to give their name, address, and group affiliation, if any, at the beginning of their comments. The Board requests that each group that wishes to be heard choose one representative to speak on its behalf. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via e-mail. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

This meeting will move into regular agenda items at the conclusion of the public comments or at 7:30 pm whichever occurs first.

1- Mrs. Gina Azzari- 397 Harrisonville Road, Woolwich Twp., NJ
Mrs. Azzari wanted to make a request to the board and mentioned that she asked this a few years ago and wanted to address it again. Has the board given any thoughts to recording the sessions and posting them online?
Mr. Frederick explained that this has not been discussed for 2 years but we have been adding more details to the minutes ever since.

4. Action Items- please note Mr. Frederick struck 4 items from the agenda, as noted below.

Personnel/Finance/Negotiations Committee
Committee Meeting Report, as presented
- Fully staffed except for 1 maintenance person
- SWAA contract- final stages and looking to vote on in December
- Purchase of cameras for safety & security- installation will begin over winter break
- District did an external search for Paraprofessionals. Completed over 60 interviews and selected 4 to do prescreening and background checks
A. Recommendation: Heffernan/VanDiehl approve the personnel item as listed:

<table>
<thead>
<tr>
<th>NAME</th>
<th>SCHOOL</th>
<th>POSITION /CERT</th>
<th>SALARY</th>
<th>BUDGET ACCT #</th>
<th>ACTION</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.1- Ms. Sandra Morone</td>
<td>Hill</td>
<td>Cafeteria Aide</td>
<td>$11.25/hr</td>
<td>11-000-262-107-000-00</td>
<td>Changing from sub to permanent lunch aide</td>
<td>November 15, 2018</td>
</tr>
<tr>
<td>A.2- Ms. Kayla Kushner</td>
<td>District</td>
<td>School Psychologist</td>
<td>-</td>
<td>-</td>
<td>Rowan Student Psychology Practicum assigned to Kari Foote</td>
<td>January 1, 2019-June 30, 2019</td>
</tr>
<tr>
<td>A.3- Ms. Christine Desrochers</td>
<td>District</td>
<td>ELL</td>
<td>-</td>
<td>-</td>
<td>Medical Leave</td>
<td>November 12, 2018-January 2, 2019</td>
</tr>
<tr>
<td>A.4- Ms. Erin Moore</td>
<td>District</td>
<td>LTS</td>
<td>$88.00/day first 9 days $175 from day 10</td>
<td>11-240-100-101-000-00-060</td>
<td>New Hire: LTS for Christine Desrochers</td>
<td>November 12, 2018-January 2, 2019</td>
</tr>
<tr>
<td>A.5- Ms. Nancy Moore-Gregal</td>
<td>Stratton</td>
<td>Paraprofessional</td>
<td>-</td>
<td>-</td>
<td>Extension of Medical Leave</td>
<td>On or around December 10, 2018</td>
</tr>
<tr>
<td>A.6- Ms. Crissy DiBella</td>
<td>Clifford</td>
<td>Teacher</td>
<td>-</td>
<td>-</td>
<td>Intermittent FMLA</td>
<td>The remainder of the 2018-2019 school year</td>
</tr>
<tr>
<td>A.7- Mr. Brice Ianotti</td>
<td>Stratton</td>
<td>Student Teacher</td>
<td>-</td>
<td>-</td>
<td>Student Placement assignment to Janine Buirc</td>
<td>5 2-hour sessions from November 2018-December 2018</td>
</tr>
<tr>
<td>A.8- Ms. Cassidy Fagan</td>
<td>Stratton</td>
<td>Student Teacher</td>
<td>-</td>
<td>-</td>
<td>Student Placement assignment to Paige Moore</td>
<td>5 2-hour sessions from November 2018-December 2018</td>
</tr>
<tr>
<td>A.9- Ms. Najiyah Palmer</td>
<td>Stratton</td>
<td>Student Teacher</td>
<td>-</td>
<td>-</td>
<td>Student Placement assignment to Kelly Stingle</td>
<td>5 2-hour sessions from November 2018-December 2018</td>
</tr>
<tr>
<td>A.10- Ms. Amy Edwards</td>
<td>District</td>
<td>Cafeteria Sub</td>
<td>$11.25/hr</td>
<td>11-000-262-107-000-00</td>
<td>New Hire: Café Sub</td>
<td>November 15, 2018</td>
</tr>
<tr>
<td>A.11- Ms. Janene Ryan</td>
<td>Harker</td>
<td>Teacher</td>
<td>-</td>
<td>-</td>
<td>Medical/Maternity leave-modification to original maternity leave dates</td>
<td>December 10, 2018- June 30, 2018/ She is using 5 sick days prior and 20 sick days after birth</td>
</tr>
</tbody>
</table>

B. Recommendation: Heffernan/VanDiehl approve the workshops as listed:

<table>
<thead>
<tr>
<th>Staff Member</th>
<th>Workshop</th>
<th>Date &amp; Time</th>
<th>Cost</th>
<th>Estimated Travel Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>B.1- Mr. Robert Titus</td>
<td>Building Community With the Habits of Mind</td>
<td>December 10, 2018</td>
<td>$0</td>
<td>$0</td>
</tr>
</tbody>
</table>
### C. Recommendation:
Heffernan/VanDiehl approve the Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of **September 2018**. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and

Approve the Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of **September 2018**. The Reconciliation Report and Board Secretary’s Report are in agreement for the month of **September 2018**.

Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

### D. Regular, Payroll, Cafeteria & Addendum Bills
**Recommendation:** Heffernan/VanDiehl approve payment of **November 2018** regular and addendum bills in the amount of **$1,178,382.25** and **October 2018** payroll in the amount of **$1,269,250.46**, as submitted.

### E. Recommendation:
Heffernan/VanDiehl approve the **Line Item Transfer** for **September 2018** in the amount of **$1,217,461.97**, as submitted.

### F. Recommendation:
Heffernan/VanDiehl approve Silvia Cancila and Tim Wojciechowski to submit GASCAP grant in the amount of **$500.00** each.

### G. Recommendation:
Heffernan/VanDiehl approve the purchase of District-wide CCTV system with **Advantage Security, Inc.**, an approved Hunterdon ESC CO-OP vendor (#HCESC-TECH-17-01), in the amount of **$61,571.52**, as submitted.
And further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this award.

____________________
Christopher DeStrati

H. Recommendation: Heffernan/VanDiehl approve the ESEA Salaries for the 2018-2019 school year for the following staff members, as listed.

<table>
<thead>
<tr>
<th>Location</th>
<th>Account</th>
<th>Name</th>
<th>Salary</th>
<th>Local ($)</th>
<th>ESEA ($)</th>
<th>ESEA %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clifford</td>
<td>20-235-100-100-000-00-070</td>
<td>Lisa Masciangelo</td>
<td>26,491</td>
<td>20,423</td>
<td>6,068</td>
<td>22.91%</td>
</tr>
<tr>
<td>Clifford</td>
<td>20-235-100-100-000-00-070</td>
<td>Joanne Ragen</td>
<td>78,224</td>
<td>72,156</td>
<td>6,068</td>
<td>7.76%</td>
</tr>
<tr>
<td>Clifford</td>
<td>20-235-100-100-000-00-070</td>
<td>Tracy Gaidis</td>
<td>67,482</td>
<td>61,414</td>
<td>6,068</td>
<td>8.99%</td>
</tr>
<tr>
<td>Harker</td>
<td>20-235-100-100-000-00-080</td>
<td>Michele Garcia</td>
<td>78,824</td>
<td>45,926</td>
<td>32,898</td>
<td>41.74%</td>
</tr>
<tr>
<td>Harker</td>
<td>20-235-100-100-000-00-080</td>
<td>Lori Savas</td>
<td>54,782</td>
<td>21,884</td>
<td>32,898</td>
<td>60.05%</td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td></td>
<td></td>
<td><strong>305,803</strong></td>
<td><strong>221,803</strong></td>
<td><strong>84,000</strong></td>
<td></td>
</tr>
</tbody>
</table>

I. Recommendation: Heffernan/VanDiehl approve the following staff member to cover lunch detention at Walter Hill School at the rate of $17.50/lunch for the 2018-2019 school year:

- Mrs. Nicole Collins
- Mr. Steve Kreps
- Mrs. Jessie Clifford
- Mrs. Lindsay Rieger
- Mrs. Marissa Smith
- Mr. Ryan McVeigh
- Mrs. Lauren Fox
- Mrs. Laura Hubbard
- Mrs. Maria Sohn
- Mr. Linn Sammis — Strike from agenda
- Mr. Mike Forlano
- Mr. Nick Leyboldt
- Mrs. Michelle Markellos
- Mrs. Kelly Woronicak
J. **Recommendation**: Heffernan/VanDiehl approve the following staff members to cover 1 hour after school detention at Walter H. Hill School for the 2018-2019 school year, as per contract:

- Mrs. Nicole Collins
- Mr. Steve Kreps
- Mrs. Jessie Clifford
- Mrs. Lindsay Rieger
- Mrs. Marissa Smith
- Mr. Ryan McVeigh
- Mrs. Lauren Fox
- Mrs. Laura Hubbard
- Mrs. Maria Sohn
- Mr. Linn Sammis - Strike from agenda
- Mr. Mike Forlano
- Mr. Nick Leypoldt
- Mrs. Michelle Markellos
- Mrs. Kelly Wronicak
- Mr. Stan Coleman
- Ms. Samantha Regina
- Ms. Vivian Gracie
- Mr. Daniel Owen
- Ms. Sarah Henthorn
- Ms. Meghan Pattinson
- Mrs. Christina Hillen-Bauman
- Mrs. Kelly Pollitt
- Mrs. Lori Grelli

K. **Recommendation**: Heffernan/VanDiehl approve the following staff members for Homework Help Club for the 2018-2019 school year, as per contract:

- Mr. Stanley Coleman
Ms. Kelly Woronicak
Ms. Meghan Pattinson
Mr. Dan Owen
Ms. Samantha Regina
Ms. Christian Hillen
Ms. Michelle Markellos
Ms. Kelly Pollitt
Ms. Sarah Henthorn
Ms. Denise Squibb

L. Recommendation: Heffernan/VanDiehl approve Debbie Hannold as the Clifford Drama Club Director and Ashley Sermabiekian as the Clifford Drama Club Assistant Director for the 2018-2019 school year, as per contract.

M. Recommendation: Heffernan/VanDiehl approve the following staff members who participated in Crisis Intervention Training on October 24, 2018 and October 29, 2018, as per contract:
- Rachel Ryman
- Marissa Smith
- Ryan McVeigh
- Marie Barbara
- Maureen Berlin
- Julie Dickson
- Anne Dorety
- Suzanne Hunt
- Audrey McSwiggan
- Jeannette Marr
- Donna Moore
- Jean Owens
- Lisa Rowe
- Donna Wilgus

Board action needed: Yes (Roll Call Required)
(All yes, motion to carry: 7-0)

Mrs. Jaclyn Dopke    Mrs. Rosella Musumeci-Y    Mrs. Natalie Matthias
Mr. Kevin Heffernan-Y Mrs. Michelle VanDiehl-Y    Mr. Kenneth Morris-Y
Mrs. Lauren Ibbotson-Y Dr. Charles Ivory-Y    Mr. Craig Frederick-Y

Curriculum, Policy, Community Relations Committee
Committee Meeting Report, as presented
Mrs. Flick updates on curriculum department
Strauss Esmay Policy manual is live on website
Link It and Data Locker now live – more user friendly version of Ed Connect
Carolina Kits and Tigtag kits are science kits grades 2, 3 and 5 have begun training on them
Comet Cohorts are wrapping up their 1st Cohort- Character Ed
Report Card Rubrics are live on website
Parent/Teacher signups will begin on Friday

A. HIB Reports
   Recommendation: VanDiehl/Ibbotson approve HIB, as submitted.


C. Recommendation: VanDiehl/Ibbotson approve the revision to Harker Code of Conduct, as submitted.

D. Recommendation: VanDiehl/Ibbotson approve the 2018 Annual Clifford Winter Festival Fundraiser on December 6, 2018 to raise funds for the Clifford Drama Program.

E. Recommendation: VanDiehl/Ibbotson approve Anne Dorety to provide paraprofessional support for 6th grade social events dated November 30, 2018, February 22, 2019 and June 7, 2019, as per contract.

F. Recommendation: VanDiehl/Ibbotson approve Anne Dorety to provide paraprofessional support for the following students, per IEP, as per contract
   - #5143677818 for Harker Yoga Club
   - #8259587163 in Comet Kindness Club

G. Recommendation: VanDiehl/Ibbotson approve Colleen McKnight for LDT/C Consulting Services for the 2018-2019 school year at the rate of $395/ case, as submitted.

   Board member, Michelle VanDiehl, asked since Colleen McKnight resigned is she able to come back so soon?
   Dr. O’Neil explained that yes, she is able to come back, we needed someone to oversee the work. Since she was already familiar with the district we want to
keep her as a consultant until the emergency cert process is complete for the new hires.

H. **Recommendation**: VanDiehl/Ibbotson approve the Commission for the Blind contracts for #6455613528 and #5342087674, per IEP, **as submitted**.

I. **Recommendation**: VanDiehl/Ibbotson approve Homebound Instruction for #8281328083 for 2-4 weeks, per 504 plan and medical documentation.

J. **Recommendation**: VanDiehl/Ibbotson approve **Hospital-Based Instruction** for #9492602012 per IEP and medical documentation, **as submitted**.

K. **Recommendation**: VanDiehl/Ibbotson approve Homebound Instruction for #1889949656 per IEP and medical documentation.

L. **Recommendation**: VanDiehl/Ibbotson approve the **2018-2019 Agreement for the Provision of Hospital-Based services** with Brookfield Educational Services Program, as per contract rate of $35.00/hour, **as submitted**.

M. **Recommendation**: VanDiehl/Ibbotson approve the **Annual Agreement for Professional Services** with GCSS (CRESS) for the 2018-2019 school year, **as submitted**.

**Board action needed**: Yes (Roll Call Required)
(All yes, motion to carry: 7-0)

Mrs. Jaclyn Dopke  Mrs. Rosella Musumeci-Y  Mrs. Natalie Matthias
Mr. Kevin Heffernan-Y  Mrs. Michelle VanDiehl-Y  Mr. Kenneth Morris-Y
Mrs. Lauren Ibbotson-Y  Dr. Charles Ivory-Y  Mr. Craig Frederick-Y

**Operations**

**Buildings and Grounds, Long Range Plans, Technology, Transportation**

*Committee Meeting Report, as presented*

- **Security Camera upgrade- start installation during winter break**
- **Capital Plan- looking at areas that need improvement**

A. Facility Usage Requests

*Recommendation*: VanDiehl/Heffernan approve Facility Usage Requests for the **2018-2019** school year, as listed.
Minutes  
November 14, 2018  
Swedesboro-Woolwich Board of Education  
“A Community dedicated to inspiring life-long learners”

(Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

<table>
<thead>
<tr>
<th>Organization</th>
<th>School/Location</th>
<th>Date &amp; Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.1- Swedesboro-Woolwich Soccer Association</td>
<td>All Schools</td>
<td>Thursday &amp; Saturday</td>
<td>December 2018 – March 2019</td>
</tr>
<tr>
<td>A.2- Jazz Hands Dance Academy</td>
<td>TBD</td>
<td>December 15, 2018</td>
<td>9am-7pm</td>
</tr>
<tr>
<td>A.3- Swedesboro Performing Arts Academy</td>
<td>TBD</td>
<td>December 14, 2018</td>
<td>5-9:30 pm</td>
</tr>
<tr>
<td></td>
<td></td>
<td>December 15, 2018</td>
<td>11am-10 pm</td>
</tr>
</tbody>
</table>

B. **Recommendation:** Approve the Bus Evacuation Drills Reports for the following schools:
   - Clifford
   - Stratton
   - Harker
   - Hill

C. **Recommendation:** VanDiehl/Heffernan approve the Disposal of Property for Harker School, **as submitted.**

D. **Recommendation:** VanDiehl/Heffernan approve the Comprehensive Maintenance Plan and M-1, **as submitted.**

   Board action needed: Yes (Roll Call Required)  
   (Motion to carry: 7-0 except A.1- VanDiehl abstained)  
   Mrs. Jaclyn Dopke  
   Mr. Kevin Heffernan-Y  
   Mrs. Lauren Ibbotson-Y  
   Mrs. Michelle VanDiehl- yes to A.2-D/abstain A.1

5. **Old Business**

**Public Comments/Visitors**
Any person interested in making comments on any agenda item or other school district related topic is requested to give their name and address. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via e-mail. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the meeting.
since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public. This portion will end at the conclusion of the public comments or after **30 minutes** whichever comes first.

**1- Mrs. Eileen Healey- SWEA President- 20 Patriot Way, Woolwich Twp., NJ**

Mrs. Healey asked the board to please reconsider using Insight for our Paraprofessional staff. She is very grateful that we are not just putting anyone in the rooms. There are classrooms that have not had anyone in there and she knows that Administration is concerned with that also. She knows that our administration is working very hard to find people to fill those positions but she knows that the substitutes are not taking the positions because of the pay and no benefits.

**Delegates:**
- a. NJSBA – Mr. Craig Frederick
- b. GCSBA – Mrs. Jaclyn Dopke

**6. Adjournment**

**Recommendation:** VanDiehl/Ibbotson approve the adjournment of meeting.
**Board action needed:** Yes  
**Time:** 7:16 pm/7:0

Respectfully submitted,

Mr. Christopher DeStratis  
Board Secretary/SBA  

Next Meeting(s):  
December 12, 2018  
Board/Committee Meetings as scheduled