Minutes
April 10, 2019
Swedesboro-Woolwich Board of Education
“A Community dedicated to inspiring life-long learners”
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 Executive Session
6:30 Regular Session

1. Opening

A. Call to Order

Open Public Meeting Act. Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.

B. Roll Call

Mrs. Jaclyn Dopke, School Board President All Committees
Mrs. Lauren Ibbotson, School Board Vice President (Chair) Curriculum, Personnel/Finance, Negotiations
Mrs. Rosella Musumeci (Chair) Operations, Negotiations Committee
Mrs. Michelle VanDiehl (Chair) Negotiations, Personnel/Finance Committee
Mr. Kenneth Morris (Chair) Personnel/Finance Committee
Dr. Charles Ivory Curriculum Committee
Mrs. Deborah Allen Curriculum Committee
Mrs. Gina Azzari Operations Committee
Mr. William Martz Operations Committee

Quorum: 5-4/ 6:02 pm

Mrs. Dopke & Mrs. Musumeci arrived at meeting to @ 6:04 pm to make quorum 7-2

Mr. William Martz arrived at meeting to @ 6:30 pm to make quorum 8-1

Other’s Present:
Dr. Kristin O’Neil, Superintendent of Schools
Mr. Christopher DeStratis, School Business Administrator, School Board Secretary
Mr. Joel Brown, Chief Information Officer
Ms. Christina Panebianco, Assistant School Board Secretary
Mr. Jeff Caccese, Labor Attorney
EXECUTIVE SESSION
RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the “Board”) to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

☑ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: __ HIB, Suspension

☐ Matters in which the release of information would impair the right to receive government funds, and specifically:

☐ Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

☐ Matters concerning negotiations, and specifically:

☐ Matters involving the purchase of real property and/or the investment of public funds, and specifically:

☐ Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:

☑ Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____ SWEA Contract

☑ Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: __________ Personnel

☐ Matters involving quasi-judicial deliberations, and specifically:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.
1) **Recommendation:** VanDiehl/Allen approve to enter into Executive Session for the purpose of discussing/reviewing items as noted above.  
**Board action needed:** Yes  
**Time:** 6:03 pm  
(All yes, motion to carry: 5-0)

2) **Recommendation:** Azzari/Musumeci approve to return to Regular Session.  
**Board action needed:** Yes  
**Time:** 6:32 pm  
(All yes, motion to carry: 8-0)

C. Flag Salute

D. Moment of Silence

E. Adoption of Agenda  
**Recommendation:** VanDiehl/Azzari approve the adoption of the agenda, as presented.  
**Board action needed:** Yes  
(All yes, motion to carry: 8-0)

F. Approval of Minutes  
**Recommendation:** VanDiehl/Dopke approve the regular and executive session minutes dated **March 13, 2019**, as submitted.  
**Board action needed:** Yes  
(Motion to carry: 6-0-2: Ivory and Azzari abstain)

2. **Presentations**  
A. Stellar Comet of the Month- March 2019  
1) **Walter Hill School**  
   Grade 6  
   • Elise Narcisi  
   • Haleigh Page  
   • Jack Cordery  
   • Nicholas Weber

2) **Charles G. Harker School**  
   Grade 3  
   • Joseph Heran  
   • Alexandra Beety  
   Grade 4
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- Jason Shallis
- Madeline Kakareka

Grade 5
- Reese Whitzell
- Nicholas Phillips

3) **Gov. Charles Stratton School**
   Grade 1
   - Landon Mullin
   - Lize-Marie Pieters
   Grade 2
   - Kyle McCabe
   - Olivia Pollitt

4) **Margaret Clifford School**
   Preschool
   - Addison Goddard-Wiand
   - Jacob Nessler
   Kindergarten
   - Liliana Ortiz
   - Michael Reagan

B. Teacher of The Year Recognition:
   - Pamela Moore- Margaret Clifford School
   - Corrin Sellen- Charles Stratton School
   - Tracy Beyrodt- Charles Harker School
   - Michelle Markellos- Walter Hill School

C. Educational Support Person of The Year Recognition:
   - Helen Fromm- Margaret Clifford School
   - Deb Statile- Charles Stratton School
   - Joanna Gahrs- Charles Harker School
   - Loraine Leypoldt- Walter Hill School

D. Recognition to the following groups/community members for their generous Project Elf contributions to district families in need during the holiday season:
   - Lexington Hill Motorcycle Club
     - Glanfield Family
     - The Ryan Family
3. Communication

A. Superintendent

“A Community dedicated to inspiring life-long learners”

1) Superintendent Updates
   a)

2) District Enrollment
   a) Report, as submitted

   Clifford Stratton
   Harker Hill

3) Correspondence.
   • Thank you- Pat Lewis
   • Thank you- Helen Fromm

4) OPRA Log
Public Comments/Visitors

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer. If a large group of people are present to speak, the presiding Board Officer may, at his/her discretion, limit the number of people allowed to speak.

Any person who wishes to speak is requested to give their name, address, and group affiliation, if any, at the beginning of their comments. The Board requests that each group that wishes to be heard choose one representative to speak on its behalf. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via e-mail. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

This meeting will move into regular agenda items at the conclusion of the public comments or at 7:30 pm whichever occurs first.

1- Mrs. Natalie Baker and Elizabeth Baker- 137 Juniper Lane, Woolwich NJ, 08085

Mrs. Baker addressed the board with a unique position about the LGBTQ community. She is a mom of 3 wonderful children. She thought she was a mom of 3 boys until recently when her
one son became Elizabeth. On February 12, 2019 her daughter came out to her class and told them she wanted to be called Elizabeth and she was female. 
Mrs. Baker addressed the board with her concerns with addressing the Transgender Community in the schools.
She mentioned the staff needs to be educated with dialog, in an age appropriate way. She would like to see LGBTQ as part of the curriculum.
She handed out information about a free pilot program being offered through Garden State Equality Organization.
Mrs. Baker introduced her daughter to the board who had a few things to say. She would like to live in a world where a boy can be a boy even if the sex assigned at birth is female, and the other way around. All of this is important to her because she would like to live in a less suicidal world.
Board member, Mrs. VanDiehl, addressed Elizabeth and noted how proud her mom is of her and how people can take a lesson from her. Mrs. VanDiehl told her how courageous she was tonight addressing the board.

2- Mr. Randy Rossi- 975 Ashburn Way, Woolwich NJ 08085
Mr. Rossi is here to represent Kingsway Youth Football. The organization is on the agenda for approval to use either the Stratton or Harker School from July through December for their youth football practices. They currently use Locke Avenue for their practices but they will be under phase 2 of construction.
He is asking the board to approve the Stratton school which will be more convenient for the kids who ride their bikes to practice from town.
This will be 2 year temporary situation.
Board president, Mrs. Dopke, asked if they will being using lights and if so to be mindful of the houses in the development behind the school and how late they will be on.
Mr. Rossi explained that they are usually done practices by 8:30 and will only be there when daylight savings happens.
Board member, Mrs. VanDiehl, addressed her concerns about the trash. She does not feel that it should be the responsibility of our maintenance staff to clean up. Also, will you be using the horses/tackle equipment? Also, she has seen what football can do to fields. She know our fields are not in great condition but does not want them to get worse. Is there a plan for this? Is there an agreement in place to say they cannot leave it worse off than it is?
Mr. Rossi explained that if they do bring the equipment it will stored in the back corner of the field. He also mentioned that the township will supply trash cans for them.
Mr. Rossi also explained, if there is inclement weather and the district tells them not to use the fields than they will follow that directive.

3- Dr. Charles Ivory- 3 Brocton Court, Woolwich NJ 08085-School Board Member
Dr. Ivory shared his work experience and perspective of what schools look like across the state of NJ. He has been on the board for 4 months and has seen a lot of positive activity in our school district.
He had some people working in his home this week and had a conversation with one who is a resident in Woolwich. They have been living here for a short time. One of her children is in first grade, and coming here from another district, she found out her daughter was behind
academically. She has been so impressed by the support from the staff of our district in helping her daughter move in the right direction. Dr. Ivory wanted to share this information so we can pause and reflect on what is going well and say thank you to all.

4. Action Items

**Personnel/Finance/Negotiations Committee**

Personnel & Finance Committee Meeting Report, as presented
- Continued discussion on the budget
- Contracts and staffing

Negotiations Committee Meeting Report, as presented
- Negotiations meeting scheduled for tonight

A. Recommendation: Dopke/Ivory approve personnel matters, as listed:

<table>
<thead>
<tr>
<th>NAME</th>
<th>SCHOOL</th>
<th>POSITION/ CERT</th>
<th>SALARY</th>
<th>BUDGET ACCT #</th>
<th>ACTION</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ms. Cortney Sharman</td>
<td>Hill</td>
<td>Guidance Counsellor</td>
<td>$51,782</td>
<td>11-000-218-104-000-00-070</td>
<td>Replacing Colleen Pastic</td>
<td>July 1, 2019</td>
</tr>
<tr>
<td>Nancy Sweeten</td>
<td>Clifford</td>
<td>Paraprofessional</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cynthia LaMonaca</td>
<td>District</td>
<td>LDTC</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maria McGinley</td>
<td>Stratton</td>
<td>Teacher</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ms. Chris Lewis</td>
<td>Harker</td>
<td>Teacher</td>
<td>$52,282</td>
<td>11-213-100-101-000-00-080</td>
<td>Lane Change to BA+30</td>
<td>April 11, 2019</td>
</tr>
<tr>
<td>Mr. Steven Kreps</td>
<td>Hill</td>
<td>Teacher</td>
<td></td>
<td></td>
<td></td>
<td>April 1, 2019</td>
</tr>
<tr>
<td>Mr. Steven Kreps</td>
<td>Hill</td>
<td>Teacher</td>
<td></td>
<td></td>
<td>Requesting reimbursement of remaining sick days upon retirement, as per contract</td>
<td>April 15, 2019</td>
</tr>
<tr>
<td>Paulette Gonzalez</td>
<td>Stratton</td>
<td>LPC</td>
<td>$11.25/hr</td>
<td>11-000-262-107-000-00</td>
<td>Change from substitute to full time</td>
<td>April 11, 2019</td>
</tr>
</tbody>
</table>

B. Recommendation: Dopke/Ivory approve workshops, as listed:

<table>
<thead>
<tr>
<th>Staff Member</th>
<th>Workshop</th>
<th>Date &amp; Time</th>
<th>Cost</th>
<th>Estimated Travel Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Scott Hogan</td>
<td>Fall 2019 NJPSA Conference</td>
<td>October 17, 2019 – October 18, 2019</td>
<td>$292.00</td>
<td>TBD</td>
</tr>
</tbody>
</table>
Board member, Mr. Morris, asked what NJPSA was?
Dr. O’Neil explained it was New Jersey Principals and Supervisor Association
He also asked what the Yoga and Mindfulness in Schools is.
Dr. O’Neil explained it is a huge initiative about mental health and awareness. We use the programs for the kids. They actually take the kids out at the end of the day and have them do Yoga.

C. Recommendation: Dopke/Ivory approve the Board Secretary’s Report in accordance with 18A: 17-36 and 18A:17-9 for the month of February 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and


Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

D. Regular, Payroll, Cafeteria & Addendum Bills
Recommendation: Dopke/Ivory approve payment of April 2019 regular and addendum bills in the amount of $990,360.56 and payroll for March 2019 in the amount of $1,276,120.66, as submitted.
E. **Recommendation**: Dopke/Ivory approve the **Line Item Transfer** for February 2019 in the amount of $5,854.78, as submitted.

F. **Recommendation**: Dopke/Ivory approve the purchase of District-wide Access Control system with **Advantage Security, Inc.**, an approved Hunterdon ESC CO-OP vendor (#HCESC-TECH-17-01), in the amount of $48,430.81, as submitted.

And further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this award.

____________________
Christopher DeStratis

Board member, Mr. Morris, asked about the cameras. This was planned for last year and now this year we are looking to complete it, is that what is happening? Mr. DeStratis explained that last year we had about $70,000 designated in the budget for the 18-19 school year and the quotes for phase 2 were close to $100,000. It was agreed to do 2 schools until we were able to realign the budget and complete the project.

G. **Recommendation**: Dopke/Ivory approve the purchase of District-wide CCTV system with **Advantage Security, Inc.**, an approved Hunterdon ESC CO-OP vendor (#HCESC-TECH-17-01), in the amount of $43,996.10, as submitted.

And further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this award.

____________________
Christopher DeStratis

H. **Recommendation**: Dopke/Ivory approve Joanne Ragen to conduct DIAL Screening at the Clifford School on August 5-8, 2019 and August 12-15, 2019 from 12:30-3:30, as per contract.

I. **Recommendation**: Dopke/Ivory approve Crystal Thompson as paraprofessional support, per IEPs for 6th grade children with IEPs to attend class trip - compensate at hourly rate beyond the contracted daily hours Trip runs 7AM - approximately 6PM.
J. **Recommendation**: Dopke/Ivory approve Jan Hill as teacher support, per IEPs for 6th grade children with IEPs to attend class trip -compensate at hourly rate beyond the contracted daily hours Trip runs 7AM - approximately 6PM.

K. **Recommendation**: Dopke/Ivory approve Lauren DiBona to provide support for #6954266199 for 2nd grade drama club, per IEP, as per contract.

L. **Recommendation**: Dopke/Ivory approve Kelsey Morgan to attend Summer IEP meetings as needed, per contracted rate

M. **Recommendation**: Dopke/Ivory approve Tim Wojciechowksi and Silvia Cancila to be paid for time beyond contract hours to the trip to Lumberton, NJ for the mathleague.org State Championship on April 24, 2019, as per contract.

Mrs. VanDiehl left meeting to @ 7:32 pm to make quorum 7-2

**Board action needed**: Yes (Roll Call Required)

(All yes, Motion to carry: A-C & E-M; D 6-0-1: Azzari abstained)

Mrs. Lauren Ibbotson  Mrs. Rosella Musumeci-Y  Mrs. Michelle VanDiehl
Mr. Kenneth Morris-Y  Dr. Charles Ivory-Y  Mrs. Deborah Allen-Y
Mrs. Gina Azzari  Mr. William Martz-Y  Mrs. Jaclyn Dopke-Y
(Yes A-C & E-M; Abstain D)

**Curriculum, Policy, Community Relations Committee**

*Committee Meeting Report, as presented*

A. **HIB Reports**
   **Recommendation**: Allen/Musumeci approve HIB, as submitted.

B. **Recommendation**: Allen/Musumeci approve the following Summer 2019 Comet Clubs:

<table>
<thead>
<tr>
<th>Club Name &amp; Grade</th>
<th>Teacher</th>
<th>Date &amp; Time</th>
<th>Location</th>
</tr>
</thead>
</table>
| Read The Room-Kindergarten & 1st Grade | Ms. Joanne Ragen             | August 5-8, 2019
|                                        |                              | August 12-15, 2019
|                                        |                              | 9:00 am – 12:00 pm               | Clifford School     |
| Summer Basketball-Current 3rd-6th Grades | Mr. Eric Biddle              | July 22, 2019-July 25, 2019
|                                        |                              | 12:00 pm-3:30 pm                 | Harker Gym          |
| Ready Set Go, Kindergarten             | Lisa Bitterman, Ashley       | July 8-11, 2019                    | Clifford School     |
|                                        | DiTonno, Erin Meddick,       | July 22-25, 2019                   |                     |
C. **Recommendation**: Allen/Musumeci approve the Kindergarten walking trip to Swedesboro Library on May 15, 2019 and May 16, 2019 (rain date May 20, 2019 and May 21, 2019).

D. **Recommendation**: Allen/Musumeci approve Gifted and Talented to attend and compete in the mathleague.org State Championship in Summit, NJ on April 24, 2019.

E. **Recommendation**: Allen/Musumeci approve homeschooling for student #8362933685 effective March 29, 2019.

F. **Recommendation**: Allen/Musumeci approve the 5th and 6th Grade Environmental Club field trip to the A.J. Meerwald on June 4, 2019.

G. **Recommendation**: Allen/Musumeci approve Learn Well Education to provide hospital-based education services for (9348494614) per contracted rate, as submitted.

H. **Recommendation**: Allen/Musumeci approve PESI to provide hospital-based education services for (9243034351) & (3773886783) per contracted rate and IEP, as submitted.

I. **Recommendation**: Allen/Musumeci approve Mrs. Jacquelyn Traini to mentor Mrs. Marlaina Spicer for her Practicum in School Leadership and Administrative Internship through Wilmington University.

J. **Recommendation**: Allen/Musumeci approve Mrs. McCloskey’s 1st grade class trip to GCIT on May 8, 2019.
   Note: Swedesboro-Woolwich School District was offered the opportunity for one class to attend for free.

K. **Recommendation**: Allen/Musumeci approve the 2nd reading of the following policies, as submitted:
   2415.06 Unsafe School Choice Option
   2422 Health and Physical Education
   2610 Educational Program Evaluation
   4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing
5111 Eligibility of Resident/Nonresident Students
5337 Service Animals
5600 Student Discipline/Code of Conduct
5611 Removal of Students for Firearms Offenses
5612 Assaults on District Board of Education Members or Employees
5613 Removal of Students for Assaults with Weapons Offenses
5756 Transgender Students
7440 School District Security
8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and other Drug Offenses
8561 Procurement Procedures for School Nutrition Programs
8860 Memorials

Board action needed: Yes (Roll Call Required)
(All yes, Motion to carry: A-J; K 6-0-1: Morris abstained)
Mrs. Lauren Ibbotson       Mrs. Rosella Musumeci-Y       Mrs. Michelle VanDiehl
Mrs. Gina Azzari-Y         Dr. Charles Ivory-Y            Mrs. Deborah Allen-Y
Mr. Kenneth Morris         Mr. William Martz-Y            Mrs. Jaclyn Dopke-Y
(Yes A-J; Abstain K)

Operations
Buildings and Grounds, Long Range Plans, Technology, Transportation

Committee Meeting Report, as presented
• Security Cameras - completed inside and outside
• Changing software for door controls
• There will be only 1 master key for all schools
• Mr. Murray is getting quotes to have the Hill steeple refurbished

A. Facility Usage Requests
Recommendation: Azzari/Dopke approve Facility Usage Requests for the 2018-2019 school year, as listed.
(Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

<table>
<thead>
<tr>
<th>Organization</th>
<th>School/Location</th>
<th>Date &amp; Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1: Four Seasons At Weatherby</td>
<td>Stratton</td>
<td>May 8, 2019 6:30 – 9:00 pm</td>
<td>HOA Meeting</td>
</tr>
<tr>
<td>2: Miss New Jersey Education Foundation</td>
<td>Clifford</td>
<td>April 27, 2019 1:30-4:00 pm</td>
<td>Tea &amp; Luncheon Fundraiser</td>
</tr>
<tr>
<td>3: Kingsway Youth Football Association</td>
<td>Stratton/Harker</td>
<td>July 22, 2019-December 13,</td>
<td>Football Practices</td>
</tr>
</tbody>
</table>
B. **Recommendation**: Azzari/Dopke approve **Disposal of Property** for Technology, as submitted.

C. **Recommendation**: Azzari/Dopke approve the Gloucester County Special Services **Transportation Cooperative Contract** for the 2019-2020 school year, as submitted.

**Board action needed**: Yes (Roll Call Required)
(All yes, motion to carry: 7-0)

Mrs. Lauren Ibbotson  Mrs. Rosella Musumeci-Y  Mrs. Michelle VanDiehl
Mr. Kenneth Morris-Y  Dr. Charles Ivory-Y  Mrs. Deborah Allen-Y
Mrs. Gina Azzari-Y  Mr. William Martz-Y  Mrs. Jaclyn Dopke-Y

5. **Old Business**

Delegates:

a. **NJSBA** – Mrs. Jaclyn Dopke
b. **GCSBA** – Mrs. Lauren Ibbotson

6. **Adjournment**

**Recommendation**: Azzari/Dopke approve the adjournment of meeting.

**Board action needed**: Yes  **Time**: 7:46 pm/ 7-0

Respectfully submitted,

Mr. Christopher DeStratis
Board Secretary/SBA

**May 1, 2019- Public Hearing/Budget Adoption**

Board/Committee Meetings as scheduled