Minutes
May 1, 2019
Swedesboro-Woolwich Board of Education
“A Community dedicated to inspiring life-long learners”
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:30 Regular Session- Public Hearing/Budget Presentation
7:30 Executive Session

1. Opening

A. Call to Order

**Open Public Meeting Act.** Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.

B. Roll Call

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
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<tr>
<td>Mrs. Jaclyn Dopke</td>
<td>School Board President, All Committees</td>
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<tr>
<td>Mrs. Lauren Ibbotson</td>
<td>School Board Vice President, (Chair) Curriculum, Personnel/Finance, Negotiations</td>
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<td>Mrs. Rosella Musumeci</td>
<td>(Chair) Operations, Negotiations Committee</td>
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<td>Mrs. Michelle VanDiehl</td>
<td>(Chair) Negotiations, Personnel/Finance Committee</td>
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<td>Mr. Kenneth Morris</td>
<td>(Chair) Personnel/Finance Committee</td>
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<td>Dr. Charles Ivory</td>
<td>Curriculum Committee</td>
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<td>Mrs. Deborah Allen</td>
<td>Curriculum Committee</td>
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<td>Mrs. Gina Azzari</td>
<td>Operations Committee</td>
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<tr>
<td>Mr. William Martz</td>
<td>Operations Committee</td>
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Quorum: 7-2/6:30 pm
C. Flag Salute
D. Moment of Silence
E. Adoption of Agenda
   Recommendation: Ibbotson/Dopke approve the adoption of the agenda, as presented.
   Board action needed: Yes
   (All yes, motion to carry: 7-0)

2. Presentations
   A. Budget Presentation- Mr. Christopher DeStratis, School Business Administrator & Dr. Kristin O’Neil, Superintendent.

Public Comments/Visitors- none to report

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer. If a large group of people are present to speak, the presiding Board Officer may, at his/her discretion, limit the number of people allowed to speak.

Any person who wishes to speak is requested to give their name, address, and group affiliation, if any, at the beginning of their comments. The Board requests that each group that wishes to be heard choose one representative to speak on its behalf. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via e-mail. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public.

This meeting will move into regular agenda items at the conclusion of the public comments or at -:-:-- pm whichever occurs first.

3. Action Items

Adoption of 2019-2020 School District Budget Statement

Recommendation:
A. BE IT RESOLVED, Azzari/Ibbotson motion to approve the 2019-2020 school district budget.
   General Fund $ 25,703,388
   Special Revenue Fund $ 365,056
   Debt Service Fund $ 3,389,500
BE IT FURTHER RESOLVED, that there should be raised for the General Fund Tax Levy of $16,349,434 for the ensuing School Year (2019-2020) and a Debt Service Tax Levy of $2,034,701; and

B. WHEREAS, school district policy and N.J.A.C. 6A:23B-1.2(b) provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2019-2020 school year; and

NOW, THEREFORE, BE IT RESOLVED, that the Swedesboro-Woolwich School District Board of Education, in the County of Gloucester, New Jersey hereby establishes the school district travel maximum for the 2019-2020 school year at the sum of $50,000.00 and;

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Board member, Mr. Ken Morris, questioned the state aid contributions. Mr. DeStratis explained that in the element of local fair share there are 2 factors and these factors change each year. The last few years they have fluctuated in an unpredictable pattern. This year the expected local contribution from Swedesboro and Woolwich increased by $1,000,000. Last year local fair share Gap was $3.5 million: the state formula expected local contributions of almost $16 million. This year we are putting in $16.5 million and they are expecting $13.5 million.

Mr. Morris would like to know who can give us a ballpark. There should be someone somewhere that has this information.

Board President, Mrs. Dopke, thanked the board members for working hard and putting in the effort on learning about the budget and what it all means.
She did mention that one thing stuck out for her and that is flexible seating.
She thinks this is a great idea and mentioned that some teachers buy these themselves.
Also, parents have donated and she is always happy to help. How do we come up with interesting ways for parents to get involved?
Mr. DeStratis noted that he has not heard any requests directly. He does tend to cooperate with teacher requests.

Dr. O’Neil agrees and would like to see our libraries to have flexible seating.

Board action needed: Yes (Roll Call Required)
(All yes, motion to carry: 7-0)

Mrs. Lauren Ibbotson-Y  Mrs. Rosella Musumeci-Y  Mrs. Michelle VanDiehl-Y
Mr. Kenneth Morris-Y  Dr. Charles Ivory-Y  Mrs. Deborah Allen-Y
Mrs. Gina Azzari-Y  Mr. William Martz-Y  Mrs. Jaclyn Dopke-Y
EXECUTIVE SESSION
RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the “Board”) to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following

☐ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

☐ Matters in which the release of information would impair the right to receive government funds, and specifically:

☐ Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

☐ Matters concerning negotiations, and specifically:

☑ Matters involving the purchase of real property and/or the investment of public funds, and specifically:

☐ Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:

☑ Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: Grievance #18/1902, ULP # CO+2018-261

☑ Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel

☐ Matters involving quasi-judicial deliberations, and specifically:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 60 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.
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May 1, 2019
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Recommendation: Ibbotson/Allen approve to enter into Executive Session for the purpose of discussing/reviewing items as noted above.

Board action needed: Yes
(All yes, motion to carry: 7-0)

Mrs. Azzari and Mr. Martz left meeting to @ 7:16 pm to make quorum 6-3. Mrs. Azzari returned to meeting 8:06 pm to make quorum 6-3.

Recommendation: Ibbotson/Ivory approve to return to Regular Session.

Board action needed: Yes
(All yes, motion to carry: 6-0)

Delegates:
   a. NJSBA – Mrs. Jaclyn Dopke
   b. GCSBA – Mrs. Lauren Ibbotson

6. Adjournment
Recommendation: Ibbotson/Azzari approve the adjournment of meeting.

Board action needed: Yes
(All yes, motion to carry: 6-0)
Respectfully submitted,

Mr. Christopher DeStratis  
Board Secretary/SBA 

Next Meeting(s):  
May 15, 2019 
Board/Committee Meetings as scheduled