1. Opening

A. Call to Order

Open Public Meeting Act. Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.

B. Roll Call

- Mrs. Jaclyn Dopke, School Board President: All Committees
- Mrs. Lauren Ibbotson, School Board Vice President: (Chair) Curriculum, Personnel/Finance, Negotiations
- Mrs. Rosella Musumeci: (Chair) Operations, Negotiations Committee
- Mrs. Michelle VanDiehl: (Chair) Negotiations, Personnel/Finance Committee
- Mr. Kenneth Morris: (Chair) Personnel/Finance Committee
- Dr. Charles Ivory: Curriculum Committee
- Mrs. Deborah Allen: Curriculum Committee
- Mrs. Gina Azzari: Operations Committee
- Mr. William Martz: Operations Committee

Quorum__________
EXECUTIVE SESSION
RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the “Board”) to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

☑ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: __ HIB, Suspension ____________________________
☐ Matters in which the release of information would impair the right to receive government funds, and specifically:
☐ Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:
☐ Matters concerning negotiations, and specifically: ____________________________
☐ Matters involving the purchase of real property and/or the investment of public funds, and specifically:
☐ Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:
☑ Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: ______ SWEA Contract ____________________________
☑ Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: ____________ Personnel ____________________________
☐ Matters involving quasi-judicial deliberations, and specifically: ____________________________

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.
1) **Recommendation:** To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.
   **Board action needed:** Yes
   Time________________

2) **Recommendation:** Return to **Regular Session**.
   **Board action needed:** Yes
   Time________________

C. Flag Salute

D. Moment of Silence

E. Adoption of Agenda
   **Recommendation:** Adoption of the agenda, as presented.
   **Board action needed:** Yes

F. Approval of Minutes
   **Recommendation:** Approve the regular and executive session minutes dated **March 13, 2019**, as submitted.
   **Board action needed:** Yes

2. **Presentations**

A. Stellar Comet of the Month- **March 2019**
   1) **Walter Hill School**
      Grade 6
      - Elise Narcisi
      - Haleigh Page
      - Jack Cordery
      - Nicholas Weber

   2) **Charles G. Harker School**
      Grade 3
      - Joseph Heran
      - Alexandra Beety
      Grade 4
      - Jason Shallis
      - Madeline Kakareka
      Grade 5
      - Reese Whitzell
      - Nicholas Phillips
3) Gov. Charles Stratton School
   
   Grade 1
   - Landon Mullin
   - Lize-Marie Pieters
   
   Grade 2
   - Kyle McCabe
   - Olivia Pollitt

4) Margaret Clifford School
   
   Preschool
   - Addison Goddard-Wiand
   - Jacob Nessler
   
   Kindergarten
   - Liliana Ortiz
   - Michael Reagan

B. Teacher of The Year Recognition:
   - Pamela Moore- Margaret Clifford School
   - Corrin Sellen- Charles Stratton School
   - Tracy Beyrodt- Charles Harker School
   - Michelle Markellos- Walter Hill School

C. Educational Support Person of The Year Recognition:
   - Helen Fromm- Margaret Clifford School
   - Deb Statile- Charles Stratton School
   - Joanna Gahrs- Charles Harker School
   - Loraine Leypoldt- Walter Hill School

D. Recognition to the following groups/community members for their generous Project Elf contributions to district families in need during the holiday season:
   - Lexington Hill Motorcycle Club
     - Glanfield Family
     - The Ryan Family
     - The Bill Family
     - The Barbye Family
   - 4 Seasons Holiday Tour
     - Beverly & Art Randall
     - Elaine Rippman
     - Joan & Brent Robinson
     - Roland Turmol and Lyle Eastlack
3. **Communication**
   
   **A. Superintendent**
   
   “A Community dedicated to inspiring life-long learners”
   
   1) Superintendent Updates
   
   2) District Enrollment
      
   a) Report, **as submitted**
      
      Clifford Stratton
      Harker
      Hill
   
   3) Correspondence.
      
      • Thank you- Pat Lewis
      • Thank you- Helen Fromm
   
   4) OPRA Log

<table>
<thead>
<tr>
<th>Document (s) Requested</th>
<th>Who Requested</th>
<th>Date Received</th>
<th>Date Completed</th>
<th>Hours to complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>1- Annual amount of janitorial service</td>
<td>Julie Schoettle</td>
<td>March 27, 2019</td>
<td>March 28, 2019</td>
<td>.25 hr</td>
</tr>
</tbody>
</table>

   5) Legal fees related to SWEA Grievances & ULP’s
      
      a) January 2019- February 2019 $3722.69
1) Administrator's Monthly Board Reports, as submitted

Clifford Stratton
Harker
Hill
Technology
Special Services
Curriculum & Instruction

Public Comments/Visitors

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer. If a large group of people are present to speak, the presiding Board Officer may, at his/her discretion, limit the number of people allowed to speak.

Any person who wishes to speak is requested to give their name, address, and group affiliation, if any, at the beginning of their comments. The Board requests that each group that wishes to be heard choose one representative to speak on its behalf. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via e-mail. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

This meeting will move into regular agenda items at the conclusion of the public comments or at 7:00 pm whichever occurs first.

4. Action Items

Personnel/Finance/Negotiations Committee

Personnel & Finance Committee Meeting Report, as presented
Negotiations Committee Meeting Report, as presented

The following Personnel Matters are presented for Board Approval:

<table>
<thead>
<tr>
<th>NAME</th>
<th>SCHOOL</th>
<th>POSITION/ CERT</th>
<th>SALARY</th>
<th>BUDGET ACCT #</th>
<th>ACTION</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ms. Cortney Sharman</td>
<td>Hill</td>
<td>Guidance</td>
<td>$51,782</td>
<td>11-000-218-104</td>
<td>Replacing Colleen</td>
<td>July 1, 2019</td>
</tr>
</tbody>
</table>
B. Workshops

<table>
<thead>
<tr>
<th>Staff Member</th>
<th>Workshop</th>
<th>Date &amp; Time</th>
<th>Cost</th>
<th>Estimated Travel Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1- Mr. Scott Hogan</td>
<td>Fall 2019 NJPSA Conference</td>
<td>October 17, 2019 – October 18, 2019</td>
<td>$292.00</td>
<td>TBD</td>
</tr>
<tr>
<td>2- Ms. Dana Teague, Ms. Jamie Flick, Ms. Maria McGinley &amp; Ms. Kelley Stingle</td>
<td>Differentiated Data Workshop for K-2 with Tracy Severans</td>
<td>May 21, 2019/ 8:30pm-3:30pm</td>
<td>$180/person</td>
<td>TBD</td>
</tr>
<tr>
<td>3- Ms. Michelle Markellos</td>
<td>Yoga &amp; Mindfulness in NJ Schools Symposium</td>
<td>March 29, 2019</td>
<td>$189.00</td>
<td>$0</td>
</tr>
<tr>
<td>4- Ms. Jocelyn Scott</td>
<td>Assessment Tool and Executive Functioning</td>
<td>March 29, 2019/ 8:30am – 3:30 pm</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>5- Ms. Kathy Dreger</td>
<td>2019 Spring Workshop for The Gloucester County COMA Committee</td>
<td>April 23, 2019</td>
<td>$0</td>
<td>$0</td>
</tr>
</tbody>
</table>

C. Recommendation: Approve the Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and

Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

D. Regular, Payroll, Cafeteria & Addendum Bills
   Recommendation: For payment of April 2019 regular and addendum bills in the amount of $990,360.56 and payroll for March 2019 in the amount of $1,276,120.66, as submitted.

E. Recommendation: Approve the Line Item Transfer for February 2019 in the amount of $5,854.78, as submitted.

F. Approve the purchase of District-wide Access Control system with Advantage Security, Inc, an approved Hunterdon ESC CO-OP vendor (#HCESC-TECH-17-01), in the amount of $48,430.81, as submitted.

   And further acknowledge the following statement:
   I certify that there are sufficient funds available to purchase the items listed in this award.

   Christopher DeStratis

G. Approve the purchase of District-wide CCTV system with Advantage Security, Inc, an approved Hunterdon ESC CO-OP vendor (#HCESC-TECH-17-01), in the amount of $43,996.10, as submitted.

   And further acknowledge the following statement:
   I certify that there are sufficient funds available to purchase the items listed in this award.

   Christopher DeStratis

H. Recommendation: Approve Joanne Ragen to conduct DIAL Screening at the Clifford School on August 5-8, 2019 and August 12-15, 2019 from 12:30-3:30, as per contract.
I. **Recommendation**: Approve Crystal Thompson as paraprofessional support, per IEPs for 6th grade children with IEPs to attend class trip - compensate at hourly rate beyond the contracted daily hours. Trip runs 7AM - approximately 6PM.

J. **Recommendation**: Approve Jan Hill as teacher support, per IEPs for 6th grade children with IEPs to attend class trip - compensate at hourly rate beyond the contracted daily hours. Trip runs 7AM - approximately 6PM.

K. **Recommendation**: Approve Lauren DiBona to provide support for #6954266199 for 2nd grade drama club, per IEP, as per contract.

L. **Recommendation**: Approve Kelsey Morgan to attend Summer IEP meetings as needed, per contracted rate.

M. **Recommendation**: Approve Tim Wojciechowski and Silvia Cancila to be paid for time beyond contract hours to the trip to Lumberton, NJ for the mathleague.org State Championship on April 24, 2019, as per contract.

**Board action needed:** Yes (Roll Call Required)

- Mrs. Lauren Ibbotson
- Mrs. Rosella Musumeci
- Mrs. Michelle VanDiehl
- Mr. Kenneth Morris
- Dr. Charles Ivory
- Mrs. Deborah Allen
- Mrs. Gina Azzari
- Mr. William Martz
- Mrs. Jaclyn Dopke

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**Curriculum, Policy, Community Relations Committee**

**Committee Meeting Report, as presented**

A. **HIB Reports**

**Recommendation**: Approve HIB, **as submitted**.

B. **Recommendation**: Approve the following Summer 2019 Comet Clubs:

<table>
<thead>
<tr>
<th>Club Name &amp; Grade</th>
<th>Teacher</th>
<th>Date &amp; Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Read The Room-Kindergarten &amp; 1st Grade</td>
<td>Ms. Joanne Ragen</td>
<td>August 5-8, 2019&lt;br&gt;August 12-15, 2019&lt;br&gt;9:00 am – 12:00 pm</td>
<td>Clifford School</td>
</tr>
<tr>
<td>Summer Basketball-Current 3rd-6th Grades</td>
<td>Mr. Eric Biddle</td>
<td>July 22, 2019-July 25, 2019&lt;br&gt;12:00 pm-3:30 pm</td>
<td>Harker Gym</td>
</tr>
<tr>
<td>Ready Set Go, Kindergarten</td>
<td>Lisa Bitterman, Ashley DiTonno, Erin Meddick, Kelsey Morgan, Joanne Ragen, Cris DiBella</td>
<td>July 8-11, 2019&lt;br&gt;July 22-25, 2019&lt;br&gt;9am-11:30 am</td>
<td>Clifford School</td>
</tr>
</tbody>
</table>
C. **Recommendation**: Approve the Kindergarten walking trip to Swedesboro Library on May 15, 2019 and May 16, 2019 (rain date May 20, 2019 and May 21, 2019).

D. **Recommendation**: Approve Gifted and Talented to attend and compete in the mathleague.org State Championship in Summit, NJ on April 24, 2019.

E. **Recommendation**: Approve homeschooling for student #8362933685 effective March 29, 2019.

F. **Recommendation**: Approve the 5th and 6th Grade Environmental Club field trip to the A.J. Meerwald on June 4, 2019.

G. **Recommendation**: Approve Learn Well Education to provide hospital-based education services for (9348494614) per contracted rate, as submitted.

H. **Recommendation**: Approve PESI to provide hospital-based education services for (9243034351) & (3773886783) per contracted rate and IEP, as submitted.

I. **Recommendation**: Approve Mrs. Jacquelyn Traini to mentor Mrs. Marlaina Spicer for her Practicum in School Leadership and Administrative Internship through Wilmington University.

J. **Recommendation**: Approve Mrs. McCloskey’s 1st grade class trip to GCIT on May 8, 2019.
   Note: Swedesboro-Woolwich School District was offered the opportunity for one class to attend for free.

K. **Recommendation**: Approve the 2nd reading of the following policies, as submitted:
   - 2415.06 Unsafe School Choice Option
   - 2422 Health and Physical Education
   - 2610 Educational Program Evaluation
   - 4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing
   - 5111 Eligibility of Resident/Nonresident Students
   - 5337 Service Animals
   - 5600 Student Discipline/Code of Conduct
   - 5611 Removal of Students for Firearms Offenses
   - 5612 Assaults on District Board of Education Members or Employees
   - 5613 Removal of Students for Assaults with Weapons Offenses
Operations
Buildings and Grounds, Long Range Plans, Technology, Transportation

Committee Meeting Report, as presented

A. Facility Usage Requests
Recommendation: Approve Facility Usage Requests for the 2018-2019 school year, as listed.
(Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

<table>
<thead>
<tr>
<th>Organization</th>
<th>School/Location</th>
<th>Date &amp; Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1- Four Seasons At Weatherby</td>
<td>Stratton</td>
<td>May 8, 2019 6:30 – 9:00 pm</td>
<td>HOA Meeting</td>
</tr>
<tr>
<td>2- Miss New Jersey Education Foundation</td>
<td>Clifford</td>
<td>April 27, 2019 1:30-4:00 pm</td>
<td>Tea &amp; Luncheon Fundraiser</td>
</tr>
<tr>
<td>3- Kingsway Youth Football Association</td>
<td>Stratton/Harker</td>
<td>July 22, 2019-December 13, 2019</td>
<td>Football Practices</td>
</tr>
</tbody>
</table>

B. Recommendation: Approve Disposal of Property for Technology, as submitted.

C. Recommendation: Approve the Gloucester County Special Services
Transportation Cooperative Contract for the 2019-2020 school year, as submitted.

Board action needed: Yes (Roll Call Required)
Mrs. Lauren Ibbotson  Mrs. Rosella Musumeci  Mrs. Michelle VanDiehl
Mr. Kenneth Morris    Dr. Charles Ivory      Mrs. Deborah Allen
Mrs. Gina Azzari      Mr. William Martz     Mrs. Jaclyn Dopke
5. **Old Business**

**Public Comments/Visitors**
Any person interested in making comments on any agenda item or other school district related topic is requested to give their name and address. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via e-mail. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public. This portion will end at the conclusion of the public comments or after 30 minutes whichever comes first.

**EXECUTIVE SESSION**
**RECESS INTO EXECUTIVE SESSION – If Needed**

**WHEREAS,** the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

**WHEREAS,** the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the “Board”) to adopt a resolution at a public meeting to go into closed executive session; now therefore:

**BE IT RESOLVED** by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: __HIB, Suspension ____________________________
- Matters in which the release of information would impair the right to receive government funds, and specifically: ________________________________
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: ________________________________
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- Matters involving the purchase of real property and/or the investment of public funds, and specifically: ________________________________
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- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____ SWEA Contract ________________________________
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment,
evaluation of performance, promotion or discipline of any public officer or employee, and specifically: ________________________________ Personnel

☐ Matters involving quasi-judicial deliberations, and specifically: ________________________________

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 60 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

Recommendation: To enter into Executive Session for the purpose of discussing/reviewing items as noted above.
Board action needed: Yes

Recommendation: Return to Regular Session.
Board action needed: Yes

Delegates:
a. NJSBA – Mrs. Jaclyn Dopke
b. GCSBA – Mrs. Lauren Ibbotson

6. Adjournment

Recommendation: Approve the adjournment of meeting.
Board action needed: Yes

Respectfully submitted,

Mr. Christopher DeStratis
Board Secretary/SBA
May 1, 2019- Public Hearing/Budget Adoption
Board/Committee Meetings as scheduled