Minutes
April 25, 2018
Swedesboro-Woolwich Board of Education
“A Community dedicated to inspiring life-long learners”
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 Executive Session
6:30 Regular Session

1. Opening

A. Call to Order

Open Public Meeting Act. Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.

B. Roll Call

| ☑️ Mr. Craig Frederick, School Board President | All Committees |
| ☑️ Mrs. Jaclyn Dopke, School Board Vice President | (Chair) Personnel/Finance, Curriculum |
| ☑️ Mrs. Natalie Matthias | (Chair) Curriculum Committee |
| ☑️ Mrs. Rosella Musumeci | Personnel/Finance Committee |
| ☑️ Mr. Kevin Heffernan | Operations Committee |
| ☑️ Mrs. Michele VanDiehl | Personnel/Finance Committee |
| ☑️ Mr. Kenneth Morris | (Chair) Operations Committee |
| ☑️ Mrs. Lauren Ibbotson | Curriculum Committee |
| ☑️ Mr. Robert Ferrell | Operations Committee |

Quorum: 8-1/6:01 pm

Other’s Present
Dr. Kristin O’Neil, Superintendent of Schools
Mr. Christopher DeStratis, School Business Administrator, School Board Secretary
Mr. Joel Brown, Chief Information Officer
Ms. Christina Panebianco, Assistant School Board Secretary
EXCLUSIVE SESSION
RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the “Board”) to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

☑ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB, Suspension

☐ Matters in which the release of information would impair the right to receive government funds, and specifically:

☐ Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

☑ Matters concerning negotiations, and specifically: SWAA Contract

☐ Matters involving the purchase of real property and/or the investment of public funds, and specifically:

☐ Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:

☐ Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

☑ Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel, SWEA Grievances: 2017-2018:06, 2017-2018:07, 2017-2018:08, 2017-2018:09

☐ Matters involving quasi-judicial deliberations, and specifically:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.
1) **Recommendation**: Dopke/VanDiehl to enter into Executive Session for the purpose of discussing/reviewing items as noted above.
   - **Board action needed**: Yes
   - **Time**: 6:01 pm
   - (All yes, motion to carry: 8-0)

2) **Recommendation**: Matthias/Ibbotson approve to return to Regular Session.
   - **Board action needed**: Yes
   - **Time**: 6:33 pm
   - (All yes, motion to carry: 8-0)

C. Flag Salute

D. Adoption of Agenda
   - **Recommendation**: Ibbotson/Musumeci approve the adoption of the agenda, as amended (Frederic/Ibbotson motion to amend letter I in Curriculum), **as presented**.
   - **Board action needed**: Yes
   - (All yes, motion to carry: 8-0)

E. Approval of Minutes
   - **Recommendation**: Dopke/VanDiehl approve the regular and executive session minutes dated **March 26, 2018**, **as submitted**.
   - **Board action needed**: Yes
   - (All yes, motion to carry: 8-0)

2. **Presentations**

A. Stellar Comet of the Month- **March 2018**

1) **Walter Hill School**
   - Grade 6
     - Hailey Carbone
     - Emma Nguyen
     - Nicholas Caltabiano
     - Aaralyn Sward

2) **Charles G. Harker School**
   - Grade 3
     - Daniel Casey
     - Mia Rosano
   - Grade 4
     - Madison Cielinski
• William McCain  
   Grade 5  
   • Tatum Rieger  
   • Evan Frederick

3) **Gov. Charles Stratton School**  
   Grade 1  
   • Emily Scarlett  
   • Matthew Olsen  
   Grade 2  
   • Ryan Quadir  
   • Madison Pentz

4) **Margaret Clifford School**  
   Preschool  
   Kindergarten  
   • Caleb Liszewski  
   • Drea Bottone  
   • Parker DeAngelis  
   • Mackenzie Booker  
   • Christian Baus

B. **Budget Presentation** - Mr. Christopher DeStratis, School Business Administrator & Dr. Kristin O’Neil, Superintendent.  
*Board president, Craig Frederick, thanked Mr. DeStratis for being patient answering the school boards questions and his diligence in researching for the answers in preparation for the budget. He also thanked all of administration and staff for their feedback to help make this budget possible.*

*Board member, Michelle VanDiehl thanked Mr. DeStratis for making the budget user friendly and easy to understand.*

**Public Comments/Visitors**

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer. If a large group of people
are present to speak, the presiding Board Officer may, at his/her discretion, limit the number of people allowed to speak.

Any person who wishes to speak is requested to give their name, address, and group affiliation, if any, at the beginning of their comments. The Board requests that each group that wishes to be heard choose one representative to speak on its behalf. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via e-mail. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

This meeting will move into regular agenda items at the conclusion of the public comments or at 7:50 pm whichever occurs first.

Mrs. Gina Azzari- SWEA President

Mrs. Azzari addressed the board in regards to a survey that was sent to 174 SWEA members and stated that more than half responded. The association hopes that this will give you an accurate picture of how the majority of the staff feel about our district:

- 79% responded that administration does not contribute to a positive work culture
- 73% responded that the administration does not take their feedback seriously
- 60% would not reapply for their job
- 68% would not refer to someone to work here
- 61% are considering leaving the district

This information is alarming. Questions were also asked about the teacher’s work load, almost all responded that they are asked to do additional hours each month. This was consistent throughout each building and all grade levels.

As a result, the association will be presenting a demand to bargain to the board over this increased work load.

Mrs. Azzari is speaking as the president and on behalf of the SWEA that they have grave concerns about the direction of the district.

Mrs. Azzari is asking the board to meet with the SWEA executive council to discuss how to correct these problems and move forward.

Board member, Jaclyn Dopke, told Mrs. Azzari that the board loves data and this is the first time she is hearing about this. She said there is a lot of information missing and she has a lot questions: who it was sent to, when it was sent, was it shared with administration…etc? Mrs. Dopke would like a conversation but first the chain of command respected. She does not believe that has happened.

Mrs. Azzari said if the board would like to sit down with her she would love to share it.
Mrs. Caroline Smith - 1st grade teacher

Mrs. Smith understands that the guidance department will be adding some people. She would like to know if the guidance counsellors will still be pulled for PARCC?

3. Communication

A. Superintendent

“A Community dedicated to inspiring life-long learners”

1) Superintendent Updates

a. I would like to thank Dr. Hogan for arranging a free Learning Sciences Professional Development session on Standards Driven Instruction. The presenter, Carla Moore, is the author of the book Essentials for a Standards Driven Instruction. In SWSD, all administrators and Academic Team Leads participated. We also welcomed administration from several other NJ School Districts.

b. I would like to congratulate Lynne Bussott and the 2nd grade Plastic Patrol for being named Finalists in the Philadelphia Zoo UNLESS Contest.

c. I would like to thank the Swedesboro - Woolwich Environmental Commission for sponsoring the 2nd graders in the UNLESS contest. Swedesboro and Woolwich are donating $200 each toward the hydration station.

d. Over the past several weeks, Natalie Matthias and I have attended the NJ Assembly and NJ Senate Budget Hearings. The District also participated in testifying before the Assembly regarding the District’s pursuit to fund all districts fairly.

e. We have also held some wonderful Family evening Programs: The Stratton School Staff on another very successful STEAM Night! The PTO for another amazing Family Book Fair / Ice Cream Social. Both 3rd and 4th Grades hosted Family Math Nights. The Hill School enjoyed a fantastic Drama performance by our 6th graders. The Hill School ELA Department really out did themselves with the first ever Poetry Slam! The Kindergarten Drama Club will be presenting their program this Thursday and Friday evening. It is our 2nd annual production. After last Saturday’s rehearsal day, I can confirm this is going to be another outstanding performance. And the 4th – 6th grade District rehearsals for a new Talent Show production have begun. The Community Heroes club is preparing to launch their big spring event benefitting the HEADstrong
Foundation. This is conclude with a walk for grades K – 2 and a Saturday Dance for grades 4 – 6.

f. I would like to commend Vanessa Paccione and the Green Team for launching the Recycling Challenge.

g. I would like to commend Mrs. Campbell and Ms. Hillen for organizing the Environmental Club’s participation clean up efforts to celebrate Earth Day at the Tall Pines Reserve!

h. I definitely would like to give a shout out to Maria Sohn and Kelly Woronicak for launching the afterschool program, Bootstrap. It is a 6 – 12 grade curricular model that embeds Algebra, Physics, and Computer Science. Course work from Brown University, Worcester Polytechnic School, and the Northeastern College of Computer and Information Science was investigated in the development of the Bootstrap coursework.

i. The module that our 6th graders are using will focus on order operations, function composition, the distance formula, coordinates and inequalities in the plane to detect collisions, and each challenge framed as a standard word-problem. The ultimate product is the development of their own video game.

j. South Jersey Land and Trust paid for the bus to Harrisonville Lake and will run the lesson at the lake in addition to the 2 lessons they taught in the classrooms at the Harker school.

k. Thank you to the following companies for the Kindness Rocks (abilities awareness school wide project) donation:
   - Green Acres- Landscape design for the dry creek bed, edging, and the man power for the actual project
   - Home Depot- Golden mop cypress, arborvitae and perennials.

2) District Enrollment

   a) Report, as submitted

   Clifford
   Stratton
   Harker
   Hill

3) Correspondence.
4) OPRA Log

<table>
<thead>
<tr>
<th>Document (s) Requested</th>
<th>Who Requested</th>
<th>Date Received</th>
<th>Date Completed</th>
<th>Hours to complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>1- All Swedesboro-Woolwich Public Schools full time employees first, middle and last names including their title/position, and primary campus information, email address, salary and date of hire.</td>
<td>Mr. Jeffery Butler</td>
<td>4/3/2018</td>
<td>4/5/2018</td>
<td>1 hour</td>
</tr>
<tr>
<td>2- a) Camera/Video footage from 5th grade hallway on 1/31/18 (10:15-10:45 am)</td>
<td>Mrs. Gina Azzari, SWEA</td>
<td>2/23/2018</td>
<td>3/26/2018</td>
<td>6 hours/Legal Costs for the district $6,308.75</td>
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<td>b) Minutes from the closed Executive Session of the July 12, 2017 Board of Education Meeting</td>
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<tr>
<td>c) Minutes from the closed Executive Session of the June 21, 2017 Board of Education Meeting</td>
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<tr>
<td>d) Minutes from the closed Executive Session of the June 12, 2017 Board of Education Meeting</td>
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<td>e) All QSAC Reports, Self-Evaluations, and signed Certification Sheets for the current school year 2017-2018;</td>
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<td>f) ICR Protocol;</td>
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<td>g) Emails to/from all administration regarding QSAC visits from the current school year 2017-2018</td>
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<tr>
<td>h) Emails to/from Dr. Hogan regarding Healey, Forur, and Azzari since December 1, 2017</td>
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<tr>
<td>i) Emails to/from Superintendent regarding Healey, Forur, and Azzari since December 1, 2017</td>
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<tr>
<td>j) Emails to/from Superintendent regarding PARA Privatization since September 1, 2017</td>
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<tr>
<td>k) Emails among administration regarding the use of Daily 5 since September 1, 2016</td>
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B. District Administration

1) Administrator’s Monthly Board Reports, as submitted

Clifford Stratton
Harker Hill
Technology
Special Services
Curriculum & Instruction

Board member, Natalie Matthias, asked what the level of participation is at the afterschool homework help at the Hill School. Dr. O’Neil explained that it varies and they are looking to expand it next year to help the children that are having issues with homework.

Natalie Matthias also asked how the Twilight Suspension Program going at the Harker School. Dr. O’Neil explained that it hasn’t been used all that much. There have been 3 and so far no issues.
Natalie Matthias questioned that we have used that 3 times but still have 2 out of school suspensions. Dr. O’Neil explained that is a completely different issue.

4. Action Items

Personnel/Finance/Negotiations Committee
Committee Meeting Report, as presented

- 2018-2019 School Budget
- Personnel- including BA and SWAA contract
- SWEA Grievances

A Recommendation: Dopke/VanDiehl approve the following personnel items as listed:

<table>
<thead>
<tr>
<th>NAME</th>
<th>SCHOOL</th>
<th>POSITION/ CERT</th>
<th>SALARY</th>
<th>BUDGET ACCT #</th>
<th>ACTION</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.1- Ms. Katharine Sayre</td>
<td>District</td>
<td>Guidance Counselor</td>
<td>-</td>
<td>-</td>
<td>Medical/ Maternity Leave</td>
<td>May 31, 2018- September 3, 2019 Ms. Sayre is using 5 sick days prior to birth and 20 days post.</td>
</tr>
<tr>
<td>A.2- Ms. Lauren Paterna</td>
<td>District</td>
<td>Substitute Nurse</td>
<td>$150.00/day</td>
<td>11-000-213-104-000-00</td>
<td>New Hire- Substitute Nurse</td>
<td>April 26, 2018</td>
</tr>
<tr>
<td>A.3- Ms. Deborah Conrad</td>
<td>Stratton</td>
<td>Teacher</td>
<td>-</td>
<td>-</td>
<td>Medical Leave</td>
<td>March 29, 2018- September 2018</td>
</tr>
<tr>
<td>A.4- Ms. Angela Blomquist</td>
<td>District</td>
<td>Substitute Nurse</td>
<td>$150.00/day</td>
<td>11-000-213-104-000-00</td>
<td>New Hire- Substitute Nurse for Lisa Davis</td>
<td>Shadow Lisa Davis on April 18, 20, 23 and start sub position on May 1, 2018</td>
</tr>
<tr>
<td>A.5- Ms. Jessica Kurnellas</td>
<td>Clifford</td>
<td>Long Term Sub/ Guidance Counselor K-12</td>
<td>$88.00/day first 9 days $175 from day 10</td>
<td>11-000-218-104-000-00-070</td>
<td>New Hire- Long Term Sub for Katharine Sayre</td>
<td>May 31, 2018- June 30, 2019</td>
</tr>
<tr>
<td>A.6—Ms. Paula Luciani</td>
<td>Stratton</td>
<td>Secretary</td>
<td>-</td>
<td>-</td>
<td>Requesting 11 days without pay</td>
<td>May 13, 2019-May 31, 2019</td>
</tr>
<tr>
<td>A.7- Ms. Denise Squibb</td>
<td>Hill</td>
<td>Teacher</td>
<td>-</td>
<td>-</td>
<td>Medical/Maternity Leave</td>
<td>September 1, 2018 and returning on or about January 2, 2019. Ms Squibb will be using 15 days prior to birth.</td>
</tr>
<tr>
<td>A.8- Ms. Susanna Baus</td>
<td>District</td>
<td>Substitute Cafeteria Aide</td>
<td>$11.00/ hour</td>
<td>11-000-262-107-000-00</td>
<td>New Hire- Substitute Cafeteria Aide</td>
<td>April 26, 2018</td>
</tr>
<tr>
<td>A.9- Ms. Mona Hess</td>
<td>Stratton</td>
<td>Paraprofessional</td>
<td>-</td>
<td>-</td>
<td>Medical Leave</td>
<td>March 29, 2018- TBD</td>
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<tr>
<td>A.10- Ms. Jennifer O’Keefe</td>
<td>Stratton</td>
<td>Teacher</td>
<td>-</td>
<td>-</td>
<td>Retirement</td>
<td>July 1, 2018</td>
</tr>
<tr>
<td>A.11- Mr. Keith Doster</td>
<td>District</td>
<td>Maintenance</td>
<td>-</td>
<td>-</td>
<td>Resignation</td>
<td>July 1, 2018</td>
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<tr>
<td>A.12- Ms. Patricia Lewis</td>
<td>Hill</td>
<td>Paraprofessional</td>
<td>-</td>
<td>-</td>
<td>Retirement</td>
<td>June 30, 2018</td>
</tr>
</tbody>
</table>
B. Workshops

<table>
<thead>
<tr>
<th>Staff Member</th>
<th>Workshop</th>
<th>Date &amp; Time</th>
<th>Cost</th>
<th>Estimated Travel Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ms. Dana Teague</td>
<td>Curriculum &amp; Instruction:</td>
<td>April 26, 2018/ 9:00 am-3:00 pm</td>
<td>$149</td>
<td>$0</td>
</tr>
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<td></td>
<td>Critical Training</td>
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C. **Recommendation:** Dopke/VanDiehl approve the **Board Secretary’s Report** in accordance with 18A: 17-36 and 18A: 17-9 for the month of **March 2018**. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and approve the **Reconciliation Report** in accordance with 18A:17-36 and 18A:17-9 for the month of **March 2018**. The Reconciliation Report and Board Secretary’s Report are in agreement for the month of **March 2018**.

Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

D. **Regular, Payroll, Cafeteria & Addendum Bills**

**Recommendation:** Dopke/VanDiehl payment of **April 2018** regular and addendum bills in the amount of **$68,356.92** and **March 2018** payroll in the amount of **$1,247,288.50, as submitted.**

E. **Recommendation:** Dopke/VanDiehl payment of **April 2018** ratified bills in the amount of **$785,827.77, as submitted.**

F. **Recommendation:** Dopke/VanDiehl approve the **Line Item Transfer** for **March 2018** in the amount of **$74,655, as submitted.**

G. **Recommendation:** Dopke/VanDiehl approve the renewal of the food service management contract for **Nutri-Serve Food Management**, Inc. at the per meal fee of $0.1528 per student meal, $0.0949 per meal equal and the meal equal factor of $1.00 for the 2018-2019 school year, **as submitted.**
H. **Recommendation:** Dopke/VanDiehl approve the resolution to renew membership with the [New Jersey Schools Insurance Group](https://www.njsig.com) (NJSIG) to provide insurance coverage and risk management services for its members, **as submitted.**

I. **Recommendation:** Dopke/VanDiehl approve the Business Administrator to conduct a fair and open procurement process for the following goods and/or services:

- Insurance Broker of Record - Employee Health Benefits
- Insurance Broker of Record - Property and Casualty
- Medical Inspector/School Doctors for new employees

J. **Recommendation:** Dopke/VanDiehl approve Janeen Buirch to complete the application to become a LEGO Education Master Educator and to receive donations of curriculum materials and professional development from LEGO Education to execute their program.

K. **Recommendation:** Dopke/VanDiehl approve to accept donations of plants, landscape fabric and the design for schoolwide abilities awareness project from Green Acres, Home Depot, Lowes, and Four Seasons Landscaping.

**Board action needed:** Yes (Roll Call Required)
(All yes, motion to carry: 8-0)

Mrs. Jaclyn Dopke-Y  Mrs. Rosella Musumeci-Y  Mrs. Natalie Matthias-Y
Mr. Kevin Heffernan  Mrs. Michelle VanDiehl-Y  Mr. Kenneth Morris-Y
Mrs. Lauren Ibbotson-Y  Mr. Robert Ferrell-Y  Mr. Craig Frederick-Y

L. **Recommendation:** Dopke/VanDiehl approve the adoption of 2018-2019 School District Budget

**Adoption of 2018-2019 School District Budget Statement**

**Recommendation:**

A. **BE IT RESOLVED,** motion to approve the 2018-2019 school district budget:

- General Fund  $ 24,861,167
- Special Revenue Fund  $ 362,258
- Debt Service Fund  $ 3,391,675
BE IT FURTHER RESOLVED, that there should be raised for the General Fund Tax Levy of $16,028,857 for the ensuing School Year (2018-2019) and a Debt Service Tax Levy of $2,806,649; and

B. WHEREAS, in accordance with N.J.A.C. 6A:23A-10.3(b), a school district can request use of “banked cap” designated from the 2018-2019 budget;

BE IT RESOLVED, that the Swedesboro-Woolwich School District Board of Education requests use of banked cap in the amount of $ 68,500 to meet budgetary requirements for the 2018-2019 school year. These funds are needed for technology infrastructure and security equipment.

BE IT FURTHER RESOLVED, that this need must be completed by the end of the 2018-2019 budget year and cannot be deferred or incrementally completed over a longer period of time.

C. WHEREAS, school district policy and N.J.A.C. 6A:23B-1.2(b) provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2018-2019 school year; and

NOW, THEREFORE, BE IT RESOLVED, that the Swedesboro-Woolwich School District Board of Education, in the County of Gloucester, New Jersey hereby establishes the school district travel maximum for the 2018-2019 school year at the sum of $52,000.00 and;

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Board action needed: Yes (Roll Call Required)
(All yes, motion to carry; 8-0)
Mrs. Jaclyn Dopke-Y    Mrs. Rosella Musumeci-Y    Mrs. Natalie Matthias-Y
Mr. Kevin Heffernan    Mrs. Michelle VanDiehl-Y   Mr. Kenneth Morris-Y
Mrs. Lauren Ibbotson-Y Mr. Robert Ferrell-Y      Mr. Craig Frederick-Y

Curriculum, Policy, Community Relations Committee
Committee Meeting Report, as presented
- 2018-2019 School Budget
- Straus Esmay- all documented and turned in. Policies still need to be gone through line by line
- Administration

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Minutes
April 25, 2018
Swedesboro-Woolwich Board of Education
“A Community dedicated to inspiring life-long learners”

- OPRA Requests
- Policies on agenda for 2nd reading

A. HIB Reports
   Recommendation: Matthias/Dopke approve HIB, as submitted.

B. Recommendation: Matthias/Dopke approve Kindergarten Field Trip to the Academy of Natural Sciences on May 17, 2018.

C. Recommendation: Matthias/Dopke approve Mrs. Bussott’s 2nd grade class to attend the closing ceremonies of the UNLESS Project at the Philadelphia Zoo on May 10, 2018. Mrs. Bussott’s class is a finalist for the grand prize.

D. Recommendation: Matthias/Dopke approve the Harker ABA class and select 5th graders to go to Woodlanes Bowling Alley on June 11, 2018 from 9:30 am – 12:30 pm.

E. Recommendation: Matthias/Dopke approve the Harker G&T students to go to Harrisonville Lake on May 31, 2018 to collect macro invertebrates as a follow up to lessons presented by Mike Hogan of SJ Land and Water Trust. Bus expenses are being paid by SJ Land and Trust.

F. Recommendation: Matthias/Dopke approve Joseph Hogan as LDTC Intern for ESY program 2018 through Rowan University.

G. Recommendation: Matthias/Dopke approve the following staff members for Summer 2018 IEP meetings, as per contract:

   General Education

   1- Stephanie Shainline
   2- Denise Squibb
   3- Silvia Cancila
   4- Wendy Dominik
   5- Marlaina Spicer
   6- Maria Sohn
   7- Eileen Healey
   8- Ashly DiTonno
   9- Pam Moore
   10- Elisa Bitterman
   11- Lorraine Campbell
   12- Amy Kline
13- Joanne Ferrara

Special Education

1- Kimberly Bohanon
2- Jennifer Agostini
3- Dana Warner
4- Cindy Hoagland
5- Kelly Pollitt
6- Chris Zingo

Special Education AND General Education certified

1- Andrea Brozina-Dahlberg
2- Megan Gentlemen
3- Tracy Beyrodt
4- Kelsey Minnitti
5- Megan Green
6- Jan Hill
7- Deanna Mazzuca
8- Robin Forur
9- Eleanor Kirsch
10- Susan Manning
11- Staci Collins
12- Noelle Siniscalchi
13- Danielle Murphy
14- Lindsay Rieger
15- Erin Meddick
16- Michelle Markellos
17- Denise Barr
18- Lori Grelli
19- Cheryl Serpiello
20- Joanne Ragen
21- Diane Maholik
22- Maura Macintrye
23- Nicole Kay
24- Jessie Deopp

OT

1- Justin Leash

SPEECH

1- Amy Hay
2- Robin Baker
H. Recommendation: Approve the following staff members for the 2017-2018 Extended School Year, as per contract:

**Teachers**

1. Nicole Kay
2. Kelly Pollitt
3. Jan Hill
4. Danielle Murphy
5. Denise Barr
6. Lori Grelli
7. To be determined

**Paraprofessionals**

1. April Pfeffer
2. Marie Barbara
3. Maureen Berlin
4. Caroline Kier
5. Donna DeMareo
6. Sue Hunt
7. Heather Sulitzer
8. Lisa Rust
9. Anne Dorety
10. Donna Moore
11. Audrey McSwiggan

Speech: Amy Hay  
Case Manager: Kari Foote  
Sub Case Manager (as needed): Amanda Brady, Colleen McKnight  
Nurse: Kathy Dreger

I. **Recommendation:** Matthias/Dopke approve Caroline Kier to provide paraprofessional support for (9556930115) for Young Rembrandts Club, as per contract, for the duration of the current session. (Frederick/Ibbotson motion to amend; All yes 8-0)

*Board member, Natalie Matthias, questioned why we were paying for paraprofessional support for an outside organization?*

The motion was amended to continue with this service for this year but to research and review the current guidelines before the next session.

J. **Recommendation:** Matthias/Dopke approve the following policies for the 2017-2018 school year, **as submitted**:

a. **5141.1.-** Accidents- Second Reading
b. **6171.3-** Improving Academic Achievement- Second Reading

K. **Recommendation:** Matthias/Dopke approve the following Summer Camps, as per contract:

<table>
<thead>
<tr>
<th>Camp Name</th>
<th>Teacher</th>
<th>School/Grade</th>
<th>Date &amp; Times</th>
</tr>
</thead>
</table>
| K.1- Ready Set Go- Kindergarten | Ms. Bitterman & Ms. Sermabeikian | Clifford/Incoming Kindergarten | Session 1 July 9-July 12, 2018  
Session 2 July 23-July 26, 2018 |
| K.2- Summer Basketball     | Mr. Biddle               | Harker/ Current 3rd-6th Grades | July 23-July 26, 2018/ 12:00-3:30 pm |

**Board action needed:** Yes (Roll Call Required)  
(All yes, motion to carry: 8-0)

Mrs. Jaclyn Dopke-Y  
Mrs. Rosella Musumeci-Y  
Mrs. Natalie Matthias-Y  
Mr. Kevin Heffernan  
Mr. Kenneth Morris-Y  
Mrs. Lauren Ibbotson-Y  
Mr. Robert Ferrell-Y  
Mr. Craig Frederick-Y

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**Operations**

**Buildings and Grounds, Long Range Plans, Technology, Transportation**

**Committee Meeting Report, as presented**

- Maintenance Staff
- Audits
- Disposals
- Transportation- rerouting, saving the district $100,000

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A. **Facility Usage Requests**

**Recommendation:** VanDiehl/Dopke approve Facility Usage Requests for the 2017-2018 school year, as listed.  
(Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

<table>
<thead>
<tr>
<th>Organization</th>
<th>School/Location</th>
<th>Date &amp; Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.1- Kingsway Youth Basketball</td>
<td>All schools</td>
<td>2018-2019 Season- Varies dates and times TBD</td>
<td>Practice and Games</td>
</tr>
<tr>
<td>A.3- Kiddie Garden Preschool</td>
<td>Hill</td>
<td>June 14, 2018 5:00-8:30 pm</td>
<td>Preschool Graduation</td>
</tr>
<tr>
<td>A.4- Goddard School</td>
<td>Hill</td>
<td>June 21, 2018 2:00 pm-8:00 pm</td>
<td>PreK Graduation</td>
</tr>
</tbody>
</table>
B. **Recommendation**: VanDiehl/Dopke approve the Gloucester County Special Services Transportation Cooperative Contract for the 2018-2019 school year, as submitted.

C. **Recommendation**: VanDiehl/Dopke approve the resolution to renew membership with the [Alliance for Competitive Energy Services](#) (ACES), led by NJSBA, to purchase natural gas services for its members, as submitted.

D. **Recommendation**: VanDiehl/Dopke approve the resolution to renew membership with the [Alliance for Competitive Energy Services](#) (ACES), led by NJSBA, to purchase electric generation services for its members, as submitted.

Board action needed: Yes (Roll Call Required)
(All yes, motion to carry: 8-0)

Mrs. Jaclyn Dopke-Y    Mrs. Rosella Musumeci-Y    Mrs. Natalie Matthias-Y
Mr. Kevin Heffernan    Mrs. Michelle VanDiehl-Y    Mr. Kenneth Morris-Y
Mrs. Lauren Ibbotson-Y Mr. Robert Ferrell-Y        Mr. Craig Frederick-Y

5. **Old Business**

**Public Comments/Visitors- None to report**
Any person interested in making comments on any agenda item or other school district related topic is requested to give their name and address. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via e-mail. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public. This portion will end at the conclusion of the public comments or after 30 minutes whichever comes first.

**EXECUTIVE SESSION**
**RECESS INTO EXECUTIVE SESSION – If Needed**

**WHEREAS**, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

**WHEREAS**, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the “Board”) to adopt a resolution at a public meeting to go into closed executive session; now therefore:
BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB, Suspension
- Matters in which the release of information would impair the right to receive government funds, and specifically:
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:
- Matters concerning negotiations, and specifically: SWAA Contract
- Matters involving the purchase of real property and/or the investment of public funds, and specifically:
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: Docket # CO-2018-pending
- Matters involving quasi-judicial deliberations, and specifically:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 60 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

Recommendation: Dopke/VanDiehl approve to enter into Executive Session for the purpose of discussing/reviewing items as noted above.
Board action needed: Yes
Time: 7:53 pm
(All yes, motion to carry: 8-0)

Recommendation: Ibbotson/Morris approve to return to Regular Session.
Board action needed: Yes
Time: 9:03 pm
(All yes, motion to carry: 8-0)

Delegates:
- NJSBA – Mr. Craig Frederick
b. GCSBA – Mrs. Jaclyn Dopke

6. Adjournment

Recommendation: Matthias/VanDiehl approve the adjournment of meeting.
Board action needed: Yes
Time: 9:04 pm
(All yes, motion to carry: 8-0)

Respectfully submitted,

Mr. Christopher DeStratis
Board Secretary/SBA

Next Meeting(s).
May 9, 2018
Board/Committee Meetings as scheduled