Minutes
September 13, 2017
Swedesboro-Woolwich Board of Education
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 Executive Session
6:30 Regular Session

1. **Opening**

A. Call to Order

*Open Public Meeting Act.* Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.

B. Roll Call

<table>
<thead>
<tr>
<th>Name</th>
<th>Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Craig Frederick, School Board President</td>
<td>All Committees</td>
</tr>
<tr>
<td>Mrs. Jaclyn Dopke, School Board Vice President</td>
<td>Operations, Personnel/Finance</td>
</tr>
<tr>
<td>Mr. Tom Ryan</td>
<td>(Chair) Personnel/Finance Committee</td>
</tr>
<tr>
<td>Mrs. Rosella Musumeci</td>
<td>Operations Committee</td>
</tr>
<tr>
<td>Mr. Joseph Palma</td>
<td>(Chair) Operations Committee</td>
</tr>
<tr>
<td>Mrs. Brenda Caltabiano</td>
<td>Curriculum Committee</td>
</tr>
<tr>
<td>Mrs. Natalie Matthias</td>
<td>(Chair) Curriculum Committee</td>
</tr>
<tr>
<td>Mr. Kevin Heffernan</td>
<td>Personnel/Finance Committee</td>
</tr>
<tr>
<td>Mrs. Michelle VanDiehl</td>
<td>Curriculum Committee</td>
</tr>
</tbody>
</table>

Quorum: 8-1/6:00 pm

Other’s Present
Dr. Kristin O’Neil, Superintendent of Schools
Mr. Christopher DeStratis, School Business Administrator, School Board Secretary
Mr. Joel Brown, Chief Information Officer
Ms. Christina Panebianco, Assistant School Board Secretary
EXECUTIVE SESSION
RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the “Board”) to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

☐ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

☐ Matters in which the release of information would impair the right to receive government funds, and specifically:

☐ Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

☑ Matters concerning negotiations, and specifically: SWEA Contract, Superintendent Contract.

☐ Matters involving the purchase of real property and/or the investment of public funds, and specifically:

☐ Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:

☐ Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

☑ Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel Agenda Items

☐ Matters involving quasi-judicial deliberations, and specifically:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.
1) **Recommendation:** Palma/VanDiehl approve to enter into Executive Session for the purpose of discussing/reviewing the items listed above.  
**Board action needed:** Yes  
**Time:** 6:00 p.m.  
(All yes, motion to carry: 8-0)

2) **Recommendation:** Palma/Dopke approve to return to Regular Session.  
**Board action needed:** Yes  
**Time:** 6:30 p.m.  
(All yes, motion to carry: 8-0)

C. Flag Salute

D. Adoption of Agenda  
**Recommendation:** Dopke/VanDiehl approve the adoption of the agenda, as presented.  
**Board action needed:** Yes  
(All yes, motion to carry: 8-0)

E. Approval of Minutes  
**Recommendation:** VanDiehl/Dopke approve the regular and executive session minutes dated **August 9, 2017, as submitted.**  
**Board action needed:** Yes  
(Motion to carry: 8-0-1- Frederick abstained).

F. Presentations  
Cenergistics and Sustainability Program Update- Ms. Vanessa Paccione- Power Point Presentation.

**Public Comments/Visitors-None to report**

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer. If a large group of people are present to speak, the presiding Board Officer may, at his/her discretion, limit the number of people allowed to speak.

Any person who wishes to speak is requested to give their name, address, and group affiliation, if any, at the beginning of their comments. The Board requests that each group that wishes to be heard choose one representative to speak on its behalf. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via e-mail. If your questions or comments pertain to
litigation, student or personnel matters, the Board asks that you see the Superintendent after
the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or
respond to these items in public.

This meeting will move into regular agenda items at the conclusion of the public comments or at
-:-- pm whichever occurs first.

2. Communication

A. Superintendent- Notes-Vision Statement

“A community dedicated to inspiring life-long learners”

1. First, I would like to thank all over our school/educational staff, bus drivers,
maintenance staff, and cafeteria staff for an excellent opening. Based on staff
feedback, it was one of the best openings in years. I would also like to thank
Jack who is back at Clifford. Mrs. Flick is out on maternity leave now.

2. Back to School Nights are begun. Clifford’s was very successful and several
paras volunteered to be a part of the evening, and that was immensely
appreciated.

3. School Calendar: Over the summer Logan Twp. and Kingsway Regional
modified their calendars. To align our last day of school with Kingsway, we
have adjusted our calendar as well. The 2 built in snow days have been
removed and students will now get out of school on June 19th.

4. Open House was AMAZING! 60 staff members have confirmed their
attendance that evening and I know there are a few more who still need to
confirm their time to receive Come

5. Opening Day: A survey was distributed to staff following our opening-day and
the feedback was overwhelmingly positive. The staff definitely shared that
there was a positive, upbeat opening and not overwhelming.

6. The ESL Department is working exceptionally hard. I wanted to acknowledge
their time and effort over the summer and already at the start of the year.
Both staff members attended a multi-day summer training called SIOP training
that is highly recommended as a Best Practice Model. They have already
offered excellent suggestions to enhance the program.

7. Community Heroes have launched the Stop on Red Campaign already for Bus
Safety Week. Parents were opposed to our school scarecrows so this year
the committee is organizing each school to create adorable Minion Hay Bales
and each will have a Stop on Red Theme for each school. The students will
vote and the money raised will be sent directly to a school in Houston. Mrs.
Mervine’s daughter teaches at one of the schools and we would like to directly help her daughter’s school and that school’s students.

8. 1st ever Leadership cohort up and running with the teaching staff. The response was so large, I hoped to take 10 people so I extended it to 18 and still had to say no to half if not more. Starting with the book “Leader in Me”. Anyone who was able to participate will join us at the Administrative Retreat.

9. Character Ed- I would like to acknowledge the hard work that happened in the character ed curriculum over the summer. Vanessa, in our arts program, was the primary writer behind the curriculum in our character Ed. She has spent the last 3 years researching with a professor from Rowan University about how the arts integrate and support the initiatives of anti-bullying efforts.

10. Pat Haney & I presented at the Gloucester County School Boards Association Mtg. Our topic was using data in the instructional environment. It was very nice to be asked and to celebrate the work of this district with the entire county.

1) Superintendent Updates
   a) Organizational Chart, as submitted.

2) District Enrollment
   a) Report, as submitted

   Clifford
   Stratton
   Harker
   Hill

3) Correspondence- Cindy Hoagland & Family- Thank you.

4) OPRA Log-None

B. District Administration

1) Administrator’s Monthly Board Reports, as submitted

   Technology
   Curriculum

3. Action Items

Personnel/Finance/Negotiations Committee

Committee Meeting Report, as presented
- Discussed the superintendent contract
A. VanDiehl/Dopke approved the following personnel items, as listed:

<table>
<thead>
<tr>
<th>NAME</th>
<th>SCHOOL</th>
<th>POSITION/ CERT</th>
<th>SALARY</th>
<th>BUDGET ACCT #</th>
<th>ACTION</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.1- Ms. Kristi Tamasitis</td>
<td>Stratton</td>
<td>Long Term Sub- K-6</td>
<td>Day 1-9/$88.00, Day 10 and on/$175.00</td>
<td>11-120-100-101-000-00</td>
<td>New Hire-Long Term Sub for Ms. Noel Lane</td>
<td>On or before September 18, 2017-February 1, 2018</td>
</tr>
<tr>
<td>A.2- Ms. Julie Koontz</td>
<td>Stratton</td>
<td>Long Term Sub/ Elementary School Teacher &amp; TOH</td>
<td>Day 1-9/$88.00, Day 10 and on/$175.00</td>
<td>11-120-100-101-000-00</td>
<td>Long Term Sub for Ms. Dee Conrad</td>
<td>September 1, 2017</td>
</tr>
<tr>
<td>A.3- Ms. Julie Koontz</td>
<td>Stratton</td>
<td>Long Term Sub/ Elementary School Teacher and TOH</td>
<td>Day 1-9/$88.00, Day 10 and on/$175.00</td>
<td>11-120-100-101-000-00</td>
<td>Long Term Sub for Ms. Shari Nair</td>
<td>On or before October 30-March 5, 2018</td>
</tr>
<tr>
<td>A.4- Ms. Tracey Sorbello</td>
<td>Stratton</td>
<td>Lunch Aide</td>
<td>-</td>
<td>-</td>
<td>Medical Leave</td>
<td>September 5, 2017-October 1, 2017</td>
</tr>
<tr>
<td>A.5- Ms. Maribel Ruiz</td>
<td>Substitute Secretary</td>
<td>District</td>
<td>$11.00/hour</td>
<td>11-000-240-105-000-00</td>
<td>New Hire-Substitute</td>
<td>September 14, 2017</td>
</tr>
<tr>
<td>A.6- Ms. Mittal Patel</td>
<td>Substitute Secretary</td>
<td>District</td>
<td>$11.00/hour</td>
<td>11-000-240-105-000-00</td>
<td>New Hire-Substitute</td>
<td>September 14, 2017</td>
</tr>
<tr>
<td>A.7- Ms. Stephanie Fanelli</td>
<td>Harker</td>
<td>Teacher 5th Grade Special Ed Math &amp; Science</td>
<td>MA Step 1 $51,782</td>
<td>11-213-100-101-000-00</td>
<td>New Hire</td>
<td>September 1, 2017</td>
</tr>
<tr>
<td>A.8- Ms. Kaitlyn Colieluori</td>
<td>Harker</td>
<td>Teacher</td>
<td>-</td>
<td>-</td>
<td>Retroactive Maternity /Medical Leave</td>
<td>September 1, 2017- January 8, 2018/ Ms. Colieluori is using 20 sick days</td>
</tr>
<tr>
<td>A.9- Ms. Maura McIntyre</td>
<td>Stratton</td>
<td>Special Ed 2nd Grade</td>
<td>$51,782</td>
<td>11-213-100-101-000-00</td>
<td>Salary Adjustment to MA</td>
<td>September 14, 2017</td>
</tr>
<tr>
<td>A.10- Ms. Holly Bartkevicus</td>
<td>Hill</td>
<td>Teacher</td>
<td>-</td>
<td>-</td>
<td>Resignation</td>
<td>September 15, 2017</td>
</tr>
<tr>
<td>A.11- Ms. Candice Kennedy</td>
<td>Hill</td>
<td>Special Ed Teacher- K-8 &amp; TOSD</td>
<td>MA Step 1</td>
<td>11-213-100-101-000-00</td>
<td>New Hire-Replacing Holly Bartkevicus</td>
<td>September 18, 2017/Pending Certification</td>
</tr>
<tr>
<td>A.12- Ms Debbie Weiss</td>
<td>District</td>
<td>Substitute Secretary</td>
<td>$11.00/hour</td>
<td>11-000-240-105-000-00</td>
<td>New Hire-Substitute</td>
<td>September 14, 2017</td>
</tr>
<tr>
<td>A.13- Ms. Judy Dunst</td>
<td>Harker</td>
<td>Cafeteria Aide</td>
<td>$11.00/hour</td>
<td>11-000-282-107-000-00</td>
<td>New Hire</td>
<td>September 14, 2017-pending criminal history/background check</td>
</tr>
<tr>
<td>A.14- Ms. Cardamone</td>
<td>District</td>
<td>Substitute Cafeteria Aide</td>
<td>$11.00/hour</td>
<td>11-000-282-107-000-00</td>
<td>New Hire</td>
<td>September 14, 2017-pending criminal history/background check</td>
</tr>
</tbody>
</table>
A.15- Ms. Rachel Ogbin
Board member noted during meeting that they would like to hear from Ms. Ogbin to see what her plans are for next year. She thinks this is fascinating and would like more information.

B. VanDiehl/Dopke approved the following workshops, as listed:

<table>
<thead>
<tr>
<th>Staff Member</th>
<th>Workshop</th>
<th>Date &amp; Time</th>
<th>Cost</th>
<th>Estimate Travel Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>B.1- Ms. Katherin Sayer, Ms. Linsley Shainline, Ms. Ranae Pollicino, Ms. Colleen Pastic</td>
<td>NJPSA’S Harassment, Intimidation, and Bullying (HIB) Training</td>
<td>September 27-29, 2017</td>
<td>$450.00 each</td>
<td>$0</td>
</tr>
<tr>
<td>B.2- Dr. Scott Hogan</td>
<td>Woodbury Data Group Conferences</td>
<td>October 3, 2017, December 5, 2017, February 6, 2018 and April 10, 2018</td>
<td>$500</td>
<td>$0</td>
</tr>
</tbody>
</table>

C. Recommendation: Approve the Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2017 & July 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and


Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in
violation of N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

D. Regular, Payroll, Cafeteria & Addendum Bills
   Recommendation: VanDiehl/Dopke approved payment of September 2017 regular and addendum bills in the amount of $794,354.19 and August 2017 payroll in the amount of $298,080.82, as submitted.

E. Recommendation: VanDiehl/Dopke approve the Line Item Transfer for June 2017 in the amount of $366,419.16, as submitted.

F. Recommendation: VanDiehl/Dopke approve the Line Item Transfer for July 2017 in the amount of $1,607,870.04, as submitted.

G. Recommendation: VanDiehl/Dopke approved Pursuant to N.J.A.C. 6A:23A-5.6, the board reviewed and discussed the findings of OFAC Case #SAAU-2-16(ASSA and DRTRS reports as of 10/15/2015) during the public board meeting on August 9, 2017. The board adopts this statement of certification that the findings and recommendations were discussed in said meeting and also approves the Corrective Action Plan and Appeal in response to those findings and recommendations, as submitted.
   Mr. DeStratis gave a brief description on this motion:
   We created an action plan from the recommendations from this report. We will set up some parameters to check our data with each other. There is one recommendation that we are appealing which is for the extraordinary aid. We will be assembling some of our bills from that year for expenses to go with the appeal and ask them to take a second look at this to see if there is a different calculation and make some adjustments.

H. Recommendation: VanDiehl/Dopke approve the mid-year budget revision to appropriate unbudgeted state aid in the amount of 230,112 to budget line item 11-000-291-270.
   Note: On July 14, 2017, Commissioner Harrington granted permission to any district with an increase in state aid to transfer and appropriate this unbudgeted revenue for 2017-18, pursuant to N.J.A.C. 6A:23A-13.3(d), see attached.

I. Recommendation: VanDiehl/Dopke approve the acceptance of Comet Care LLC donation in the amount of $10,000 for their 2016-17 operations.
   Board president wanted to recognize comet care for donating $10,000 back to the district.
J. Recommendation: VanDiehl/Dopke approve to apply for the following ESSA Grants for the 2017-2018 school year:

- Title I $118,929
- Title II $28,140
- Title III $6,335
- Title IV $10,000
Total $163,404

K. Recommendation: VanDiehl/Dopke approve the purchase of District-wide professional development and education supplies (Fundations Program) with Wilson Language Training Corp in the amount of $50,998.93, as submitted.

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this award.

____________________
Christopher DeStratis

L. Recommendation: VanDiehl/Dopke approve Bayada to provide substitute nursing coverage for Brittany Wincapaw’s maternity leave through December 2017, per IEP (#7181905175), as submitted.

M. Recommendation: VanDiehl/Dopke approve the Dr. Scott Hogan to attend the NJSBA annual convention October 23, 2017 through October 26, 2017 in Atlantic City, New Jersey under the travel and expense reimbursement policy.

N. Recommendation: VanDiehl/Dopke approve the following staff as I&RS members for the 2017-2018 school year, as per contract:
- Stratton School- Susan Manning
- Clifford School- Laura Oliva


P. Recommendation: VanDiehl/Dopke approve Sheena Snitcher as the Stratton School Community Hero Representative for the 2017-2018 school year, as per contract.

Q. Recommendation: VanDiehl/Dopke approve fee change for the FLL STEAM event on September 16, 2017. Non-member fee is $12.00
Board action needed: Yes (Roll Call Required)
(All yes, motion to carry 8-0)

Mrs. Jaclyn Dopke-Y  Mrs. Rosella Musumeci-Y  Mrs. Natalie Matthias-Y
Mr. Joseph Palma-Y   Mr. Kevin Heffernan-Y   Mrs. Michelle VanDiehl-Y
Mr. Tom Ryan-Y       Mrs. Brenda Caltabiano  Mr. Craig Frederick-Y

Curriculum, Policy, Community Relations Committee

Committee Meeting Report, as presented

- Curriculum update from Scott on Professional Development and the different formats that are available to staff and to parents as well.
- Hill grading policy: Kingsway does it one way and we are standard based reporting so they are trying to merge the two. The board reviewed a letter that will be going home to the parents explaining how they are merging the 2 together.
- Comet Cohorts

A. Recommendation: Palma/Dopke approve the Fossil Park 4th grade field trip and American Revolution 5th grade field trip for the 2017-2018 school year.

B. Recommendation: Palma/Dopke approve the 2017-2018 Comprehensive Nursing Plan in accordance with QSAC guidelines, as submitted.


D. Recommendation: Palma/Dopke approve the revised 2017-2018 School Calendar, as submitted.

E. Recommendation: Palma/Dopke approve the SWSD Standards Aligned Grading Policy in Grade 6 starting September 1, 2017, as submitted.

Board president asked what else is being done.

Dr. O’Neil explained that the first thing they are doing is offering support to the teachers. There has been some standard align grading training at the Hill school. They are also bringing teachers in who have experience in doing this. There will also be a Webinar online for the parents. The district will also be offering another parent night where they can choose what area they would like to hear about.

We are also looking to find a way to target the parents who are unable to attend.
F. **Recommendation:** Palma/Dopke approve the adoption of the [Marzano 2017 Focused Teacher Evaluation Model](#) as per recommendation of the SWSD District Evaluation Advisory Committee, **as submitted.**

G. **Recommendation:** Palma/Dopke approve Janeen Buirch as the Fundations Level 2 Facilitator for the 2017-2018 school year.

H. **Recommendation:** Palma/Dopke approve the bi-annual [Statement of Assurance](#) regarding the use of Paraprofessional staff for the 2017-2018 school year, **as submitted.**

**Board action needed:** Yes (Roll Call Required)
(All yes, motion to carry: 8-0)

Mrs. Jaclyn Dopke-Y Mrs. Rosella Musumeci-Y Mrs. Natalie Matthias-Y
Mr. Joseph Palma-Y Mr. Kevin Heffernan-Y Mrs. Michelle VanDiehl-Y
Mr. Tom Ryan-Y Mrs. Brenda Caltabiano Mr. Craig Frederick-Y

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**Operations**

**Buildings and Grounds, Long Range Plans, Technology, Transportation**

*Committee Meeting Report, as presented*

- **Summer checklists were handled by each department. Everything was up and ready and operational for the first day of school**
- **Technology has a large list that they worked through**
- **Transportation off to a good start. A few minor issues and adjustments that were made. There are some concerns with the stop at Oldmans Creek Road and Auburn Road with proximity to the light. Specifically the traffic back up. It is being monitored by the district and the police.**
  - **Clifford cooling tower bid. 2 bids came in $89,000 versus the $122,000 that had originally.**

Board member expressed how great the floors looked in the schools.

*Dr. O’Neill also mentioned that she received a few compliments from staff members.*

A. Facility Usage Requests

*Recommendation:* Dopke/Palma approve Facility Usage Requests for the 2017-2018 school year, as listed.

(Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)
Minutes
September 13, 2017
Swedesboro-Woolwich Board of Education

<table>
<thead>
<tr>
<th>Organization</th>
<th>School/Location</th>
<th>Date &amp; Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.1- 14U Dragon Fire Travel Softball- Dave Dominik</td>
<td>Stratton</td>
<td>Thursday’s January 2018 through March 2018- 6:30-8:30</td>
<td>Softball Practice</td>
</tr>
<tr>
<td>A.2- Swedesboro-Woolwich Parks &amp; Recs</td>
<td>Harker &amp; Stratton</td>
<td>Various Dates</td>
<td>Mother/Son Mixer, Father/Daughter Dance, Easter Egg Hunt, Health &amp; Wellness Fair</td>
</tr>
<tr>
<td>A.3- Headstrong</td>
<td>Harker Fields</td>
<td>Every Sunday from September 24, 2017-November 19, 2017- 3:00 pm-5:30 pm</td>
<td>Lacrosse practice</td>
</tr>
</tbody>
</table>

B. Recommendation: Dopke/Palma approve the 2017-2018 Joint Transportation Agreement between Kingsway Regional and Swedesboro-Woolwich Board of Education in the amount of $655,497.62, as submitted.

C. Recommendation: Dopke/Palma approve the bid for the Margaret Clifford Cooling Tower Replacement as follows:

RESOLUTION OF THE SWEDESBORO-WOOLWICH SCHOOL DISTRICT BOARD OF EDUCATION

WHEREAS, the Swedesboro-Woolwich School District Board of Education (“Board”) advertised for bids for work in connection with the Margaret C. Clifford School Cooling Tower Replacement (the “Project”); and

WHEREAS, the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq, (the “Contracts Law”), provides that the Board must award bids to the lowest responsive and responsible bidder for a project, as is defined in the Contracts Law; and

WHEREAS, the Board received and publicly opened eight (8) bids on August 24, 2017, in connection with the Project; and

WHEREAS, each of the bids were reviewed by the School Business Administrator and appropriate staff and professionals to determine whether each bid was both responsive and responsible; and

WHEREAS, after such review, the bid of the following bidder was determined to be the lowest responsive and responsible bid:

<table>
<thead>
<tr>
<th>Successful Bidder</th>
<th>Base Bid Amount</th>
<th>Alternate 1B</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Air Control</td>
<td>$80,100.00</td>
<td>$9,000.00</td>
<td>$89,100.00</td>
</tr>
</tbody>
</table>
BE IT RESOLVED by the Board as follows:

Section 1. That the bid of Air Control Technology (“ACT”) for the Project is both the lowest responsive and responsible bid as such terms are defined in the Contracts Law.

Section 2. That Board hereby authorizes the School Business Administrator/Board Secretary to execute a contract with ACT, upon the advice of and in consultation with the Board’s professionals.

This resolution will take effect immediately on this ____________________.

Motion by: ____________________  Ayes: ____________________
Seconded by: ____________________  No: ____________________
A Abstentions: ____________________

This Resolution was adopted by the Swedesboro-Woolwich School District Board of Education at a meeting on ____________________.

Christopher DeStratis, School Business Administrator/Board Secretary
Dated:

Board member asked if Air Control Technology is a non union shop?
As a district we are following our procedures and everything came back fine with the bid.
It was a formal low bid process reviewed by the architects and attorney.

Board action needed: Yes (Roll Call Required)
(Motion to carry: see below)
A- all yes except A.2- VanDiehl Abstained
B- all yes
C- 6-1-1 – Dopke abstain; Heffernan no

Mrs. Rosella Musumeci  Mrs. Natalie Matthias  Mr. Joseph Palma
Mr. Tom Ryan  Mrs. Brenda Caltabiano  Mr. Craig Frederick
Mrs. Jaclyn Dopke- Y for A & B abstain from C
Mrs. Michelle VanDiehl- Yes for A.1 & A.3 abstain from A.2; yes for B & C
Mr. Kevin Heffernan- No for C
4. Old Business

Public Comments/Visitors- None to report
Any person interested in making comments on any agenda item or other school district related topic is requested to give their name and address. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via e-mail. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public. This portion will end at the conclusion of the public comments or after 30 minutes whichever comes first.

EXECUTIVE SESSION
RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the “Board”) to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following

☐ † Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: ____________________________

☐ Matters in which the release of information would impair the right to receive government funds, and specifically: ____________________________

☐ Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: ____________________________

☑ Matters concerning negotiations, and specifically: ___SWEA Contract, Superintendent Contract ____________________________

☐ Matters involving the purchase of real property and/or the investment of public funds, and specifically: ____________________________

☐ Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: ____________________________

☐ Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: ____________________________

☑ Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment,
evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel Agenda Items
☐ Matters involving quasi-judicial deliberations, and specifically:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

Recommendation: Dopke/Musumeci approve to enter into Executive Session for the purpose of discussing/reviewing personnel and negotiations.

Board action needed: Yes
Time: 7:04 p.m.
(All yes, motion to carry: 8-0)

Recommendation: VanDiehl/Dopke approve to return to Regular Session.

Board action needed: Yes
Time: 7:32 p.m.
(All yes, motion to carry: 8-0)

Delegates:
   a. NJSBA – Mr. Craig Frederick
   b. GCSBA – Mrs. Jaclyn Dopke

6. Adjournment

Recommendation: Palma/Musumeci approve the adjournment of meeting.

Board action needed: Yes
Time: 7:33 p.m.
(All yes, motion to carry: 8-0)

Respectfully submitted,

Mr. Christopher DeStratis
Board Secretary/SBA

Next Meeting(s):
October 11, 2017
Board/Committee Meetings as scheduled