1. Opening

A. Call to Order

**Open Public Meeting Act.** Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.

B. Roll Call

<table>
<thead>
<tr>
<th>Name</th>
<th>Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Craig Frederick</td>
<td>All Committees</td>
</tr>
<tr>
<td>Mrs. Jaclyn Dopke</td>
<td>(Chair) Personnel/Finance, Curriculum</td>
</tr>
<tr>
<td>Mrs. Natalie Matthias</td>
<td>(Chair) Curriculum Committee</td>
</tr>
<tr>
<td>Mrs. Rosella Musumeci</td>
<td>Personnel/Finance Committee</td>
</tr>
<tr>
<td>Mr. Kevin Heffernan</td>
<td>Operations Committee</td>
</tr>
<tr>
<td>Mrs. Michelle VanDiehl</td>
<td>Personnel/Finance Committee</td>
</tr>
<tr>
<td>Mr. Kenneth Morris</td>
<td>(Chair) Operations Committee</td>
</tr>
<tr>
<td>Mrs. Lauren Ibbotson</td>
<td>Curriculum Committee</td>
</tr>
</tbody>
</table>

Quorum: 7-1/6:00 pm

Other’s Present

Dr. Kristin O’Neil, Superintendent of Schools
Mr. Christopher DeStratis, School Business Administrator, School Board Secretary
Mr. Joel Brown, Chief Information Officer
Ms. Christina Panebianco, Assistant School Board Secretary
EXECUTIVE SESSION
RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the “Board”) to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:
- Matters in which the release of information would impair the right to receive government funds, and specifically:
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:
- Matters concerning negotiations, and specifically: SWEA & SWAA Contracts
- Matters involving the purchase of real property and/or the investment of public funds, and specifically:
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel
- Matters involving quasi-judicial deliberations, and specifically:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.
1) **Recommendation:** VanDiehl/Ibbotson approve to enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.  
   **Board action needed:** Yes  
   **Time:** 6:01 pm  
   (All yes, motion to carry: 7-0)

2) **Recommendation:** VanDiehl/Musumeci approve to return to **Regular Session.**  
   **Board action needed:** Yes  
   **Time:** 6:35 pm  
   (All yes, motion to carry: 7-0)

C. **Flag Salute**

D. **Adoption of Agenda**  
   **Recommendation:** VanDiehl/Dopke approve the adoption of the agenda, as presented.  
   **(Frederick/VanDiehl motion to strike item I in personnel from agenda)**  
   **Board action needed:** Yes  
   (All yes, motion to carry: 7-0)

E. **Approval of Minutes**  
   **Recommendation:** Dopke/Ibbotson approve the regular and executive session minutes dated **August 8, 2018, as submitted.**  
   **Board action needed:** Yes  
   **(Motion to carry 6-0-1- Matthias abstain)**

2. **Presentations**

A. **Recognition of Retiree’s**
   - Mrs. Beth Laube
   - Mrs. Jennifer O'Keefe
   - Mrs. Donna Sickler
   - Mrs. Patricia Lewis
   - Mrs. Patrice Hoffman

3. **Communication**

A. **Superintendent**
   
   “**A Community dedicated to inspiring life-long learners**”

   1) **Superintendent Updates**
      a) Thank you to all staff for an amazing opening this year
b) Maintenance did an outstanding job getting the schools ready

c) Thank you to the Clifford staff for being patient and adjusting their schedule after they were notified of the delay for classroom set up.

d) Over 80 staff members came out on their own time for the District wide Open House.

2) District Enrollment

   a) Report, as submitted

   Clifford
   Stratton
   Harker
   Hill

3) Correspondence.

   a) Thank you- Sheena Snitcher
   b) Thank you- Roat Family
   c) Thank you- Joanne Gerst

4) OPRA Log- None to report

B. District Administration

   1) Administrator’s Monthly Board Reports, as submitted

   Technology

   Board member, Natalie Matthias, asked Joel Brown what % of chromebooks do we lose each year on the ones that cannot be repaired.
   Joel Brown explained to the board that during the 1st year the chromebooks did not have a warranty which left it to the IT department to repair. They are approaching their 4th year. Out of the 275 that were purchased there are about 28 that cannot be repaired. Those 28 are used for parts to repair the other chromebooks which saves us money since we do not have to purchase parts.
   Board president, Craig Frederick, asked Joel if the chromebooks are under warranty now.
   Joel explained that the fleet after the first year are under accidental warranty coverage.

Public Comments/Visitors- None to report

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer. If a large group of people
are present to speak, the presiding Board Officer may, at his/her discretion, limit the number of people allowed to speak.

Any person who wishes to speak is requested to give their name, address, and group affiliation, if any, at the beginning of their comments. The Board requests that each group that wishes to be heard choose one representative to speak on its behalf. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via e-mail. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

This meeting will move into regular agenda items at the conclusion of the public comments or at --:-- pm whichever occurs first.

4. Action Items

Personnel/Finance/Negotiations Committee
Committee Meeting Report, as presented

- Discussed various personnel issues
- Status of SWAA contract
- Discussed State aid and why we didn't get additional money in the July notice.
- Discussed the SRO that started the first week of school - the feedback from the community has been very positive
- Discussed Child Study Team positions and the salary guide

A. Recommendation: Dopke/Ibbotson approve the personnel items as listed:

<table>
<thead>
<tr>
<th>NAME</th>
<th>SCHOOL</th>
<th>POSITION/ CERT</th>
<th>SALARY</th>
<th>BUDGET ACCT #</th>
<th>ACTION</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.1 Mr. Michael Shehan</td>
<td>District</td>
<td>Maintenance/ Custodial</td>
<td>$28,000</td>
<td>11-000-261-100-000-00</td>
<td>New Hire</td>
<td>September 17, 2018 pending criminal history</td>
</tr>
<tr>
<td>A.2 Ms. Cortney Sharman</td>
<td>Clifford</td>
<td>Long Term Substitute Guidance Counselor</td>
<td>Step 1/ MA</td>
<td>11-000-218-104-000-00-070</td>
<td>New Hire - LTS for Katharine Sayre</td>
<td>September 4, 2018 - June 21, 2019</td>
</tr>
<tr>
<td>A.3 Ms. Allegra Wilhelm</td>
<td>Stratton</td>
<td>Teacher</td>
<td>-</td>
<td>-</td>
<td>Medical/ Maternity Leave</td>
<td>On or before November 2, 2018 through June 21, 2019. She will be using 20 sick days</td>
</tr>
<tr>
<td>A.4 Ms. Lauren DiBona</td>
<td>Stratton</td>
<td>Long Term</td>
<td>$88.00/day first</td>
<td>11-120-100-00</td>
<td>New Hire</td>
<td>November 1, 2018 - June</td>
</tr>
<tr>
<td>A.5</td>
<td>Ms. Dana Petrin</td>
<td>Harker</td>
<td>Teacher</td>
<td>9 days $175 from day 10</td>
<td>101-000-00-050</td>
<td>LTS for Allegra Wilhelm</td>
</tr>
<tr>
<td>A.6</td>
<td>Ms. Lisa Rust</td>
<td>Clifford</td>
<td>Paraprofessional</td>
<td>-</td>
<td>-</td>
<td>1.5 unpaid days</td>
</tr>
<tr>
<td>A.7</td>
<td>Ms. Jessica Deopp</td>
<td>Clifford</td>
<td>Teacher</td>
<td>-</td>
<td>-</td>
<td>Resignation</td>
</tr>
<tr>
<td>A.8</td>
<td>Ms. Julie Donahue</td>
<td>Harker</td>
<td>Teacher</td>
<td>-</td>
<td>-</td>
<td>Intermittent FMLA</td>
</tr>
<tr>
<td>A.9</td>
<td>Ms. Lauren Collins</td>
<td>Harker</td>
<td>Teacher</td>
<td>-</td>
<td>-</td>
<td>Medical/Maternity Leave</td>
</tr>
<tr>
<td>A.10</td>
<td>Ms. Christine Zingo</td>
<td>Stratton</td>
<td>Teacher</td>
<td>$66,582</td>
<td>11-213-100-101-000-00-050</td>
<td>Lane change to MA</td>
</tr>
<tr>
<td>A.11</td>
<td>Ms. Colleen McKnight</td>
<td>District</td>
<td>LDTC</td>
<td>-</td>
<td>-</td>
<td>Resignation</td>
</tr>
<tr>
<td>A.12</td>
<td>Ms. Kelly Davis</td>
<td>Stratton</td>
<td>LTS</td>
<td>-</td>
<td>-</td>
<td>Rescinding offer</td>
</tr>
<tr>
<td>A.13</td>
<td>Ms. Donna Sickler</td>
<td>-</td>
<td>Retired Teacher</td>
<td>-</td>
<td>-</td>
<td>Requesting payment of 69 unused sick time</td>
</tr>
<tr>
<td>A.14</td>
<td>Ms. Julia Loftus</td>
<td>District</td>
<td>Cafeteria Sub</td>
<td>$11.25/ hour</td>
<td>11-000-262-107-000-00</td>
<td>New Hire Cafeteria Sub</td>
</tr>
<tr>
<td>A.15</td>
<td>Ms. Nicole Burak</td>
<td>District</td>
<td>Cafeteria Sub</td>
<td>$11.25/ hour</td>
<td>11-000-262-107-000-00</td>
<td>New Hire Cafeteria Sub</td>
</tr>
<tr>
<td>A.16</td>
<td>Ms. Elaine McCloskey</td>
<td>District</td>
<td>Cafeteria Sub</td>
<td>$11.25/ hour</td>
<td>11-000-262-107-000-00</td>
<td>New Hire Cafeteria Sub</td>
</tr>
<tr>
<td>A.17</td>
<td>Ms. Sandra Lamborne</td>
<td>District</td>
<td>Cafeteria Sub</td>
<td>$11.25/ hour</td>
<td>11-000-262-107-000-00</td>
<td>New Hire Cafeteria Sub</td>
</tr>
<tr>
<td>A.18</td>
<td>Ms. Lauren Savas</td>
<td>Harker</td>
<td>Aces Teacher</td>
<td>-</td>
<td>-</td>
<td>Medical Leave</td>
</tr>
<tr>
<td>A.19</td>
<td>Mr. Dominic Russo</td>
<td>District</td>
<td>P/T Maintenance</td>
<td>$13.35/hour</td>
<td>11-000-261-100-000-00-00</td>
<td>Reappointment for the 2018-2019 school year/ not to exceed 25 hours</td>
</tr>
<tr>
<td>A.20</td>
<td>Ms. Dana Petrin</td>
<td>Harker</td>
<td>Teacher</td>
<td>$63,682</td>
<td>11-213-100-101-000-00-080</td>
<td>Lane change to MA</td>
</tr>
</tbody>
</table>

**B. Workshops**
Minutes
September 12, 2018
Swedesboro-Woolwich Board of Education
“A Community dedicated to inspiring life-long learners”

<table>
<thead>
<tr>
<th>Staff Member</th>
<th>Workshop</th>
<th>Date &amp; Time</th>
<th>Cost</th>
<th>Estimated Travel Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>B.1- Dr. Scott Hogan</td>
<td>Learning Forward Annual Conference</td>
<td>December 2-5, 2018</td>
<td>$700.00</td>
<td>$0</td>
</tr>
<tr>
<td>B.3- Ms. Jamie Flick, Ms. Christine Desrochers, &amp; Ms. Deanna Stone</td>
<td>NJDOE- Experienced Bilingual/ESL/ ELSSupervisors</td>
<td>September 24, 2018 / 1-3 pm</td>
<td>$0</td>
<td>$0</td>
</tr>
</tbody>
</table>

**C. Regular, Payroll, Cafeteria & Addendum Bills**

Recommendation: Dopke/Ibbotson approve payment of September 2018 regular and addendum bills in the amount of $846,498.28 and August 2018 payroll bill $294,354.70, as submitted.

**D. Recommendation:** Dopke/Ibbotson approve the purchase of District-wide professional development and education supplies (Benchmark classroom libraries/Foundational skills toolkit/School pace) with American Reading Company in the amount of $39,880

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this award.

__________________________
Christopher DeStratis

**E. Recommendation:** Dopke/Ibbotson approve the staff members for the 2018-2019 school year, revised per SWAA negotiations, as listed:

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>DONATO, LEIGH</td>
<td>Principal - Stratton School</td>
<td>Stratton</td>
<td>#N/A</td>
<td>111,620.00</td>
</tr>
<tr>
<td>HOGAN, SCOTT</td>
<td>Principal –Hill School</td>
<td>Hill</td>
<td>#N/A</td>
<td>115,000.00</td>
</tr>
</tbody>
</table>
F. **Recommendation**: Dopke/Ibbotson approve the acceptance of Comet Care LLC donations in the amount of $10,000 for their 2017-2018 operations.

*Board member, Natalie Matthias wanted to comment Comet Care for the $10,000 donation.*

G. **Recommendation**: Dopke/Ibbotson approve the [Interlocal Service Agreement](#) between the Township of Woolwich and the Swedesboro-Woolwich School District for the provision of police School Resource Officer during the 2018-2019 school year, as submitted.

*Board member, Natalie Matthias, asked how the percentage split get decided with the Township. It states $69,000 in the contract and we are paying $58,000.*

*Dr. O’Neil explained that we had budgeted the $58,000. If they were Class 3 officers then we had to outfit them, weapons vest etc...That is what the other money was for. We didn’t need that since the officer we were getting was already outfitted, it was just the allocated salary money that was used. The officer’s salary was higher than what was budgeted so the township wrote in the difference.*

*We are still looking for a Class 3 Officer but they are very hard to find. More discussions will take place if we find a Class 3 Officer.*

*Having one Class 3 Officer and one SRO would be optimal.*

H. **Recommendation**: Dopke/Ibbotson approve the following Hill staff members for summer building leadership meetings, not to exceed 3 hours, as per contract:

- Colleen Pastic
- Michelle Markellos
- Steve Kreps

I. **Recommendation**: Item has been removed
J. **Recommendation**: Dopke/Ibbotson approve the following staff members as Clifford I&RS committee:

- Lisa Masiangeli
- Joanne Ragen
- Tracy Gaidis
- Cortney Sharman

*Board action needed: Yes (Roll Call Required)*

(All yes, motion to carry: 7-0)

Mrs. Jaclyn Dopke-Y  Mrs. Rosella Musumeci-Y  Mrs. Natalie Matthias-Y
Mr. Kevin Heffernan  Mrs. Michelle VanDiehl-Y  Mr. Kenneth Morris-Y
Mrs. Lauren Ibbotson-Y  Mr. Craig Frederick-Y

K. **Recommendation**: VanDiehl/Ibbotson approve the Swedesboro-Woolwich Board of Education members, Craig Frederick, Jaclyn Dopke, and Natalie Matthias, to attend the NJSBA annual convention October 22, 2018 through October 25, 2018 in Atlantic City, New Jersey under the travel and expense reimbursement policy.

*Board action needed: Yes (Roll Call Required)*

(Motion to carry: 4-0-3; Dopke. Matthias & Frederick abstain)

Mrs. Jaclyn Dopke-A  Mrs. Rosella Musumeci-Y  Mrs. Natalie Matthias-A
Mr. Kevin Heffernan  Mrs. Michelle VanDiehl-Y  Mr. Kenneth Morris-Y
Mrs. Lauren Ibbotson-Y  Mr. Craig Frederick-A

L. **Recommendation**: Matthias/Dopke approve the Swedesboro-Woolwich Board of Education members, Rosella Musumeci, Kevin Heffernan, and Michelle VanDiehl, to attend the NJSBA annual convention October 22, 2018 through October 25, 2018 in Atlantic City, New Jersey under the travel and expense reimbursement policy.

*Board action needed: Yes (Roll Call Required)*

(Motion to carry: 5-0-2; Musumeci & VanDiehl abstain)

Mrs. Jaclyn Dopke-Y  Mrs. Rosella Musumeci-A  Mrs. Natalie Matthias-Y
Mr. Kevin Heffernan  Mrs. Michelle VanDiehl-A  Mr. Kenneth Morris-Y
Mrs. Lauren Ibbotson-Y  Mr. Craig Frederick-Y

M. **Recommendation**: Dopke/VanDiehl approve the Swedesboro-Woolwich Board of Education members, Kenneth Morris and Lauren Ibbotson, to attend the NJSBA annual convention October 22, 2018 through October 25, 2018 in Atlantic City, New Jersey under the travel and expense reimbursement policy.
Board action needed: Yes (Roll Call Required)
(Motion to carry: 5-0-2; Ibbotson & Morris abstain)
Mrs. Jaclyn Dopke-Y  Mrs. Rosella Musumeci-Y  Mrs. Natalie Matthias-Y
Mr. Kevin Heffernan  Mrs. Michelle VanDiehl-Y  Mr. Kenneth Morris-A
Mrs. Lauren Ibbotson-A  Mr. Craig Frederick-Y

Curriculum, Policy, Community Relations Committee

Committee Meeting Report, as presented

- Policy updates from Strauss Esmay are in the office but not online yet
- Remote Access
- Presentation from Mrs. Jamie Flick- she discussed everything that was done over the summer for curriculum. Link It will be used for data instead of Ed Connect. She talked about summer P.D.
- New Teacher Orientation
- Comet Cohorts

A. HIB Reports
   Recommendation: Dopke/Musumeci approve HIB, as submitted.

B. Recommendation: Dopke/Musumeci approve the Mentoring Plan for the 2018-2019 school year, as submitted.
   Board member, Natalie Matthias, some of the answers were not in the columns for the mentoring plan, is this being addressed?
   Dr. O’Neil explained that some of them are best practices and some of them are required. We have made great strides for this year, however they cannot be done at once and they will be phased in over time.

C. Recommendation: Dopke/Musumeci approve Statement of Assurance
   Regarding the Use of Paraprofessional Staff for the 2018-2019 school year, as submitted.

D. Recommendation: Dopke/Musumeci approve Affiliation Agreement with Widener University to accept Occupational Therapy Student Interns- to be supervised by Justine Leash, as submitted.

E. Recommendation: Dopke/Musumeci approve the Professional Development Plan for the 2018-2019 school year, as submitted.
F. **Recommendation**: Dopke/Musumeci approve the following curriculum for the 2018-2019 school year:

- New PreK Math Curriculum
- Kindergarten – 6th grade Reading, Writing, Math, Science and Social Studies Revisions
- Kindergarten – 2nd Grade Phonics Revisions

G. **Recommendation**: Dopke/Musumeci approve the [Nursing Service Plan](#) for the 2018-2019 school year, as submitted.

H. **Recommendation**: Dopke/Musumeci approve the following Clifford Field Trips for the 2018-2019 school year:

- G&G Farm- October 2018- PreK
- Swedesboro Library- Fall 2018 and Spring 2019- Kindergarten
- Please Touch Museum and/or Garden State Discovery- Spring 2019- Kindergarten

I. **Recommendation**: Dopke/Musumeci approve the Swedesboro-Woolwich policy manual from Strauss Esmay- Second Reading.

*Board President, Craig Frederick, asked how long it would take for the policy manual to go live.*

*Dr. O’Neil explained that she will notify them to let them know that it was approved for second reading. They will then start to work with Joel. Estimate time will be about 2 weeks. Joel will post a note on the website to notify parents that our new policies are currently being revised for publication.*

**Board action needed**: Yes (Roll Call Required)

(All yes, motion to carry: 7-0)

Mrs. Jaclyn Dopke-Y  Mrs. Rosella Musumeci-Y  Mrs. Natalie Matthias-Y
Mr. Kevin Heffernan  Mrs. Michelle VanDiehl-Y  Mr. Kenneth Morris-Y
Mrs. Lauren Ibbotson-Y  Mr. Craig Frederick-Y

**Operations**

**Buildings and Grounds, Long Range Plans, Technology, Transportation Committee Meeting Report, as presented**

- Trail at High Hill Road and removal of courtesy bus
- Concerns about a particular bus stop that is being looked at
- Upgrading the internet to 1 gig speed
- Maintenance- looking into options for next year
Minutes
September 12, 2018
Swedesboro-Woolwich Board of Education
“A Community dedicated to inspiring life-long learners”

- **LGEA Audit completed and expecting a report in a couple of months**
- **Security- Cameras are going to be installed in November**
- **ROD Grant**

Board member, Jaclyn Dopke, asked when the custodial bid will be going out. Mr. DeStratis explained to the board that it will be going out this year.

Board member, Michelle VanDiehl, wanted to mention what a great job the buses did with all the construction that has been going on. Also, a big shout out to Maria for being here and being present and everything she has done to make things run so smoothly at such a stressful time.

Also, she wanted to thank Ms. Karen Turner for donating a 3D printer to the district.

A. Facility Usage Requests

Recommendation: VanDiehl/Dopke approve Facility Usage Requests for the 2017-2018 school year, as listed.

(Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

<table>
<thead>
<tr>
<th>Organization</th>
<th>School/Location</th>
<th>Date &amp; Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.1- Boy/Girl Scout</td>
<td>District</td>
<td>Various dates and times</td>
<td>Troop/Den Meetings</td>
</tr>
<tr>
<td>A.2- Crossbridge- A Night to</td>
<td>Stratton MPR/Library</td>
<td>November 17, 2018 8 am-2 pm</td>
<td>Vendor Event</td>
</tr>
<tr>
<td>Shine Vendor Event</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A.3- Four Seasons at Weatherby</td>
<td>Stratton MPR</td>
<td>October 16 or 17, 2018 6:30-</td>
<td>Board Meeting</td>
</tr>
<tr>
<td></td>
<td></td>
<td>9:00 pm</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>December 4 or 5, 2018 6:30-</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>9:00 pm</td>
<td></td>
</tr>
<tr>
<td>A.4- SJ Robotics</td>
<td>Harker Cafeteria and</td>
<td>September 15, 2018 9:00am –</td>
<td>Steam event for 1st Lego League</td>
</tr>
<tr>
<td></td>
<td>Black top outside</td>
<td>12:00 pm</td>
<td></td>
</tr>
</tbody>
</table>

**Board action needed:** Yes (Roll Call Required)

(All yes, motion to carry: 7-0)

Mrs. Jaclyn Dopke-Y  Mrs. Rosella Musumeci-Y  Mrs. Natalie Matthias-Y
Mr. Kevin Heffernan  Mrs. Michelle VanDiehl-Y  Mr. Kenneth Morris-Y
Mrs. Lauren Ibbotson-Y Mr. Craig Frederick-Y

**Public Comments/Visitors- None to report**

Any person interested in making comments on any agenda item or other school district related topic is requested to give their name and address. Comments shall be limited to five minutes in
total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via e-mail. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public. This portion will end at the conclusion of the public comments or after 30 minutes whichever comes first.

5. School Board Retreat- Stratton Library- Terry Lewis- NJSBA Field Representative
   - 7:11 Recess to Stratton Library
   - 7:30 Terri Lewis reviewed Board self-evaluation results
   - Terri Lewis presented current issues related to school board ethics in NJ
   - 8:58 Board transitioned to discussion of Board Goals for 2018-2019

EXECUTIVE SESSION
RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the “Board”) to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following

☐ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: ________________________________

☐ Matters in which the release of information would impair the right to receive government funds, and specifically: ________________________________

☐ Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: ________________________________

☐ Matters concerning negotiations, and specifically: SWAA & SWEA, Superintendent Evaluation

☐ Matters involving the purchase of real property and/or the investment of public funds, and specifically: ________________________________

☐ Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: ________________________________

☐ Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: ________________________________
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“A Community dedicated to inspiring life-long learners”

☑ Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel
☐ Matters involving quasi-judicial deliberations, and specifically:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 60 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

Recommendation: VanDiehl/Musumeci approve to enter into Executive Session for the purpose of discussing/reviewing items as noted above.
Board action needed: Yes
Time: 9:36 pm
(All yes, motion to carry: 7-0)

Mr. Ken Morris left the meeting at 10:00 pm making the quorum 6-0

Recommendation: Matthias/Ibbotson approve to return to Regular Session.
Board action needed: Yes
Time: 10:27 pm
(All yes, motion to carry: 6-0)

Delegates:
  a. NJSBA – Mr. Craig Frederick
  b. GCSBA – Mrs. Jaclyn Dopke

7. Adjournment
Recommendation: Matthias/VanDiehl approve the adjournment of meeting.
Board action needed: Yes
Time: 10:28 pm
(All yes, motion to carry: 6-0)

Respectfully submitted,

Mr. Christopher DeStratis
Board Secretary/SBA

Next Meeting(s):
October 10, 2018
Board/Committee Meetings as scheduled